

## **DANUBE ECONOMIC DEVELOPMENT AUTHORITY**

President Sharpe called the Wednesday, September 13, 2017 meeting of the Danube Economic Development Authority to order at 6:00 p.m. Present were: Keith Sharpe, Cindy Mertens, Rick Marks and Nick Bruns

Absent: Gene Alex Sr.

### **Approval of Agenda**

*Keith Sharpe moved and Cindy Mertens seconded a motion to approve the agenda with the addition of Vacant Lot Discussion under New Business. The motion carried unanimously.*

### **Oath of Office**

Nick Bruns and Rick Marks took the Oath of Office. EDA members welcomed Nick and Rick to the board

### **Approval of Minutes**

*Cindy Mertens moved and Rick Marks seconded a motion to approve the minutes from the last meeting. The motion carried unanimously.*

### **Old Business**

Keith Sharpe asked if any heard if the repairs are taken care of at Bentley's apartment. None of the members knew if they were so Keith Sharpe said he would follow up with Gene Alex on if the repairs have been completed.

### **Accounts Payable & Financial Report**

*Cindy Mertens moved and Keith Sharpe seconded a motion to approve the financial statement and pay the bills as submitted by EDA Secretary-Treasurer Dotty Schnobrich. The motion carried unanimously.*

### **New Business**

*Bank Authorization – Rick Marks moved and Cindy Mertens seconded a motion to remove Allan Strunc as an authorized signer from performing financial transactions dealing with the EDA of Danube. The motion carried unanimously.*

*Cindy Mertens moved and Keith Sharpe seconded a motion to approve Dotty Schnobrich, City Clerk; Cindy Mertens, EDA Member and Nick Bruns, EDA Member as being authorized signers to perform financial transactions dealing with the EDA of Danube. The motion carried with Keith Sharpe, Cindy Mertens, and Rick Marks voting in favor and Nick Bruns abstaining from the vote.*

Vacant Lot Discussion – Keith Sharpe informed the EDA members that he was approached by Gene Alex about the vacant lot that the City of Danube has for sale. Gene Alex thought maybe the EDA would be interested in putting up another set of duplexes. The EDA members discussed the vacant lot briefly and decided to discuss it at the December meeting.

The next regular EDA meeting will be on December 13, 2017 at 6:00 pm.

### **Future Business**

Maintenance Record of Repairs – The EDA members discussed putting together a maintenance checklist and projection of future maintenance report. Dotty will see if Sacred Heart has anything like that the EDA could use as a reference. As Dotty has time she will try to put together a history of things that have been replaced at the apartments. The EDA members also did a brief history on the EDA apartments for the new members, some of things discussed included the rental agreements, pets, snow removal, past repairs and maintenance schedule.

### **Adjournment**

*There being no further business to discuss, Cindy Mertens moved and Keith Sharpe seconded a motion to adjourn the meeting at 6:45 pm. The motion carried unanimously.*

Respectfully submitted,

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Dotty Schnobrich, Secretary - Treasurer