

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, September 11, 2019 7:00 PM
Danube City Council Chambers

A regular meeting of the Danube City Council was conducted on September 11, 2019 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Carrie Garza, Cathy Malvin and Phil Standfuss

Councilmembers absent: Sharon Krogman

Others Present: Jeff Freitag, Rich Slagle, Jeremy Boots, Brian Block, Diane Pfarr, Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich, and media.

Approval of Agenda

Councilmember Malvin moved and Councilmember Standfuss seconded a motion to approve the Agenda with the addition of Danube Historical Society Letter under New Business. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of August 14, 2019
- Building Permit – Garage Add On – 307 5th Street
- Building Permit – Tree House – 105 5th Street

Open Forum - None

Fire Department

Fire Department – Brian Block spoke with the Councilmembers about a fire truck that the Fire Department would like to replace. Three firemen went to Lafayette and looked at a 2004 Pumper. They were originally asking for \$80,000.00 and they offered Lafayette Community Fire Protection \$62,500.00 for the pumper and they accepted the offer. Brian will speak with the townships about funding for the 2004 Pumper. Brian also asked for permission to advertise the 1992 Pumper for \$25,000.00 if they purchase the 2004 Pumper. Brian also mentioned that they need to raise one of the doors in order to fit the 2004 Pumper and he had a quote for

approximately \$2,900.00 from County Line Doors for the door and installation. The firemen were originally going to do the work to extend the height of the door opening but instead would like to hire it out and get it professionally done. Brian thought that it should be less than \$2,000.00 to get the work done on extending the height of the door opening. Brian and the Councilmembers discussed ways of funding the Pumper in order to not deplete their Capital Outlay. Brian will do some research on how to divide it out and get Dotty the information to pass on to the Councilmembers.

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the Fire Department to purchase the 2004 Pumper from Lafayette Community Fire Protection for \$62,500.00 out of their Capital Outlay, to advertise the 1992 Pumper for sale for \$25,000.00 and County Line Doors to put in a new door for approximately \$2,900.00 and up to \$2,000.00 to raise the door height to fit the new door for the 2004 Pumper. The motion carried unanimously.

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

- School – Joey has started to paint the walls. The ticket booth has been painted and he is started on the men's bathroom. I've started to fill and patch the entry doors to refinish them. We were able to save some money with a buy one get one paint sale from Grizzly's. I will be having Chappell Central in to do some work on one of the boilers before they are filled with water. I'm also in the process of getting them inspected. I've talked with Deb at Americana Ins. About our Oct 15th cutoff date. The insurance company says that the new breaker panels must be completed by that time in order to continue coverage. Right now, they are still being made and there is no way of knowing how long it will take to complete. I've talked with Sullivan's Electric about getting them installed as soon as possible.

Dotty mentioned that the insurance is set to be terminated in October because the insurance company denied the estimate for the fuse boxes because the work must be completed before they will renew. Mayor Alex will talk to Americana Insurance regarding the insurance down at the School.

- Water – The starter motor was bad for the chlorine pump and was replaced by Sullivan's Electric. The wells have averaged 36,000 gallons per day for the month of August.
- Sanitary – Lauritsen Septic was here to clean out the lift station. It wasn't as bad as previous years since the addition of the degreaser I've been using from Marc Chemical. The new pumps have been ordered from Electric Pump and awaiting install. I will be doing a pond discharge starting next week. The lift station averaged 31,000 gallons per day for the month of August.
- Skid Loader – The tires are getting worn and don't have enough traction for snow. I'd like to replace them with a set of snow tires/rim combo for the snow season. That way they can be easily removed and old ones put back on for the summer months. I will get estimates for next meeting.
- Generators – Great Plains Gas was here to install the gas lines going to the generators. They do not hook up past the meter. Steve's Heating and Plumbing is on task to complete the hook up. Hopefully should be operational by next week.

Employee Report – Chief of Police

Chief of Police Les Schneider had a typed Police Department report in the Councilmember's packets. Statistics for August 2019 were slightly higher compared to last year at the same time with 61 calls, 26 reports, 37 traffic stops, 15 citations, 39 mutual assists and 3 home security checks. Additional business discussed:

