

**DANUBE CITY COUNCIL**  
**Regular Council Meeting**  
**Wednesday, December 14, 2022 7:00 PM**  
**Danube Council Chambers**

A regular meeting of the Danube City Council was conducted on December 14, 2022 at 7:00 p.m. with Mayor Alex presiding. The meeting then was called to order at 7:00 p.m. in the Danube Council Chambers.

The following Councilmembers were present: Ryan Bentley, Carrie Garza, Sharon Krogman and Phil Standfuss

Councilmembers absent: None

Others Present: Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich and media.

**Approval of Agenda**

*Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the Agenda for the Regular Meeting. The motion carried unanimously.*

**Approval of Consent Agenda**

*Councilmember Krogman moved and Councilmember Standfuss seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.*

**Consent Agenda – please see notes to agenda items below**

*The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.*

- Minutes of Special/Regular Meeting of November 16, 2022
- JJ's Bar and Grill Liquor License for January 1, 2023 to December 31, 2023

**Open Forum** - None

**Employee Report – Public Works Director**

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. Dan was not present at the meeting. The report is below

- School – I had to have Chappell Central in to help repair a radiator that was leaking. The threads at a coupling were rotted out. After taking it apart we noticed the whole radiator tube was thin all the way through. I had an old one that was removed from a prior renovation that we rethreaded and put in its place. Some valves have needed to be replaced in some rooms with a few more to replace yet. I noticed the glass by the music studio entrance door is cracked. Not sure how it happened but it is was already taped up. Would

like to get Nationwide in to give an estimate on repair. Also, one of the gym doors has a crack in it.

- Water – There are no issues currently with the Water department. The wells averaged 26,000 gal/day for the month of November..
- Wastewater – Dealing with a transfer switch issue on generator at the lift station. Have been in contact in the company about a recall they had on them to get it fixed. Same thing happened at water tower site. The lift station averaged 33,000 gal/day for the month of November. The city has to complete a phosphorus management plan and a I@I evaluation plan to MPCA. With future possible projects I would like to have Moore Eng. help complete these. The plans are due 180 from permit issuance which was November 1<sup>st</sup>.
- Vacation – I will be taking vacation Dec.25 – Dec. 30<sup>th</sup>.

### **Moore Engineering – Jeremy Boots**

Jeremy Boots was not present at the meeting but sent an email asking the Councilmembers to approve Independent Testing Technologies, Inc to do a Geotechnical Exploration.

*Councilmember Bentley moved and Councilmember Garza seconded a motion to approve Independent Testing Technologies, Inc to do a Geotechnical Exploration for \$3,640.00. The motion carried unanimously.*

### **Employee Report – Chief of Police**

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for November 2022 were lower compared to last year at the same time with 44 calls, 25 reports, 17 traffic stops, 8 citations, 21 mutual assists and 3 home security checks. Additional business discussed:

- School Building Updates – Tri-Valley’s Director last day in the school building is December 16, and she will be out until February 20. On Dec. 6, the MN Fire Marshall completed his final inspection of the school building for Little Lambs. The last day for RCW JH BBB in the gym is on Dec. 19. Other youth groups have been using the gym this month. Schneider also mentioned a new renter at the School building. The Councilmembers discussed the room.  
*Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve renting #313 (closet) and #314 (room) at the School to Richard Schrupp for \$50.00 per month for 12 months with lock changes at his expense. The motion carried unanimously.*
- Police Chief Vacation Update – I currently have 241 hours of vacation after using 16 hours since the last council meeting. I’m attempting to get that number down to 180 hours by the end of the year.
- Part-time Officer’s Update – I have been contacted by two former officers of the Lower Sioux PD, and I have advised that in January we will have time to discuss the hiring process. The hourly wage may be an issue with these officers who have work experience.
- 2022 First Response Summary - The Danube First Response team totaled 39 calls for service in 2022. The 2021 call total was 36 calls for service. The 2022 wages totaled \$2500, while the 2021 wages amounted to \$1670. The total wages reflect the 20 members paid this year, while we only had 15 members paid during 2021. The Danube MRU is the

only area EMS unit that is experiencing membership at this level, as others are having difficulty finding and retaining active members.

### **Employee Report – City Clerk**

- Land Update – Nothing new to report.
- Checking Account Signers – Dotty asked the Councilmembers if they would like to do this now or wait till the January meeting. The Councilmembers asked for it to be addressed in January.
- Completed Items - Dotty has filed PERA and paid Payroll Taxes.
- Office Closed & Vacation - Closed Monday, December 26<sup>th</sup> until Tuesday, January 3<sup>rd</sup>.
- Firemen's Relief Association Amended Bylaws – Dotty was asked by the Firemen's Relief Association to have the Councilmembers approve the amended bylaws for them. The only changes are they added a name section and they added a purpose section to comply with the State.

*Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the amended bylaws for the Danube Firemen's Relief Association. The motion carried with 4 voting in favor and Councilmember Bentley abstaining.*

### **School Building Updates**

The Councilmembers received in their packets a fixing list from Tri-Valley. Councilmember Krogman already passed the list on to Dan Kaufenberg to take care of. Councilmember Krogman also brought up the weather stripping at the freight door also was added to the list. The Councilmembers also discussed getting the floors done as it is their turn as Tri-Valley did it last time. Schneider said he would get a quote for the School floor along with a quote to do the Community Center.

### **Community Center & Park Building Updates**

Councilmember Bentley brought up that the Community Center doesn't have enough chairs and the ones there are not in good shape and should start getting replaced. Dotty will look around for chairs and bring back prices when she finds some. Councilmember Bentley also mentioned that cleaning the floors with just cold water doesn't work and they should have some cleaning product to use to clean them. Mayor Alex said there is cleaning product over there and he will go look for it.

### **Unfinished Business**

Truth In Taxation (TNT) Public Hearing - The Councilmembers reviewed the updated 2023 budget. After the review and some revisions to the 2023 budget a resolution was made to adopt the 2023 budget.

*Councilmember Standfuss moved and Councilmember Bentley seconded a motion to pass resolution 09-2022 adopting the final 2022 tax levy collectible in 2023 in the amount of \$361,585.00. The motion carried unanimously.*

*Councilmember Garza moved and Councilmember Bentley seconded a motion to approve moving \$50,000.00 from Streets to the Streets Capital Outlay account. The motion carried unanimously.*

### **Financial Reports**

The Councilmembers reviewed the claims list from November 17, 2022 thru December 14, 2022. *Councilmember Garza moved and Councilmember Krogman seconded a motion to approve the bills as submitted in the amount of \$46,723.11 (checks) and \$7,750.05 (electronic fund transfers). The motion carried unanimously.*

The Councilmembers reviewed the Receipts List from November 8, 2022 thru December 12, 2022. The Councilmembers reviewed the Actual versus Budget Comparison for 2022. The Councilmembers reviewed the Bank Reconciliations for November 2022.

### **New Business**

*Bond Counsel Information* – The Councilmembers reviewed the proposals from Taft, Northland Securities and Ehlers. No decision was made on a Bond Counsel at this meeting and will be discussed at a future meeting.

### **Future Business** - None

### **Correspondence**

RRRSWA Letter  
Lyon County Letter

The Councilmembers thanked Mayor Alex for his years of service on the Council.

*There being no further business before the council, Councilmember Bentley moved and Councilmember Krogman seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 9:26 p.m.*

Respectfully submitted: Dotty Schnobrich, City Clerk

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Ryan Bentley, Mayor

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Dotty Schnobrich, City Clerk