

**DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, October 11, 2017 7:00 PM
Danube City Council Chambers**

A regular meeting of the Danube City Council was conducted on October 11, 2017 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Dave Maurice, Sharon Krogman, Cathy Malvin and Phil Standfuss

Councilmembers absent: None

Others Present: City Attorney Aaron Walton, Allison Hillenbrand, Norma Anderson, Gary Anderson, Public Works Director Dan Kaufenberg, Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich, and media.

Approval of Agenda

Councilmember Maurice moved and Councilmember Standfuss seconded a motion to approve the Agenda. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Standfuss moved and Councilmember Maurice seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of September 13, 2017
- Bar Door Open November 4, 2017 – Reception
- Bar Door Open November 17, 2017 – Turkey Bingo

Open Forum

Potentially Dangerous or Dangerous Dog Designation Appeal – Norma and Gary Anderson asked the Councilmembers to allow Penny Lane to stay in Danube until they sell their house. City Attorney Aaron Walton recommended that the dog be removed from the City of Danube. The Councilmembers took the advice of the City Attorney and followed the Ordinance to remove Penny Lane from the City of Danube.

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

- School – The boilers have been inspected by Hartford Insurance. Everything checked out fine on them and all the safety codes are up to date. Dan will begin putting them back

together this week. After the first couple test runs Dan will check all the rooms to see if we have any valves. Thermostats, or steam traps that need replacing. Dan will talk to Lonnie about checking the boilers when Dan is gone and bring the information back to the next meeting.

- Wastewater – The sanitary sewer took in extra water from the big rainfall on October 3rd. In one day the lift station pumped 220,000 gallons compared to the 40,000 a day we were averaging. The manhole repairs have made a difference and as more are done it will continue to improve. A secondary pond discharge was done from 9-21-17 to 9-29-17. Samples were brought to MVTL in New Ulm. Dan was hoping not to have to discharge until late November but two big rainfalls led to discharging earlier. Dan is happy to say there were no clogged pumps in September.
- Water – The grass is slowly growing at the new tower site. The leaks have been fixed and the state electrical inspector has been through the tower. Dan believes it is ready to sign off on to pay. That should then start a two-year warranty from Maguire Iron in which they will do maintenance as needed. The wells averaged 34,000 a day in September.

The Councilmembers looked back on the emails from Lee Elfering and the two (2) year warranty started once the substantial completion document was signed on July 12, 2017.

- Storm Sewer – Due to conflicting schedules with contractors Dan would like to wait till spring to dig up storm line on Maple and 4th. Dan doesn't think we'll get the street repaved anymore this year without spending way too much. Dan also doesn't want an open patch there all winter if possible.
- Sweeper – Dan had MacQueen Equipment out to work on sweeper. They fixed the auto lube system, horn, and back up beeper. Dan has also ordered the right grease for the auto lube system from them.
- Community Center – Dan reported that he called Lief Hanson to come and look at the corner at the Community Center to fix it. Dan has never done stucco and would rather have someone else that knows what they are doing to fix it and Dan will fix the areas located at the bottom.
- Sam Hilbert – Dan informed the Councilmembers that he spoke with Sam about getting his water turned off before the quarter ends to resolve the issue that he was having on receiving a City bill for a quarter. Also Dan is working with Sam on the issue of the asphalt chunks and the pile that formed down by his shop.
- Brush Site – The Councilmembers discussed the brush site and the possibility of having extended hours for the residents. The information will be posted on the bulletin board for the residents.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give a monthly employee and Police Department report. Statistics for September 2017 were higher compared to last year at the same time with 53 calls, 32 reports, 21 traffic stops, 5 citations, 29 mutual assists and 3 home security checks. Additional business discussed:

- School Building Updates – Schneider reported that the RCW play will be on November 9th, 10th and 11th. Tri-Valley should be done at the beginning of November.
- POST Policy Compliance Update – Schneider reported that all the forms have been sent in to the POST Board.

- Civil Defense Siren Update – Schneider reported that on October 4th both sirens worked for the civil defense test. They aren't on the same time frame because both sirens are on 2 different control boxes. If the control box is removed from Zieske's building the siren down at the park won't work. Schneider will get a quote from Federal Signal for a new control box for down at the park.
- Mosquito Spraying Completed (Oct. 5th) – Schneider reported that the mosquito spraying ended on October 5th.
- First Response Rig Repairs – Schneider reported that the first response rig was repaired at Wertish's in Renville. It took them 2 weeks to find the problem but he found the problem and fixed it. The first response rig is running very well. Schneider is still waiting on word about the 2001 ambulance from Bird Island.
- Vicious Dogs and Blight Updates – The vicious dogs was discussed earlier in the meeting but Schneider informed the Councilmembers that the other two (2) letters have been sent out. Schneider reported that one dog is gone and the other dog will be leaving. Mayor Alex commented that Schneider told them in a meeting that the dog was already gone. Schneider thought the dog was gone but was informed by a neighbor that it was still there. Schneider will verify that the other dog is removed from town. Schneider reported that on the blighted properties the large pieces of wood have been removed from the one property and he has been working with two (2) other residents about their properties. Mayor Alex asked about the back parking lot at the apartment building on Main Street. Schneider also talked to the owners at the apartment building about the vehicles and other items in the back parking lot that need to be addressed so during the winter the renters can park there and not on the streets when it snows. Schneider reported that the dog licenses are due on May 15th and those who have not licensed their dogs will be cited on May 16th.
- Police State Aid (\$8,397.30) – Schneider reported that the State Aid was received and it was about a \$130.00 increase from last year.
- First Response Training (Oct. 26th) – Schneider reported that the First Response will be holding their training on Oct 26th and next year's training in January will be on C.P.R., defibrillator, first aid and OSHA stuff. Schneider talked with the Fire Department and the Fire Department members are now certified in C.P.R. and defibrillator so the First Responders and Fire Department will train together in January through Ridgewater. Mayor Alex mentioned that Granite Falls received reimbursement for C.P.R. and defibrillator and Schneider said he would look into that reimbursement as a possibility for the City of Danube.
- MN DPS Joint Powers Agreement – Schneider reported that the MN Department of Public Safety needs a resolution approving the amendments for the joint powers agreement due to the other one expiring. By the City approving the agreement it gives access to the computer system for Schneider and the City Attorney Aaron Walton. *Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve Resolution 5-2017 State of Minnesota Joint Power Agreements with the City of Danube on Behalf of its City Attorney and Police Department.* The motion carried unanimously.

Employee Report – City Clerk

- Vacant Lot - Update – Dotty has no new information.

- Recycling Dumpster at School – Stacey from Tri-Valley sent Dotty an email asking if the City of Danube would put a Recycling Dumpster down at the school for them to have and use. There is a charge for us to put a recycling dumpster at the school and part of the reason Tri-Valley doesn't put one there themselves. Stacy said they didn't have money in the budget to get one.

	1X/MO	EOW	WEEKLY
2yd	\$ 18.58	\$ 34.60	\$ 64.30
3yd	\$ 24.07	\$ 40.09	\$ 69.79
4yd	\$ 27.52	\$ 43.23	\$ 73.24
6yd	\$ 40.53	\$ 56.56	\$ 86.25
8yd	\$ 48.46	\$ 64.47	\$ 96.21

The Councilmembers discussed the recycling dumpster and decided not to get a dumpster for them but instead allow them to get their own if they choose to do so.

- School Follow-Up – Dotty Called Al Strunc and asked him to go look at the floor along with speaking with Tri-Valley and Little Lambs as a friendly reminder as they have turn over to remind the workers to not flush any wipes. Al called Dotty back and informed her that he couldn't find any scratches and that he spoke with the groups about the wipes.
- Completed Items – Water bills were mailed and end of month payroll taxes paid.
- Utility Billings – Dotty was asked by a resident about the water bills regarding ones that leave for the winter. The readings for the water bills are taken middle of month to middle of month so that they can be issued at the beginning of a month. The question is because we read in the middle of the month and leave at the end of the month or beginning of the following month we would normally bill them for the connection and if under 5,000 gallons it would be the minimum bill of \$90.99. They are asking because it may be from 1 week to 2 weeks into the next quarter (possibly 3 weeks) that they not be billed for the quarter but instead leave that usage to the next quarter or bill that usage to the previous quarter. Sometimes the people may also return before the quarter ends so it's the same thing but now at the end of a quarter instead of the beginning
- Office Closed – The Danube City Office will be closed on Tuesday, October 17th thru Tuesday, October 24th at 8 am to use up some vacation days.

School Building Updates

Mayor Alex spoke with Allan Strunc and he said Tri-Valley wants a water softener and Allan will talk to them about it. Allan also told Mayor Alex that the air conditioners are slanted towards the building and the water is washing out the grout on the building.

Community Center Updates

Councilmember Malvin and Councilmember Krogman went over and looked at the Community Center prior to tonight's meeting and Councilmember Krogman reported that the floors were done but one of the renters used chemical on the floor and it stripped off all of the wax. The floor on the south side of Community Center will have to be redone. The Councilmembers discussed the chemicals that are over at the Community Center and decided that they need to be stored so renters would not have access to them. The Councilmembers asked Dotty into seeing if she could get a replacement key for the toilet paper and paper towel dispensers at the Community Center.

Unfinished Business

Water Tower Partial Payment Estimate #9 (Final) – Lee Elfering had no new update for the meeting. Councilmember Maurice reported that the grass has now been reseeded.

Councilmember Malvin moved and Councilmember Standfuss seconded a motion to approve the Mayor to sign and payment for the Partial Pay Estimate #9 (final) of \$2,500.00 from Maguire Iron for the water tower project. The motion passed unanimously.

Ordinance Review – The Councilmembers reviewed Ordinance #96 – Sets Salary of City Council; #97 – Sets Compensation of Fire Department & First Response Members; #98 – Provisions for Water Fees; #102 – Excessive Noise; Ordinance #103 – Establishing Fees Fire Department Services; Ordinance #105 – Temporary Family Health Care Dwellings. The Councilmembers decided to keep the Cities Ordinances reviewed.

Financial Reports

The Councilmembers reviewed the claims list from September 14, 2017 thru October 10, 2017. *Councilmember Malvin moved and Councilmember Maurice seconded a motion to approve the bills as submitted in the amount of \$37,092.58 (checks) and \$8,733.36 (electronic fund transfers). The motion carried unanimously.*

The Councilmembers reviewed the Receipts List from September 8, 2017 thru October 9, 2017. The Councilmembers reviewed the Actual verses Budget Comparison for 2017. The Councilmembers reviewed the Bank Reconciliations for September 2017. The Councilmembers reviewed the Financial Reports for the Garbage, School, Sewer and Water Funds,

New Business

Employee Evaluation Date – The Councilmembers discussed a date and picked Monday, November 20, 2017 at 5pm as the employee evaluation date.

Fee Schedule – The Councilmembers reviewed the Fee Schedule from previous years. *Councilmember Malvin moved and Councilmember Krogman seconded a motion to approve adding an additional \$1.00 per day fee to the Dog License Fee for each day after May 15th when the licenses are due. The motion carried unanimously.*

Councilmember Standfuss moved and Councilmember Malvin seconded a motion to approve an increase of the Water Re-Connect Fee of \$50 from \$25 for first time offense. The increase will not affect those who turn their water off. The motion carried unanimously.

Councilmember Malvin moved and Councilmember Standfuss seconded a motion to approve the rest of the fees from 2017 for 2018. The motion carried unanimously.

Utility Fees Schedule – The utility fees schedule will be addressed at the next City Council meeting.

Future Business - None

Correspondence

Hartford Steam Boiler Inspection & Ins. Co – Loss Prevention Report
MediaCom

There being no further business before the council, Councilmember Krogman moved and Councilmember Malvin seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 9:00 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk