

**DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, October 9, 2013 7:00 PM
Danube City Council Chambers**

A regular meeting of the Danube City Council was conducted on October 9, 2013 at 7:00 p.m. with Mayor Gene Alex presiding.

The following Councilmembers were present: Sharon Krogman, Dave Maurice, Phil Standfuss, and Al Strunc.

Councilmembers absent: none

Others Present: Randy Krueger of RMK Construction, Chief of Police Les Schneider, City Clerk-Treasurer Sara Wilson, and media.

Approval of Agenda

Councilmember Krogman moved and Councilmember Standfuss seconded a motion to approve the Agenda with the agenda of Update Clerk Job Description under New Business. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Maurice moved and Councilmember Krogman seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of September 11, 2013
- Building Permit Application – 202 W Hwy 212

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for September 2013 were higher than last year at the same time with 65 calls, 37 reports, 68 traffic stops, 25 citations, 51 mutual assists and 3 home security checks.

Additional business discussed:

- Xcel Energy had been billing CJ's Auto for Danube City Shop's electricity. Xcel Energy contacted Schneider when the Clerk was gone. The problem will be corrected.

- Updates were done to the PD Computers. Schneider was told that the software in the squad car laptop will be obsolete by the end of 2014. Updating will cost around \$3,900.
- The School schedule is really filling up again.
- Schneider attended a Renville County Chief's meeting on September 25 to discuss various things and an Emergency Management meeting on September 18.
- Schneider has reviewed his year to date budget and thinks everything is in line for being 75% through the year.
- The POST Board annual compliance review was completed. It didn't work electronically this year so it had to be faxed.
- First Response training was held on the September 26.
- Schneider attended the MEMSA Conference at Jackpot Junction September 20-22. It's an Emergency Management conference dealing with medical accidents and used some Mayo Clinic case studies. Schneider said it was a good and relevant conference and he'll go again.
- Active shooter instructor training took place October 1-3.

Open Forum

Randy Krueger of RMK Construction was present to explain why his bill was higher than his estimate for the sidewalk replacement he did on Main Street.

Employee Report – Public Works Director

In the council packets, councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is hereby attached.

School Building Updates - none

Community Center Updates- none

Unfinished Business

Sump Pumps – Discussion took place regarding the sump pump ordinance and whether all houses have been inspected for proper plumbing.

Utility Rates – City Engineer wrote a memo regarding some questions the council had. The memo is attached. Strunc brought in a copy of his utility bill from Olivia which has a higher monthly base rate than Danube's base quarterly rate. The water fund balance is too low and going backwards at this point. Councilmember Maurice suggested a \$15 increase in the water base rate and said that the sewer rate maybe doesn't need an increase at this time because the ponds seem to be in good shape. Strunc agreed with a \$15 increase in the water rate and thought a \$5 increase in sewer and suggested to revisit the rates in a year. Mayor Alex and Councilmember Krogman agree there needs to be an increase. A \$15 increase on the water bill would raise \$13,000 in a year.

Councilmember Maurice moved and Councilmember Standfuss seconded a motion to increase the base water rate by \$20 per quarter effective with the January 1, 2014 bill. The motion carried unanimously.

Minnesota Basic Code – Councilmember Krogman reviewed compared a couple of the City of Danube Ordinances with the Minnesota Basic Code. The ones she reviewed included more than what our ordinances include. Most of the council thinks the Basic Code should be sent back for now and revisited when a new City Clerk is settled and they can spend more time on it.

Final Payment on 2nd Street East

Weeds have been sprayed by Monson as well as a final seeding being completed.

Councilmember Strunc moved and Councilmember Standfuss seconded a motion to approve the final payment on 2nd Street East in the amount of \$10,000 pending the Mayor's inspection to check for grass growing. The motion carried unanimously.

Approval of Bills

Councilmember Strunc moved and Councilmember Standfuss seconded a motion to approve the bills as submitted in the amount of \$80,137.83. The motion carried unanimously.

Resolution 5-2103

Councilmember Maurice moved and Councilmember Standfuss seconded a motion to pass resolution 5-2013 in support of funding for US Hwy 212, a corridor of commerce. The motion carried with Strunc voting against the motion.

Approve Liquor Rates for 2014

Councilmember Strunc moved and Councilmember Maurice seconded a motion to set 2014 Liquor Rates at \$2,100 for on sale and \$100 for off sale and to approve the liquor licenses for Millers on Main for 2014. The motion carried unanimously.

Clerk Resignation

Clerk Sara Wilson resigned last week with her last day being October 17. She has offered to help train someone in the evenings as her schedule allows. Applications are being accepted for Clerk-Treasurer through October 18.

Councilmember Standfuss moved and Councilmember Maurice seconded a motion accept the resignation of Clerk Wilson as of October 17, 2013. The motion carried unanimously.

The council will meet on October 21 at 6pm to review the applications in a closed meeting.

Job Description

The council asked if Clerk Wilson could re-write her job description before she leaves. Maurice wondered if a 30 notice could be required of the job.

Adjournment

There being no further business before the council, Councilmember Krogman moved and Councilmember Standfuss seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 9:30 p.m.

Respectfully submitted: Sara Wilson, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk
Minutes Typed by Sara Wilson