

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, September 14, 2022 7:00 PM
Danube Council Chambers

A regular meeting of the Danube City Council was conducted on September 14, 2022 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Carrie Garza, Sharon Krogman and Phil Standfuss

Councilmembers absent: Ryan Bentley

Others Present: Kevin Braun, Public Works Director – Dan Kaufenberg, Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich and media.

Approval of Agenda

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the Agenda for the Regular Meeting with the addition of Building Permit – 305 4th Street – Fence – 1 year extension under the Consent Agenda and Dave Maurice Trees under New Business. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Krogman moved and Councilmember Garza seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of August 10, 2022
- Minutes of Special Meeting of August 23, 2022
- Building Permit – 404 Oak Street – Deck
- Premises Permit LG214 – Gambling – Danube Fireman’s Relief Association
- Building Permit – 305 4th Street – Fence – 1 year extension

Open Forum - None

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. Dan was present for the meeting. The report is below

- School – The boilers have been inspected by the state boiler inspector and I will be putting them back together soon. There are some things that the city will need to address. I’m

waiting for there detailed report to make suggestions to the city. The new low water cutouts were installed by Chappell Central.

- Water – The polyphosphate pump in well #3 is still having troubles keeping a prime. Will be looking into replacing the pump. The wells averaged 39,500 gal/day for the month of August. Cal Lueck has a water shutoff that the stand pipe is caved in by roots and I can't get on valve. There is a lot of utilities in the area making almost impossible to dig. Would like to get someone in to mud vac the area to fix the standpipe if needed.
- Sanitary/Storm – Johnson Jet Line cleaned out the lines on East Maple and CO RD 1 towards 2nd ST E. The lines were not that bad to be causing such a backup. I believe there is a problem with the county tile line heading East out of town that it connects to that is causing the backup. Dan will contact the County to see what they can do about the tile. The lift station averaged 43,000 gal/day for the month of August.
- Streets – Still waiting for Midwest Asphalt to come back and do more air patching.
- Sweeper – I contacted MacQueen Equipment on the status of the sweeper. They informed me that the conveyor structure is rotted out and needs replacing. This is exactly what I wanted them to look at in the first place. They said a new conveyor structure is \$4800.00. I'm waiting for a price on a used one that they said they have.

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve MacQueen Equipment to fix the street sweeper at a cost of \$7,941.31. The motion carried unanimously

Employee Report - Moore Engineering – Jeremy Boots

Jeremy was not present at the meeting but Mayor Alex did report on his behalf that there was a question brought up by Kevin Braun about the water protection area and if a new well is drilled will it change anything. Mayor Alex stated that Jeremy would be at the Public Hearing on Monday, September 19th and he would be answering these questions and more about the water treatment plant.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for August 2022 were higher compared to last year at the same time with 73 calls, 33 reports, 21 traffic stops, 4 citations, 39 mutual assists and 3 home security checks. Additional business discussed:

- School Building Updates – The numerous groups using the school building have been dealt with to make it work. I have less activity in the school building at this time, but more time has been spent dealing with issues in the building.
- POST Board Annual Training Reimbursement – The training reimbursement forms were sent into the POST Board for training expenses incurred from July 1, 2020 to June 30, 2021. Last year we received \$5683.85, and this year we received \$7160.70. This is 100% of the expenses that we applied for.
- POST Board Policy Adoption - The mandated Avoiding Racial Profiling Policy with the MN POST Board was adopted by our Police Department and placed into the policy manual this month.

- Vest Reimbursement Update – My ballistic vest reimbursement for \$667.00 was received from the State of Minnesota on September 6. I applied for these funds through the MN DPS.
- First Response Continuing Education - The contract for training through Ridgewater College has been completed and the first training will take place on September 22 at 6:30pm.
- Golf Carts & 4-Wheelers – Councilmember asked Schneider if all the golf carts and 4-wheelers have been licensed. Schneider said that he has a couple left to do.

Employee Report – City Clerk

- Land Update – Nothing new to report.
- CD Rates - Dotty reported that the CD rates are 6 month 3.15%; 12 month 3.40% and 2 year 3.50%. The Councilmembers decided to wait till after the public hearing before investing in any CDs.
- Water Rates & Bond Council Information - Attached is a sheet of information that I gathered from the surrounding area of the information requested from the Special Meeting on August 23rd. The Councilmembers reviewed the information that was gathered.
- Completed Items - Dotty has filed PERA and paid Payroll taxes for August.
- Office Closed & Vacation – Nothing at this time.

School Building Updates

Mayor Alex reported that Dan Kaufenberg replaced the cover on the vent on the roof that blew off during the storms.

Community Center & Park Building Updates

Councilmember Krogman reported that the two (2) stoves have been set aside at Olivia TV & Appliance.

Unfinished Business - None

Financial Reports

The Councilmembers reviewed the claims list from August 11, 2022 thru September 14, 2022. Councilmember Garza moved and Councilmember Krogman a motion to approve the bills as submitted in the amount of \$51,478.43 (checks) and \$9,349.74 (electronic fund transfers). The motion carried unanimously.

The Councilmembers reviewed the Receipts List from August 9, 2022 thru September 12, 2022. The Councilmembers reviewed the Actual versus Budget Comparison for 2022. The Councilmembers reviewed the Bank Reconciliation for August 2022.

New Business

2023 Budget – Proposed Tax Levy – Resolution 06-2022 – The Councilmembers went through line by line of the budget that was put together by Councilmember Standfuss, Councilmember Krogman and Dotty Schnobrich. After making changes throughout the budget the Councilmembers made a resolution for adopting the 2023 proposed tax levy of \$432,943.00. *Councilmember Garza moved and Councilmember Krogman seconded a motion to pass resolution 06-2022 for the proposed tax levy of \$432,943.00. The motion carried unanimously.*

Walton Law Group – In the packets the Councilmembers received a letter about increases in rates for the 2023 year.

Resolution 05-2022 – Election Judge Appointments – The Councilmembers reviewed the resolution. *Councilmember Garza moved and Councilmember Krogman seconded a motion to pass resolution 05-2022 Election Judge Appointments. The motion carried unanimously.*

New Part-Time Hire – The Councilmembers discussed hiring a new part-time person to help out in the City of Danube. *Councilmember Standfuss moved and Councilmember Krogman seconded a motion to hire Jacob Haney at \$17.00 per hour as a part-time employee for the City of Danube. The motion carried unanimously.*

Dave Maurice – Trees – Councilmember Krogman was asked by Dave Maurice to be reimbursed for the cost of a tree that had to be removed because it was damaged during the storms at his daughter’s place. Dave is asking for reimbursement due to some money that was approved at the last meeting. The Councilmembers discussed the issue and decided that they would not give reimbursement due to what the attorney has told them in the past regarding tax payer funds and what they can be used for. Councilmember Krogman will let Dave Maurice know the Councils decision.

Future Business - None

Correspondence - None

There being no further business before the council, Councilmember Krogman moved and Councilmember Garza seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:33 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk