

## DANUBE ECONOMIC DEVELOPMENT AUTHORITY

President Sharpe called the Wednesday, September 11, 2019 meeting of the Danube Economic Development Authority to order at 6:00 p.m. Present were: Keith Sharpe, Gene Alex Sr., Nick Bruns and Jeff Freitag.

Absent: Rick Marks

### Approval of Agenda

*Nick Bruns moved and Jeff Freitag seconded a motion to approve the agenda as listed. The motion carried unanimously.*

### Approval of Minutes

*Nick Bruns moved and Gene Alex seconded a motion to approve the minutes from the last meeting with the correction of \$2,871.80 for unit #1 carpet. The motion carried unanimously.*

### Old Business

Repairs & Maintenance – The EDA members discussed the items that have been addressed down at the EDA duplexes. Dotty did inform the board members that she spoke with Ryan Mikels about giving an estimate to construct overhangs for the remaining three (3) units for the December meeting. Gene Alex spoke with the members regarding the garage cement floor at Unit #1. The members discussed the driveway and Gene Alex will talk to some places about what would be the best way to handle the cement garage floor to prevent tripping. Also the members asked that Gene Alex look at the other three (3) units to see what they look like also. Keith Sharpe reported that the doors have been completed at all the units. The members discussed what appliances have been replaced and Nick Bruns will update his budget sheets to reflect the replacement in appliances. Dotty mentioned about getting a maintenance agreement from Randy Krueger for 2020. Gene Alex will talk to Randy about a maintenance agreement. Nick Bruns mentioned getting the furnaces checked at all four (4) units. Keith Sharpe will call Steve's Plumbing & Heating to get the furnaces inspected and serviced before winter. Keith Sharpe mentioned that there is a Renville County EDA meeting on Friday, September 20<sup>th</sup> that he will be attending, if anyone else is interested it is at 7:30am at the golf course.

### Accounts Payable & Financial Report

The EDA members reviewed the financial reports.

*Nick Bruns moved and Jeff Freitag seconded a motion to approve the financial statement and pay the bills as submitted by EDA Secretary-Treasurer Dotty Schnobrich. The motion carried unanimously.*

### **New Business**

*New Leases* – The EDA members discussed having the tenants sign new leases every year. The members asked Dotty to include the email from the attorney regarding leases with the December information. Nick Bruns will email the attorney for clarification on signing new leases every year.

The next regular EDA meeting will be on December 11, 2019 at 6:00 pm.

### **Future Business** – None

### **Adjournment**

*There being no further business to discuss, Nick Bruns moved and Gene Alex seconded a motion to adjourn the meeting at 6:44 pm. The motion carried unanimously.*

Respectfully submitted,

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Dotty Schnobrich, Secretary - Treasurer