

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, December 8, 2021 7:00 PM
Danube Council Chambers

A regular meeting of the Danube City Council was conducted on December 8, 2021 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Ryan Bentley, Carrie Garza and Phil Standfuss

Councilmembers absent: Sharon Krogman

Others Present: Jeremy Boots – Moore Engineering, Public Works Director Dan Kaufenberg, Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich and media.

Approval of Agenda

Councilmember Garza moved and Councilmember Standfuss seconded a motion to approve the Agenda for the Regular Meeting. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Garza moved and Councilmember Standfuss seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Special/Regular Meeting of November 10, 2021

Open Forum - None

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. Dan was not present at the meeting. The report is below

- School – The safety valve on boiler #2 was leaking and needed to be replaced. This was done by Chappell Central. They are still on for tuning the burners. I have been replacing a lot of valves in classrooms that have been overheating lately. I've been trying to just order parts for the valves when applicable in order to save money when possible. I will be replacing ceiling and floor tile by new doors after Tri-Valley is done for the year. Dan also received the stuff to do the floors down at the school so him and Mayor Alex will get together and get the floors done. Mayor Alex voiced concerns about a couple items at the school including a door that is leaning against a wall that should be removed so it doesn't happen to fall on someone.

A. Kramin Music Room – Hot. She is concerned about her piano drying out.

- Water – The wells averaged 24,000 gal/day for the month of November. There are no known issues with the water department at this time.
- Sanitary – The fall pond discharge was completed in November. All Sample results looked good and there were no issues. The lift station averaged 31,000 gal/day for the month of November.
- Loader Basket – The loader pallet forks and safety basket are here and have already been in use. All the Holiday lights have been put up but the one in front of the Café is not working but it may be a switch that just needs to be tripped to make it work. Dan will work with someone on getting that addressed. Dan commented that the new wheel loader has been working well.
- Vacation - I will be using vacation on Dec 24th-Jan 3rd.

Jeremy Boots spoke with the Councilmembers about the grant that they applied for. He received a call regarding the timeline that was on the report. He also mentioned that hopefully in about two (2) weeks they should find out who is on the list and if the City of Danube makes it on the list the next step is to do a full application. Jeremy attended a presentation with all the different agencies and Danube's project has gotten attention. Jeremy is in the process of filling out Water Infrastructure Funds spreadsheets and once completed he will pass on to Dotty to submit them for the city. Jeremy discussed with the Councilmembers on if there was any kind of hydraulic study done on where they put the wells. The Councilmembers discussed this and Jeremy informed them if a report can't be found he will include hiring a hydrologist to work with a well company to do some test wells and see what they think is the best solution. Jeremy will come with a task order at a future meeting regarding this. The task order will be regarding building a water treatment plant, hiring a hydrologist and working with the well drillers so the Councilmembers can see what the cost will be to do. The main thing is to match up the City of Danube's timeline matches up with the funding available.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for November 2021 were lower compared to last year at the same time with 28 calls, 17 reports, 15 traffic stops, 3 citations, 19 mutual assists and 1 home security checks. Additional business discussed:

- School Building Updates – Tri-Valley's Director last day in the school building is December 22, and she will be out until the end of February. Tri-Valley had the hallway floors by the locker rooms completed on Dec. 4. Schneider also reported about Amy Kramin having concerns about her piano drying out and possible switching rooms. The Councilmembers had no issues with her switching rooms and let her know that a humidifier would be her responsibility.
- Continuing Education Training – The BCA has provided computer and data entry training, which the city PDs are now responsible for entering into the crime reporting system.
- Budget Update - The PD expenditures are as low as possible with no part-time officers working in the past two months. This trend will continue into the winter months if activity stays low.
- POST Board Updates - The POST Board is requiring random updated background checks to be completed on Peace Officers, which I provided to the Standards Coordinator.

- 2021 First Response Summary - The Danube First Response team totaled 36 calls for service in 2021, with many involving patients who were positive for Covid-19. The 2020 call total had 30 calls for service. The 2021 wages totaled \$1670, while the 2020 wages amounted to \$1510. The PPE purchased this year and received from FEMA should be adequate for the next few years. Medical equipment received included surgical masks, nitrile gloves, gowns, and hand sanitizer. More mental health calls are being treated through EMS, when compared to previous years.

Employee Report – City Clerk

- Land Update – Nothing new to report.
- Tables for the Community Center – The tables are back in stock but have gone up in price to \$154.99 each. I was given permission to purchase up to \$3,000.00 but with the current price I am over the amount by about \$100.00 So I am looking to get approval to purchase tables up to \$3,250.00 for 20 of them.
Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve up to \$3,500.00 for tables not to exceed \$3,500.00 for the Community Center. The motion carried unanimously.
- Completed Items - Dotty has filed PERA and Payroll Taxes.
- Fire Department Payroll – The Fire Department turned in their payroll for the year but I am unable to process it as there is two (2) people that need to turn in information to me so I can issue the payroll. I am looking for approval to issue the payroll once I receive the information. The amount for their payroll is \$10,680.00.
Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve paying the Fire Department payroll for \$10,680.00. The motion passed with a vote of Three (3) in favor and Councilmember Bentley abstaining.
- American Rescue Plan - The City of Danube received an additional \$793.53 in ARPA COVID funds and I need a motion accepting these additional funds from the government.
Councilmember Bentley moved and Councilmember Standfuss seconded a motion to accept the additional funds from the American Rescue Plan. The motion carried unanimously.
- Office Closed & Vacation - Thursday, December 23rd thru January 4th.
- 2020 Audit – The 2020 audit has not been scheduled at this time with Oberloh.
- Office Supplies – Dotty informed the Councilmembers that she had some funds left in the office supply account and would like to purchase some supplies before the year ends to use up those funds.
Councilmember Garza moved and Councilmember Standfuss seconded a motion to approve up to \$500.00 for office supplies. The motion carried unanimously.

School Building Updates

Mayor Alex reported that Councilmember Krogman, Jeremy and Tri-Valley will be meeting on Tuesday, December 14th at 9am down at the school. Dan Kaufenberg will also be attending.

Community Center & Park Building Updates

Christmas Tree – Dotty asked the Councilmembers their thoughts on putting up the Christmas Tree since nothing is on the schedule for rental at the Community Center. The Councilmembers thought if an event should happen to come up then yes if not then leave the tree down this year.

Unfinished Business

Truth In Taxation (TNT) Public Hearing - The Councilmembers reviewed the updated 2022 budget. After the review and some revisions to the 2022 budget a resolution was made to adopt the 2022 budget.

Councilmember Bentley moved and Councilmember Garza seconded a motion to pass resolution 14-2021 adopting the final 2021 tax levy collectible in 2022 in the amount of \$354,081.00. The motion carried unanimously.

Councilmember Garza moved and Councilmember Bentley seconded a motion to approve moving \$50,000.00 from Streets to the Streets Capital Outlay account. The motion carried unanimously.

Rural and Urban Service Districts Ordinance – First Reading – The Councilmembers held the first reading of Ordinance 2021-02 Establishing Rural Service Districts. Dotty did inform the Councilmembers that the public hearing and second reading will be at the January 8, 2022 meeting. The Councilmembers reviewed Ordinance 2021-02 and held the first reading of it.

Email from the City Attorney Regarding Alcohol at the Park – The Councilmembers reviewed the email from Aaron Walton regarding alcohol down at the City Park. After a brief discussion it was decided to not have Aaron Walton further research it at this time but instead Dotty and Councilmember Bentley will do some research as they have time and bring back their findings at a future meeting.

Financial Reports

The Councilmembers reviewed the claims list from November 11, 2021 thru December 08, 2021. *Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the bills as submitted in the amount of \$33,462.21 (checks) and \$10,069.12 (electronic fund transfers). The motion carried unanimously.*

The Councilmembers reviewed the Receipts List from November 9, 2021 thru December 6, 2021. The Councilmembers reviewed the Actual versus Budget Comparison for 2021. The Councilmembers did not review the Bank Reconciliation for November as the Bank Statement has not yet been received. The November 2021 bank reconciliation will be reviewed at the January 2022 meeting.

New Business

ACTS Garbage Bag Agreement – The Councilmembers reviewed the agreement with ACTS. *Councilmember Bentley moved and Councilmember Garza seconded a motion to approve signing the garbage bag agreement with ACTS. The motion carried unanimously.*

Future Business - None

Correspondence

Central Community Transit Letter
Proposed Taxes 2022

There being no further business before the council, Councilmember Bentley moved and Councilmember Garza seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:27 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk