

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, October 11, 2023 7:00 PM
Danube City Council Chambers

A regular meeting of the Danube City Council was conducted on October 11, 2023 at 7:00 p.m. with Mayor Bentley opening the meeting. The meeting then was called to order at 7:00 p.m. in the Council Chambers.

The following Councilmembers were present: Sharon Krogman, Chris Schneider and Phil Standfuss

Councilmembers absent: Carrie Garza

Others Present: Eric Sietsema, Police Chief Les Schneider, Jeremy Boots – Moore Engineering, City Clerk-Treasurer Dotty Schnobrich and media.

Approval of Agenda

Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve the Agenda. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Krogman moved and Councilmember Standfuss seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – *please see notes to agenda items below*

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of September 13, 2023
- Building Permit – 101 3rd Street – Shed
- Bar Door Open – Friday, October 13, 2023 – Birthday Party
- Bar Door Open – Saturday, October 14, 2023 – Birthday Party

Open Forum

None

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report from Public Works Director Dan Kaufenberg. The report is below

- School – The boilers have been inspected and are good for another heating season. They have been put back together and have been fired up for the season. I'm waiting for excel overhead to deliver a new door bottom for overhead door to be replaced. Steves Heating was in the school to open up a drain in a sink that Tri-Valley uses.
- Water – The wells averaged 33,000 gal/day for the month of September. A new door slab was installed on well #3 with a new handle and lockset. The old one was rotten and falling off the hinges. More chlorine will be ordered from Hawkins Chemical.
- Sanitary – The flow meter at the lift station was calibrated by William E. Young company. No other problems at this time. The lift station averaged 33,000 gal/day for the month of September.
- Storm – The sinkhole on 3rd and Maple was dug and repaired by Bonnema. The line had collapsed next to the manhole in two spots.
- City Shop – Steves Heating was in to fix ac unit at the shop. The unit was low on freon.

Employee Report - Moore Engineering – Jeremy Boots

Jeremy was present at the meeting and updated the Councilmembers on the water treatment plant and the current progress of the plans that were submitted. Rural Development has approved the plans for the water treatment plant and still waiting on the MN Dept. of Health to approve them. The time line that is tentatively schedule is January 2024 Notice to proceed, December 2023 substantial completion and February 2025 water treatment plant completed and operating.

Councilmember Schneider moved and Councilmember Standfuss seconded a motion to approve putting the water treatment plans out for bids once MN Dept. of Health approves the plans. The motion carried unanimously.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for September 2023 were lower compared to last year at the same time with 52 calls, 21 reports, 15 traffic stops, 4 citations, 17 mutual assists and 3 home security checks.

- School Building Schedule – I have been working with Tri-Valley and Santa's Closet in the school building. The scheduling for the gym has started for the winter month sports and activities.
- State Police Aid – The 2023 police state aid was received Sept. 28 in the amount of \$10,889.42. The amount of state aid received in 2022 was \$10,016.43.
- POST Board Annual Training Reimbursement – We received \$3,917.60 from the POST Board for the annual Peace Officer education reimbursement on Sept. 13. That was the exact amount spent last year on PD training.

- Voelz Park Siren Update - I have spoken to Dave Sisser from West Central Communications regarding a repeater replacement on the siren at Voelz Park. He will provide a quote when they are available to get to the park and look at the siren.

Employee Report – City Clerk

- Land Update – Nothing new to report.
- Completed Items – Dotty has filed PERA, paid Payroll Taxes, filed Quarterly Sales Tax and Quarterly Payroll Reports.
- Office Closed & Vacation – I will be looking at taking some vacation time around Thanksgiving and Christmas again this year. Also the office will be closed on Monday, November 13th for Veterans Day Observance since it falls on a Saturday.

School Building Updates

None

Community Center/Park Building Updates

Mayor Bentley reported that the Park Building has set the thermostat from cool to heat. Schneider will go to the Community Center and switch the thermostats there. Mayor Bentley will be charging some things for down at the Park Building for cleaning. Mayor Bentley also informed the Councilmembers that the custodian will be writing her time in for down at the Park Building as there is no time clock. The partial wall at the Community Center has been removed and the cement has been grounded down to prevent tripping.

Unfinished Business

None

Financial Reports

The Councilmembers reviewed the claims list from September 14, 2023 thru October 11, 2023. *Councilmember Krogman moved and Councilmember Standfuss seconded a motion to approve the bills as submitted in the amount of \$57,640.54 (checks) and \$5,488.56 (electronic fund transfers).* The motion carried unanimously.

The Councilmembers reviewed the Receipts List from September 12, 2023 thru October 9, 2023. The Councilmembers reviewed the Actual versus Budget Comparison for 2023. The Councilmembers reviewed the Bank Reconciliation for September 2023.

New Business

Aaron Walton – Prosecuting Attorney – The Councilmembers reviewed and discussed the email from Aaron Walton, Griffin Leitch and Scott Hable.

Councilmember Standfuss moved and Councilmember Schneider seconded a motion to approve keeping Aaron Walton on as City Attorney for Civil Matters and hire Anderson Larson Saunders Klaassen Dahlager & Leitch as City Attorney for Prosecuting Matters. The motion carried unanimously.

04-2023 Resolution for Election Polling Place Designation – The Councilmembers reviewed the resolution designating the polling place for all elections to be held for the City of Danube. *Councilmember Krogman moved and Councilmember Standfuss seconded a motion to approve Resolution 04-2023 designating the Community Center as the polling place for the City of Danube. The motion carried unanimously*

Employee Evaluation Date – Wednesday, November 8, 2023 at 6pm? – The Councilmembers discussed this and decided that the 6pm start time on Wednesday, November 8th would be fine.

Fee Schedule – The Councilmembers received a fee schedule in their packets and reviewed the fees. *Councilmember Standfuss moved and Councilmember Schneider seconded a motion to approve the fees from 2023 for 2024 with no changes. The motion carried unanimously.*

Garbage Rates – The Councilmembers reviewed the garbage rates for both residents and businesses and discussed the rates and weights. *Councilmember Schneider moved and Councilmember Krogman seconded a motion to leave the garbage rates the same from 2023 to 2024. The motion carried unanimously.*

Utility Rates – The Councilmembers discussed the utility rates. *Councilmember Bentley moved and Councilmember Schneider seconded a motion to leave the rates as is depending on the results of a water treatment plant. The motion carried unanimously.*

Future Business

None

Correspondence

None

There being no further business before the council, Councilmember Krogman moved and Councilmember Schneider seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 7:37p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Ryan Bentley, Mayor

Dotty Schnobrich, City Clerk