- Patrol Shifts – Day shifts continued in August while taking care of multiple issues occurring at night. Warm weather incidents are up, causing patrol in certain areas of town to be increased. This has resulted in extra hours worked compared to past years.
- School Building Updates – The overall activity in the school gym has slowed down this month. RCW has the visiting high school football teams using the locker room facilities during home games at no additional cost to the city. The RCW spring play has also been in the school.
- Golf Cart/RV Permit List and Ordinance 100 Update – The current permits issued in the city are listed, and updated information on the recreational vehicles ordinance from the city attorney are included as additional attachments. Schneider spoke with Trenton (attorney) regarding Ordinance 100 and Schneider commented he didn't want a multiple page ordinance. Trenton will review the laws and come up with amendment that is consistent with state law and rule.
- Public Works Assists – I continued mosquito spraying with the rain and the home football games occurring the past two weeks. Assists at the City park also took place with the completion of the park equipment, and the landscaping that is taking place during the next few weeks. Julie has contacted the city for assistance with posts and barricade tape while the equipment was finished. Overall, the kids have allowed the park to be completed without major issues, and it has been a very popular area the last two weeks.
- Ordinance Violation Updates – Dog license citation fines have been paid and remaining citations have pending court dates. Two blighted properties complied after court proceedings, and two properties have pending court dates.
- POST Board – POST Board has adopted new rules and repealed some of its rules that went into effect on September 9, 2019. I have kept up with those changes, which completed a lengthy process that began in January 2018. The board also updated its ruling concerning licensing examinations, licensing of peace officers, continuing education, license renewal, current business practices, and current technology.
- Firearms Training – Firearms training and qualifications will take place on October 5th for all members of the Police Department. This is a yearly requirement by the POST Board.
- First Response – First Response training contract with Ridgewater College has been sent in and approved. The first training session of the new contract takes place on Sept. 26th.
- Dog Licenses – Councilmember Malvin asked about dog license fines. Schneider explained the money goes through the courts and we get some of the money and is not directly collected by the City when it is a fine.

Employee Report – City Clerk

- Land Update – Nothing new to report.
- CD Update – Dotty spoke with John at Edward Jones about the CDs that the Council approved and you will see the new CDs listed on the blue sheet in your financials.

- OSHA Training - Dotty informed the Councilmembers that she attended the OSHA training Wednesday, August 28th in Hector.
- City Building Roof - Dotty attached the estimates she received back regarding the front roof at the City Office Building.
The Councilmembers reviewed the estimates from Mike Pfarr Construction, Jeff Sindelir and Mickels Construction.
Councilmember Standfuss moved and Councilmember Malvin seconded a motion to approve the City Building roof estimate from Mike Pfarr Construction for \$4,549.57 as long as it includes all the items listed on Jeff Sindelir's estimate, if not then Jeff Sindelir's estimate for \$4,621.79 to be approved. The motion carried unanimously.
- Thank You - Dotty mailed a thank you on Thursday, August 15th to the City of Olivia for the use of the barricades.
- Completed Items - Dotty has filed the monthly payroll taxes and PERA.

School Building Updates

Mayor Alex stated that Joey has begun painting down at the school but he is unsure of how far he is on it.

Community Center Updates - None

Unfinished Business

Ordinance #100 and #107 – This was addressed under Employee Reports Chief of Police.

Financial Reports

The Councilmembers reviewed the claims list from August 15, 2019 thru September 11, 2019.
Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the bills as submitted in the amount of \$57,637.81 (checks) and \$9,874.28 (electronic fund transfers). The motion carried unanimously.

The Councilmembers reviewed the Receipts List from August 6, 2019 thru September 5, 2019.
The Councilmembers reviewed the Actual versus Budget Comparison for 2019.
The Councilmembers reviewed the Bank Reconciliations for August 2019.

New Business

2020 Budget – Proposed Tax Levy – Resolution 02-2019 – The Councilmembers went through line by line of the budget that was put together by Councilmember Malvin, Councilmember Garza and Dotty Schnobrich. After making changes throughout the budget the Councilmembers made a resolution for adopting the 2020 tax levy of \$360,598.00.
Councilmember Standfuss moved and Councilmember Garza seconded a motion to pass resolution 2-2019 for the proposed tax levy of \$360,598.00. The motion carried unanimously.

Engineering Firms Request for References – The Councilmembers reviewed the request for references and decided to hold special meetings on Monday September, 23rd and Wednesday September 25th to meet with the four (4) firms that provided references to the City. The four (4) firms that submitted references were Bollig, Inc, Bolton & Menk, Moore Engineering, Inc and SEH Inc.

Danube Historical Society Letter – Mayor Alex presented a letter from the Historical Society regarding 26 old wooden folding chairs that are currently being stored in City Shop. The Historical Society would like to store the chairs in their new building so that they could use them as they need to. The Councilmembers discussed the chairs.

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve moving the old wooden folding chairs and some tables to the Historical Society for them to use and store as long as the public is allowed to use them also. The motion carried unanimously.

Playground Estimate from Danube Historical Society Letter – Mayor Alex presented an estimate from Sullivan’s Electric for single phase service and three phase service down at the park. The Councilmembers reviewed the estimates.

Councilmember Malvin moved and Councilmember Garza seconded a motion to approve moving the equipment needed to continue work down at the park. The motion carried unanimously.

Future Business

Blighted Properties

Correspondence

Renville County Auditor-Treasurer Forfeited Property Letter
Troop 269 Thank You

There being no further business before the council, Councilmember Standfuss moved and Councilmember Garza seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:50 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk