

DANUBE ECONOMIC DEVELOPMENT AUTHORITY

President Al Strunc called the Wednesday, September 10, 2014 meeting of the Danube Economic Development Authority to order at 6:00 p.m. Present were: Gene Alex Sr., Ben Ryan, and Cindy Mertens.
Absent: None

Gene Alex Sr. was not present at the beginning of the meeting but did join the meeting just after 6:30 pm.

Approval of Agenda

Ben Ryan moved and Cindy Mertens seconded a motion to approve the agenda. The motion carried unanimously.

Approval of Minutes

Cindy Mertens moved and Ben Ryan seconded a motion to approve the agenda with the change of the word meeting be changed to member under old business. The motion carried unanimously.

Old Business

Renville County HRA EDA Letter – Bentley Unit – Ben Ryan Follow Up – Ben Ryan went over to Lloyd Bentley's EDA apartment to check on the items that need to be fixed. The first item was the spout that controls the tub/shower control. Ben Ryan said it should be an easy fix. The other item is the drain plug to the tub no longer works. The members discussed the issue and Ben Ryan said he would try to fix the drain plug issue when he goes to fix the tub/shower control.

Krueger Fall Maintenance Contract – Landscaping, Rocks, Weeds, etc – Ben Ryan Follow Up – Ben Ryan reported that he spoke with Randy Krueger about a fall maintenance agreement. The members reviewed the estimate submitted by RMK Construction, LLC. Al Strunc said he would talk with Public Works Director, Dan Kaufenberg regarding the lawn mowing at the EDA units.

Ben Ryan moved and Cindy Mertens seconded a motion to approve RMK Construction, LLC to do fall maintenance for \$400.00 and spray weeds once for \$188.00 for a total of \$588.00 plus tax if the EDA is required to pay. The motion carried unanimously.

Insurance Update – Handout – Dotty gave the members a print out of the insurance coverage for the EDA apartment units. The insurance covers building/contents and water and supplemental flood coverage. Al Strunc reported that the replacement cost seems high and it should be addressed before next year's insurance is renewed. Al Strunc will speak with Americana Insurance to find out how the replacement cost number was reached and if it is possible to change the amount.

ELF Grant Money – Informational only both Americana Insurance and Doug's Danube Locker have received their Economic Leveraging Fund monies. Dotty reported that Main Street Café would like to change the ELF money from insulation to a cooler. Al Strunc voiced that he was not in favor of changing the purpose of the money after it was decided. Cindy Mertens brought up that it is not the Danube EDA's money and it would be the Renville County EDA that should decide if a change could occur. Dotty reported that she did spoke with Chris Hettig from Renville County EDA regarding the change and Chris informed her that yes it would be okay with them for Main Street Café to change the allocation.

Cindy Mertens moved and Ben Ryan Allex seconded a motion to approve the change from insulation to cooler replacement. The motion carried unanimously.

EDA New Renter – Al Strunc reported that one of the renters moved out and an ad ran for apartment available to rent. Al reviewed the applications and chose the new renter. Cindy Mertens asked if there is a check list for when renters move in and out. Al Strunc informed the members that there is no list that the EDA uses but if Cindy Mertens would like to put a list together for renters moving in and out that the EDA would use it going forward. The new renter had sent Dotty an email about some items that need to be addressed at the

apartment. Ben Ryan and Al Strunc will address the list of issues that the new renter submitted and get the items addressed. The members asked Dotty how she advertised for the available unit to be rented. Dotty reported that she advertised in the paper, Craig's List and sent it to Chris Hettig to post and pass on in an email to surrounding contacts.

Accounts Payable & Financial Report

Ben Ryan moved and Cindy Mertens seconded a motion to approve the financial statement and pay the bills as submitted by EDA Secretary-Treasurer Dotty Schnobrich. The motion carried unanimously.

New Business

Lothert Update – Dotty reported briefly that she spoke with Susan Stahl from the court house regarding Sharon Lothert and the amount of money the EDA is receiving. The members discussed the issue in depth and decided to wait and see what happens in the next couple of months and address the issue further at the December 10, 2014 meeting.

Additional Member – The members discussed bringing ideas on how to get an additional member and to bring names to the next meeting for possibilities.

Informational Material

Minnesota Department of Employment and Economic Development training session handout

Area EDA information handout put together by Dotty regarding surrounding area EDA's programs available to their local businesses

Gene Alex pointed out that he did not receive the information for the EDA meeting tonight and that is why he was not present at the start of the meeting. The members stated that they received the information in an email on September 4, 2014. The members decided at the June EDA meeting to get the information by email but Dotty will email the information out in advance and print a copy for Gene Alex to pick up at the City Office.

The next regular EDA meeting will be on December 10 at 6:00 pm.

Adjournment

There being no further business to discuss, Ben Ryan moved and Cindy Mertens seconded a motion to adjourn the meeting at 6:55 pm. The motion carried unanimously.

Respectfully submitted,

Dotty Schnobrich, Secretary - Treasurer