

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, July 13, 2022 7:00 PM
Danube Council Chambers

A regular meeting of the Danube City Council was conducted on July 13, 2022 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Ryan Bentley, Carrie Garza and Sharon Krogman

Councilmembers absent: Phil Standfuss

Others Present: Kayla Jansen from Danube Area Action Club, Jeremy Boots from Moore Engineering, Public Works Director Dan Kaufenberg, Police Chief Les Schneider and City Clerk-Treasurer Dotty Schnobrich.

Approval of Agenda

Councilmember Bentley moved and Councilmember Garza seconded a motion to approve the Agenda for the Regular Meeting. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Bentley moved and Councilmember Krogman seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of June 8, 2022
- Bar Door Open – Saturday, September 3rd – Birthday/Customer Appreciation Party

Building Permit – Patio – 305 2nd Street East #3

The Councilmembers reviewed the Building Permit at 305 2nd Street for an EDA renter. Below is the motion that was made at the June 8, 2022 EDA Meeting.

Jeff Freitag moved and Ryan Bentley seconded a motion to approve Gene Alex to put in a paver patio with all expenses to be paid by Gene Alex and to allow Gene Alex to trim the evergreen trees on the property. The motion carried with Jeff Freitag, Ryan Bentley and Janet Herdsman voting in favor and Gene Alex abstaining

Councilmember Bentley moved and Councilmember Garza seconded a motion to approve the Building Permit at 305 2nd Street East Unit #3. The motion carried with Councilmember Bentley, Councilmember Garza and Councilmember Krogman voting in favor and Mayor Alex abstaining
The Councilmembers also discussed reviewing the Codification relating to Building Permits and discussing possible changes at a future Council meeting.

Open Forum

Kayla Jansen – Danube Area Action Club – Kayla thanked everyone for the Fun Days weekend along with the donation to Fun Days. She also spoke with the Councilmembers about some concerns the Action Club had prior to Fun Days happening. Dan stated that he will get all the stuff done before Fun Days starting down at the park by Friday for future reference. Schneider asked Kayla to talk with the Action Club about changing the vendor show times as it was too crowded having everything happen at the same time down at the park.

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. Dan was present for the meeting. The report is below

- School – Still waiting for Chappell Central to do low water cut out repairs on boilers. After work is done, they can be inspected.
- Water – There is a small water leak on CO RD 1. Bonemma Excavation is scheduled to dig and repair. Just waiting for there schedule to allow. The polyphosphate pump in well #3 is likely needing replacement. We tried to repair it but it is still not pumping correctly. The wells averaged 66,000 gal/day for the month of June. Totals were higher due to Farmward filling their tanks.
- Sanitary/Storm – Johnson Jet line came and jetted out a portion of the Sanitary mains. They did the north side of Oak ST along Railroad Avenue. While they were here I had them do a couple of spots in the storm sewer that weren't draining properly. One of the spots they did is still draining very slowly. Will need to have them come back and jet further out and possibly televise it to check for blockage/ pipe collapse.
Councilmember Bentley moved and Councilmember Krogman seconded a motion to approve Johnson Jet-Line to jet out the line in which is draining slowly. If that doesn't resolve the issue to then televise the line to see what is wrong. The motion carried unanimously
- Streets – Midwest Asphalt was here to do some air patching on the streets. There is still a lot left that could be done. Does the council want to have more done? I did notice that a lot of the granite hips didn't stick in some spots. Was going to contact them about it.
Councilmember Garza moved and Councilmember Krogman seconded a motion to approve up to three (3) days not to exceed \$9,900.00 in air patching by Midwest Asphalt. The motion carried unanimously.
- Community Center – Steve's Heating and Plumbing replaced the leaking old toilet in the Community Center.
- Sweeper – The sweeper was picked up by MacQueen and is being repaired. I'm also having them give me an estimate to replace the conveyor frame that is rusting out since they already have it there. Dan is still waiting to hear back from MacQueen.
- Barricades – After a quick search online. I can get a 10' A-Frame barricade kit which included the rail and 2 sides for about \$100.00 apiece. To build one it would cost roughly \$40.00 each including screws and paint. The Councilmembers discussed this and asked Dan to build 15 barricades so the City of Danube would have 21 barricades available to use for Fun Days and when needed to close roads. Mayor Alex mentioned that Keith Sharpe would be willing to help paint them.

- Mosquito Sprayer - Schmoll's Welding was able to repair the broken shaft on the mosquito sprayer. After putting it together I noticed that an oil seal was bad. I had to order a seal from the company as no parts store around here said they could match the number. I'm still waiting for the seal to come so I can put everything back together and see if it works. The barrel of chemical is half gone. I will be ordering more from Farmward so we don't run out. Councilmember Bentley said he would talk to some of his contacts about seeing if he could find the oil seal.

Employee Report - Moore Engineering – Jeremy Boots

Jeremy Boots spoke with the Councilmembers about the Water Treatment Plant and updates on possible funding. Jeremy stated that \$1,353,000.00 would come from a WIF grant, \$730,000.00 would come from a Rural Development grant, \$500,000.00 would come from a EDA grant and 1,917,000.00 would need to come from other sources such as a Rural Development loan. Jeremy also mentioned that to move forward the cost to the engineering firm would be \$841,727.00 for the water treatment plant. This amount is already figured into the grand total for the water treatment plant but if the Council decides to not build the water treatment plant the engineering firm would still need to be paid for their work they have already done. The Councilmembers made no decision on building the water treatment plant. The land needed for the water treatment plant also needs to be figured out.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for June 2022 were higher compared to last year at the same time with 55 calls, 36 reports, 22 traffic stops, 5 citations, 37 mutual assists and 2 home security checks. Additional business discussed:

- School Building Updates – Tri-Valley, Little Lambs, and the City met July 5 to discuss security issues in the school building. Daycare staffing and not locking doors were the significant issues. The concert on July 7 was moved into the school because of rain.
- Fire Extinguisher Checks - All fire extinguishers had the annual check done in June by American Welding and Gas. The First Response had oxygen tanks filled by them also.
- POST Board Annual Training Reimbursement – The yearly reimbursement forms for the POST Board are due July 31, 2022. I am in the process of completing that, which assists with the training funding.
- Fun Days Summary - We had three officers working on both Friday and Saturday, and both squad cars were utilized on Fun Days, We like to thank the City of Olivia for the use of twenty barricades used during Fun Days. All events were well attended, and the crowds were overall behaved. I advised the DAAC to consider moving the vendor booths to 4pm on Saturday for less congestion by Voelz park.
- County Chief's Meeting – On July 6, the six City PD's and the SO met to discuss staffing and many other issues. The meeting was called at this time with turnover occurring at the Sheriff's Dept.

- *New Ballistic Vest* - My bulletproof vest is nine years old, guaranteed for five years. The price is \$1334, and I am applying for half of the cost with the MN Dept. of Safety. I am also looking into funding from the US Dept. of Justice.
Councilmember Garza moved and Councilmember Krogman seconded a motion to approve purchasing a bulletproof vest from ALPHA Training and Tactics for \$1,334.00. The motion carried unanimously

Employee Report – City Clerk

- *Land Update* – Nothing new to report.
- *Budget Date* - Dotty is still waiting for the budgets back from the Fire Department, First Responders and Police Department. Councilmember Standfuss, Councilmember Krogman and Dotty still will need to get together before the September meeting. Dotty updated the Councilmembers that all departments have turned in their budget paperwork.
- *Maintenance Ad* - The ad was run for two (2) weeks and not a single interest came in. What would the Council like to do regarding this? The Councilmembers decided to rerun the ad for two (2) more weeks.
- *Completed Items* - Dotty has filed PERA, filed quarterly Payroll reports, filed quarterly Sales Tax and paid payroll taxes.
- *Office Closed & Vacation* – None at this time.

School Building Updates

Dan Kaufenberg reported that the faucet has been fixed for Back The Pack.

Community Center & Park Building Updates

Councilmember Krogman reported that Olivia Appliance was over to get measurements for two (2) new stoves. Councilmember also got information about the current stove and the City could possibly sell the stove for \$2,600.00 - \$2,800.00. While Councilmember Krogman was over at the Community Center it was discovered that the air conditioning in the north part of the Community Center was tripping a breaker and Les Schneider was called to help with getting it repaired. Councilmember Krogman also mentioned to Dan that there must be a ceiling leak as more ceiling tiles are stained. Dan will take a look at the ceiling tiles and roof. Schneider mentioned getting Ben Schroeder a set of keys for the Community Center so they can access the closet in which they store stuff for the Danube American Legion.

Unfinished Business - None

Financial Reports

The Councilmembers reviewed the claims list from June 9, 2022 thru July 13, 2022.

Councilmember Bentley moved and Councilmember Krogman a motion to approve the bills as submitted in the amount of \$47,282.78 (checks) and \$3,640.30 (electronic fund transfers). The motion carried unanimously.

The Councilmembers reviewed the Receipts List from June 7, 2022 thru July 11, 2022.

The Councilmembers reviewed the Actual verses Budget Comparison for 2022.

The Councilmembers reviewed the Bank Reconciliation for June 2022.

New Business

Renville County Assessment Agreement – The Councilmembers reviewed the agreement from Renville County.

Councilmember Krogman moved and Councilmember Garza seconded to approve signing and entering into the Renville County Assessment Agreement for 2023 and 2024. The motion carried unanimously.

Future Business – None

Correspondence

TDS Project Info

There being no further business before the council, Councilmember Garza moved and Councilmember Bentley seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:47 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk