

DANUBE ECONOMIC DEVELOPMENT AUTHORITY

President Freitag called the Wednesday, December 8, 2021 meeting of the Danube Economic Development Authority to order at 6:00 p.m. Present were: Jeff Freitag, Gene Alex Sr. and Rick Marks

Absent: Troy Honzay and Keith Sharpe

Approval of Agenda

Rick Marks moved and Gene Alex seconded a motion to approve the agenda. The motion carried unanimously.

Approval of Minutes

Rick Marks moved and Jeff Freitag seconded a motion to approve the minutes from the last meeting. The motion carried unanimously.

Approval of Emergency Minutes

Rick Marks moved and Gene Alex seconded a motion to approve the emergency minutes from the November meeting. The motion carried unanimously.

Old Business

Security Deposit Refunds – The Board Members discussed the security deposits for Lloyd Bentley and Janice French. Dotty had prepared sheets regarding the security deposits in the Board Members packets. *Gene Alex moved and Rick Marks seconded a motion to approve returning the security deposit of \$552.07 to Janice French. The motion carried unanimously.*

Rick Marks moved and Gene Alex seconded a motion to approve returning none of the security deposit to Lloyd Bentley due to all the damages in the unit. The motion carried unanimously.

Security Deposits – The Board Members discussed the current security deposit required at the EDA apartments. A consensus was made that any renter who has an animal should have a higher security deposit requirement.

Rick Marks moved and Gene Alex seconded a motion to approve increasing the security deposit for any renter that has an animal to \$1,000.00. The motion carried unanimously.

Update on Empty Units – The Board Members discussed the current progress on the two (2) empty units at the EDA apartments. Things left to do is painting, carpet and flooring. The EDA will need an estimate in writing from Keith Sharpe prior to him doing the painting. The Board Members discussed the fridge, dishwasher and stove that is still at Unit #4 that needs to be removed. The Board Members also discussed putting an ad in the newspaper now for renting the two (2) units with an approximate available date of February 1st. After it is known on an official date available the EDA can run another ad if they want. Once the applications are in, Rick Marks and Jeff Freitag will review the applications and do the reference checks. Jeff Freitag informed the Board Members that ServiceMaster is currently cleaning Unit #4 and should be done tomorrow. The cleaning for Unit #3 will be done by the Board Members.

Rick Marks moved and Gene Alex seconded a motion to approve Riverside Flooring to do the carpet and vinyl in Unit #3 for \$3,615.74. The motion carried unanimously.

Rick Marks moved and Gene Alex seconded a motion to approve Keith Sharpe to do the painting in Unit #3 and Unit #4 not to exceed \$1,000.00 for each unit and to purchase all supplies from Grizzlys with the EDA charge account. The motion carried unanimously.

Rick Marks moved and Gene Alex seconded a motion to approve Jeff Freitag taking the fridge, dishwasher and stove from Unit #4. The motion carried unanimously.

Rick Marks moved and Gene Alex seconded a motion to approve purchasing a fridge, dishwasher and stove for Unit #4 from Olivia Appliance. The motion carried unanimously.

Accounts Payable & Financial Report

The EDA members reviewed the financial reports.

Rick Marks moved and Gene Alex seconded a motion to approve the financial statement and pay the bills as submitted by EDA Secretary-Treasurer Dotty Schnobrich. The motion carried unanimously.

New Business

President and Vice President – The EDA members had a brief discussion about electing a new President and Vice President for 2021.

Rick Marks moved and Gene Alex seconded a motion to elect Jeff Freitag as President of the EDA for one year. The motion carried unanimously.

Jeff Freitag moved and Gene Alex seconded a motion to elect Rick Marks as Vice President of the EDA for one year. The motion carried unanimously.

Board Members – Rick Marks brought up a couple of people that may be interested in joining the EDA. The Board Members encouraged Rick to reach out to both people and invite them to the next meeting in March.

The next regular EDA meeting will be on March 9, 2022 at 6:00 pm.

Future Business

Follow Up Keith Sharpe – Southwest Minnesota Housing Partnership Information

Adjournment

There being no further business to discuss, Gene Alex moved and Rick Marks seconded a motion to adjourn the meeting at 6:38 pm. The motion carried unanimously.

Respectfully submitted,

Dotty Schnobrich, Secretary - Treasurer