

**DANUBE CITY COUNCIL
Special & Regular Council Meeting
Wednesday, November 10, 2021 6:00 PM
Danube Council Chambers**

A special/regular meeting of the Danube City Council was conducted on November 12, 2021 at 6:00 p.m. with Mayor Alex presiding. The meeting then was called to order at 6:00 p.m. in the Danube Council Chambers.

The following Councilmembers were present: Ryan Bentley, Carrie Garza, Sharon Krogman and Phil Standfuss

Councilmembers absent: None

Others Present: Ben Ryan, Jeremy Boots – Moore Engineering, Public Works Director Dan Kaufenberg, Police Chief Les Schneider and City Clerk-Treasurer Dotty Schnobrich.

Approval of Agenda

Councilmember Standfuss moved and Councilmember Bentley seconded a motion to approve the Agenda for the Special Meeting. The motion carried unanimously.

Evaluations

The Councilmembers met with each employee present to give them their review results.

Councilmember Garza moved and Councilmember Bentley seconded a motion to award Les Schneider the following raise: \$59,625.45/annual salary to \$62,516.65/annual salary; Dan Kaufenberg the following raise: \$27.04/per hour increase to \$28.39/per hour; to award Dotty Schnobrich the following raise: \$21.35/per hour increase to \$22.42/per hour; to award Joey Jensen no increase; to award Les Schneider – maintenance position no increase; to award Rebecca Pieper no increase; to award Dean Truax no increase and no change the starting pay for parttime police officers.

There being no further business in the special meeting, Councilmember Garza moved and Councilmember Krogman seconded a motion to adjourn the special meeting. With all members voting in favor, the meeting was adjourned.

The Special meeting ended and the Regular meeting started at 6:52pm.

Approval of Agenda

Councilmember Krogman moved and Councilmember Bentley seconded a motion to approve the Agenda for the Regular Meeting. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Krogman moved and Councilmember Bentley seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – *please see notes to agenda items below*

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of October 13, 2021

Open Forum

Ben Ryan – Park Building – The Councilmembers reviewed a Facility Use Agreement with the Ben Ryan from the Danube Area Athletic Club. Both the City and Danube Area Athletic Club agreed to the use agreement starting on January 1, 2022 and expiring on December 31, 2024. There was a discussion held regarding alcohol and the City Council will need to review their Codification in order to address allowing alcohol down at the park.

Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve entering into the Facility Use Agreement with Danube Area Athletic Club starting on January 1, 2022 and expiring on December 31, 2024 for the Danube Park Rec. Building. The motion passed unanimously.

Ben also informed the Councilmembers that he has installed the additional camera down at the park as discussed at the last Council meeting. Ben has also installed 2 of the Sifely locks and has 2 left to install. He has programmed in some codes for the City of Danube and people on the Danube Area Athletic Club along with Julie Krueger. There are 4 different ways to unlock the doors at the Danube Park Rec. Building. The only other thing left to be installed is the countertops. Ben did replace 2 toilets as the other ones were not cutting it. Ben will be doing some cleaning after everything is completed.

The Councilmembers discussed alcohol down at the park and possibly changing the Codification to allow it. Currently alcohol isn't allowed down at the Voelz Park accordingly to current Codification. The City Attorney sent an email with the following comment - Regarding the question of alcohol, my opinion is that: 1. City Code section 112.05 CONSUMPTION IN PUBLIC PLACES applies to the park, and provides as follows: "No person shall consume intoxicating liquor or 3.2 percent malt liquor in a public park, on any public street, sidewalk, parking lot or alley, or in any public place other than on the premises of an establishment licensed under this chapter, in a municipal liquor dispensary if one exists in the city, or where the consumption and display of liquor is lawfully permitted"; 2. If the Council would like to change this rule, the Code will need to be amended; 3. Also if the Council would like allow the use of alcohol, the policy regarding the use of alcohol should be applicable to any group or person using the facility, including DAAC. The Councilmembers asked Dotty to contact Aaron Walton City Attorney for other city ordinances that allow alcohol down at the park or scenarios of what to do regarding alcohol.

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. Dan was not present at the meeting. The report is below

- School – Boilers are back together. Piping work has been done by Chappell Central. After firing the boilers, I noticed one of the pressuretrols that controls the high limit was leaking on boiler #2. This boiler has currently offline waiting to get the part replaced. I noticed

while cleaning the boilers that there was a large amount of black soot on the inside of the firetube doors. I would like to get the burners tuned and inspected to make sure they are running properly and efficiently. I also received a quote from Chappell Central to replace the damper actuators for the air exchange for \$3412.53. This was a requirement from the state inspector.

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve Chappell Central to fix both boilers at the School Building. The motion carried unanimously.

- Water – MDH has notified me saying that we no longer in a drought waring phase but we are still in a watch phase. We no longer have the goal of 50% above our January average but water conservation methods are still recommended. The wells averaged 27,000 gal/day for the month of October.
- Sanitary – Johnson Jet line was here to clean the lift station. Does the City want to get on an annual contract with them? The lift station averaged 32,000 gal/day for the month of October.
- Loader Basket – The basket from RDO is an 8’x4’ basket that is OSHA approved form Marv Haugen Enterprises. It locks on to the forks so it can’t slip off. It also is collapsible for storage. The Basket is \$2500.00 and the Forks are \$5000.00.

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve purchasing a basket and forks from RDO for \$7,500.00. The motion carried unanimously.

Jeremy Boots spoke with the Councilmembers about that they had a meeting with Rural Development to discuss the project and the priorities for both. The project may end up being spread out over 10 years because Rural Development didn’t get the infrastructure funding. Paperwork was submitted at the State level for funding also. Jeremy also spoke with the Councilmembers about a water treatment plant. The reason for needing a water treatment plant is the radium. With a water treatment plant would be better water overall for everyone. If something happens to one of the wells or the State could shut down the one well that has had issues. If the Councilmembers would like Jeremy to pursue the \$600,000 grant he is asking for approval and sign the Local Government Resolution 12-2021 so he can apply for the funds and also permission to sign the Citizen Participation Plan.

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve signing Resolution 12-2021 Local Government Resolution pursuing funding. The motion carried unanimously.

Councilmember Bentley moved and Councilmember Garza seconded a motion to approve signing the Citizen Participation Plan. The motion carried unanimously.

Jeremy also spoke with the Councilmembers informing them that Rural Development has the plans and are reviewing them. Once they are done reviewing all the plans they will get it back to Moore Engineering with feedback on what they will be able to do for the City. Jeremy did report that there are funds out there for water, sewer projects and a portion of roads if they have a watermain or sewermain involved.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for October 2021 were lower compared to last year at the same time with 44

calls, 25 reports, 17 traffic stops, 8 citations, 21 mutual assists and 3 home security checks. Additional business discussed:

- *School Building Updates* – Tri-Valley Head Start’s last student day is Nov. 17, and their employees are out of the building from December to March. RCW JH VB completed their season in October, and the JH boy’s basketball started in the Danube gym on November 8.
- *City Park Update* – The fifth Ring camera showing the outdoor shelter was installed by Ben Ryan and is currently functional. I am in the process of training on the software for the system.
- *Continuing Education Training* – I completed the Emergency Vehicle Operations Course at the MN Hwy. and Safety Center in St. Cloud on October 20. This 8-hour training is mandatory to operate a squad car in MN and it is required every five years. I attended the MCPA ETI from Oct. 31 to Nov. 3 in St. Cloud. The courses included Ambush incidents, Civil unrest, Mass shooting incidents, POST updates, New BCA Force Investigations Unit overview, Mental Health for First Responders, and the Jayme Closs case review.
- *First Response Training* - 44-plan training was held on October 28 by Ridgewater College. This training consisted of Burns, Bloodborne pathogens, Medical assessments, Respiratory emergencies, Oxygen stations, and Stroke treatment.

Employee Report – City Clerk

- *Land Update* – Nothing new to report.
- *Tables for the Community Center* – The tables are currently out of stock and I have submitted a request to be notified when they are back in stock.
- *Dumpsters at Residential Houses* – Dotty spoke with the Councilmembers about a request that came in about getting a dumpster at their house. The Councilmembers discussed the issue and decided not to allow dumpsters at Residential houses at this time.
- *Completed Items* - Dotty has filed PERA and Payroll Taxes.
- *Office Closed & Vacation* - Thursday, November 11, 2021 Veterans’ Day and vacation November 22nd thru November 28th.

School Building Updates

Mayor Alex stated he would call Jeremy for an update about the smoke detectors.

Community Center & Park Building Updates

Turkey Bingo – Dotty asked for the bar door to be open on Friday, November 19th. *Councilmember Krogman moved and Councilmember Bentley seconded a motion to approve the bar door to be open on Friday, November 19th for Turkey Bingo.* The motion carried unanimously.

Unfinished Business

Rural and Urban Service Districts Ordinance – First Reading and Second Reading – This will happen at the December and January Meeting per the Attorney.

Financial Reports

The Councilmembers reviewed the claims list from October 14, 2021 thru November 10, 2021. *Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the bills as submitted in the amount of \$21,530.01 (checks) and \$9,688.53 (electronic fund transfers).* The motion carried unanimously.

The Councilmembers reviewed the Receipts List from October 12, 2021 thru November 8, 2021. The Councilmembers reviewed the Actual versus Budget Comparison for 2021. The Councilmembers reviewed the Bank Reconciliations for October 2021.

New Business

Audit Proposals – The Councilmembers reviewed the proposal from Oberloh & Oberloh, LTD. *Councilmember Krogman moved and Councilmember Garza seconded a motion to accept the audit proposal from Oberloh & Oberloh, LTD with the condition the audit is not to exceed \$5,200.00 for the year 2021.* The motion carried unanimously.

2022 Assessments – Dotty needs approval to turn in one item to be assessed on the property. The Councilmembers reviewed the assessment.

Councilmember Garza moved and Councilmember Standfuss seconded a motion to approve turning in the one (1) property for \$782.14 to be assessed to Marc Iverson on their 2022 property taxes. The motion passed unanimously.

Dotty updated the Councilmembers that the City Attorney would not send a letter to the resident that the city is unable to access the water turn off valve until it is verified where the turn off is exactly and if the tree is in the right of way. He suggested to turn into assessments until you can get it figured out exactly where the turn off is at along with right of way lines.

Polling Places Resolution 13-2021 – The Councilmembers reviewed the resolution designating the polling place for all elections to be held for the City of Danube.

Councilmember Garza moved and Councilmember Krogman seconded a motion to approve Resolution 15-2020 designating the Community Center as the polling place for the City of Danube. The motion carried unanimously.

Future Business

Final Truth in Taxation at December Meeting

Correspondence - None

There being no further business before the council, Councilmember Standfuss moved and Councilmember Bentley seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:26 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk