

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, October 12, 2022 7:00 PM
Danube Council Chambers

A regular meeting of the Danube City Council was conducted on September 14, 2022 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Ryan Bentley, Carrie Garza, Sharon Krogman and Phil Standfuss

Councilmembers absent: None

Others Present: Cal Lueck, Donald Ward, Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich and media.

Approval of Agenda

Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve the Agenda for the Regular Meeting. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Bentley moved and Councilmember Garza seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of September 14, 2022
- Minutes of Special Meeting of September 19, 2022
- Building Permit – 201 6th Street – Egress Windows

Open Forum

Cal Lueck & Donald Ward – Cal Lueck spoke with the Councilmembers regarding the pressure down by them along with fixing the stand pipe to Cal Lueck’s shut off at the curb. The Councilmembers discussed these issues with Cal and Donald. Mayor Alex will talk to Dan about getting the hydrant pressure tested and to look into the issues.

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve mud vacing the curb stop to get the stand pipe fixed. The motion carried unanimously

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. Dan was present for the meeting. The report is below

- School – The Boilers have been reassembled and should be ready for the heating season. I will be putting together a list of steam traps and valves needed for purchasing to have on hand for repairs.
- Water – After several attempts to repair the old polyphosphate pump in well #3 a new one will need to be ordered and installed. The old pump just would not hold a prime and continue pumping correctly. The well averaged 36,000 gal/day for the month of September. A new ring gear was installed on the generator outside well #3 by Interstate Power Systems.

Councilmember Bentley moved and Councilmember Standfuss seconded a motion to approve purchasing and having a polyphosphate pumped installed at well #3. The motion carried unanimously

- Wastewater – The lift station averaged 39,000 gal/day for the month of September.
- Streets – Midwest asphalt is still on track to come and do more air patching on the city streets. I would like to get some quotes to have someone come in and do some tree trimming along the streets. There is a lot of bigger branches that are up high that need to be removed/trimmed. I can not get to these by myself.

The Councilmembers would like Dan to get some quotes for the next meeting.

- Sweeper – Still waiting for MacQueen to finish repair work on the sweeper.
- Mosquito Spray – 55 gallons of mosquito spray has been ordered for next season.

Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve Dan to purchase a 55 gallon drum of mosquito spray. The motion carried unanimously

Employee Report - Moore Engineering – Jeremy Boots

Jeremy was not present at the meeting and is available by phone if there was any questions. Dotty brought up concerns of she is unaware what she is to be doing as the Councilmembers haven't giving direction. The Councilmembers gave permission for Dotty to due as directed by Jeremy to turn over the paperwork to the City Attorney even though it has not been decided on building a Water Treatment Plant yet. The Councilmembers asked for Dotty to reach out to the companies that were given by other cities regarding a Bond Council for references and information about their company along with rates. The Councilmembers discussed getting the land appraised that they are looking at but being the land is still in transition this can't be done yet. Mayor Alex will talk with Kevin Braun to see where the land sale is at.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for September 2022 were lower compared to last year at the same time with 61 calls, 26 reports, 17 traffic stops, 6 citations, 25 mutual assists and 2 home security checks. Additional business discussed:

- School Building Updates – I have been working with Tri-Valley and Little Lambs for scheduling the gym area, Back the Pack with issues, and Santa’s Closet is back in the building. The annual fire alarm drill was done for Tri-Valley on September 29, and the Little Lambs had an engineering firm in the school the same morning for mapping the building.
- First Response Training Update – The 44-plan training for the First Response occurred on September 22 with Ridgewater College. The training consisted of At-risk patients, Evidence based guidelines, Pediatric transport, Bleeding & shock management. Next year the fall training will be moved up to August to avoid scheduling conflicts.
- Mandated Use of Force/Firearm Qualifications - I completed the annual firearms training and qualifications on Sept. 26. This completed the required Use of Force training for 2021 as mandated by the POST Board
- State Police Aid – The 2022 police state aid was received on Sept. 30 in the amount of \$10016.43. The amount of state aid received in 2021 was \$9192.57.
- RCW Football Games - We have been assisting at the high school football games with Police and Medical responses during the home game nights. This has worked well with large crowds at the football games.
- Golf Carts & 4-Wheelers – Councilmember asked Schneider if all the golf carts and 4-wheelers have been licensed. Schneider said that he has a couple left to do.

Employee Report – City Clerk

- Land Update – Nothing new to report.
- CD Rates - Dotty reported that the CD rates are 6 month 3.70%; 12 month 4.05% and 2 year 4.30%.
Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve investing \$200,000.00 into a 6 month CD at Edward Jones and to move \$200,000.00 from Minnwest checking to Edward Jones Money Market Account. The motion carried unanimously
- Completed Items - Dotty has filed PERA and paid Payroll taxes, Quarterly Payroll Reports and Quarterly Sales Tax Report.
- Office Closed & Vacation – Closing early on Wednesday, October 26th for OSHA Class. November 11th is Veterans Day and we would normally take the day before it off as it is on a Friday but I would like to request to take Monday the 14th off as the 9th in the next Council Meeting and I will have follow up work to do on Thursday. The Councilmembers gave permission for the City Office to be closed on Monday, November 14th instead of Thursday, November 10th.

School Building Updates

Mayor Alex reported that Little Lambs had to do a complete floor plan for the school building.

Community Center & Park Building Updates

Councilmember Bentley said the new hire was doing a good job with minimal training. Councilmember Bentley took him over to the Community Center and the Park building. Mayor

Allex and Councilmember Bentley will look at the stove and see if it can be taken apart and how to possibly remove it. Councilmember Bentley asked about the Park Building and concerns about the landscaping down there being unsafe. The Councilmembers also discussed additional decided to run another ad for a part-time maintenance with a deadline of November 28th.

Unfinished Business

Central Community Transit – The Councilmembers reviewed the letter from Central Community Transit requesting funds.

Councilmember Garza moved and Councilmember Krogman seconded a motion to approve the donating \$794.00 to Central Community Transit. The motion passed with a vote of four (4) in favor and Councilmember Standfuss abstaining.

Financial Reports

The Councilmembers reviewed the claims list from September 15, 2022 thru October 12, 2022.

Councilmember Garza moved and Councilmember Bentley a motion to approve the bills as submitted in the amount of \$38,568.87 (checks) and \$4,724.97 (electronic fund transfers). The motion carried unanimously.

The Councilmembers reviewed the Receipts List from September 13, 2022 thru October 10, 2022.

The Councilmembers reviewed the Actual versus Budget Comparison for 2022.

The Councilmembers reviewed the Bank Reconciliation for September 2022.

New Business

Employee Evaluation Date & Time - Would the Councilmembers like to do this at the next meeting on Wednesday, November 9th at 6pm? We have been doing this for the last few years to avoid having to have a special meeting.

The Councilmembers discussed this and decided that 6pm is start time on Wednesday, November 9th is fine.

Fee Schedule – The Councilmembers received a fee schedule in their packets and reviewed the fees.

Councilmember Standfuss moved and Councilmember Bentley seconded a motion to approve the fees from 2022 for 2023 with no changes but addressing building permit costs at a later time. The motion carried unanimously.

Garbage Rates – The Councilmembers reviewed the garbage rates for both residents and businesses and discussed the rates and weights.

Councilmember Garza moved and Councilmember Bentley seconded a motion to leave the garbage rates the same from 2022 to 2023 with no changes. The motion carried unanimously.

Utility Schedule – The Councilmembers reviewed the break down the rates and usage of resident and business water and sewer accounts. After some discussion the Councilmembers made a motion regarding 2021 utility rates.

Councilmember Garza moved and Councilmember Krogman seconded a motion to leave the rates as is depending on the results of a water treatment plant. The motion carried unanimously.

Future Business - None

Correspondence - None

There being no further business before the council, Councilmember Garza moved and Councilmember Bentley seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:37 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk