

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, July 10, 2024 7:00 PM
Danube City Council Chambers

A regular meeting of the Danube City Council was conducted on July 10, 2024 at 7:00 p.m. with Acting Mayor Standfuss opening the meeting. The meeting then was called to order at 7:00 p.m. in the Council Chambers.

The following Councilmembers were present: Carrie Garza, Sharon Krogman, Chris Schneider and Phil Standfuss

Councilmembers absent: Ryan Bentley

Others Present: Police Chief Les Schneider, Kent Ritterman – Moore Engineering, Kevin Bucholz – President of Moore Engineering, Jessica Greene – Northland Security, and City Clerk-Treasurer Dotty Schnobrich

Approval of Agenda

Councilmember Schneider moved and Councilmember Garza seconded a motion to approve the Agenda for the Regular Meeting. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Garza moved and Councilmember Schneider seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of June 12, 2024

Open Forum - None

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

School – Boilers are waiting on annual inspection from state boiler inspector. Still waiting on smoke detector installation.

Water – The wells averaged 46,000 gal/day for the month of June. No other updates.

Wastewater – The lift station had some pumping issues on 6-22-24. I received a high-level alarm. After assessing the situation and trying to get the pumps to pump correctly. I had to call in Electric Pump to replace some floats that were bad. Everything is now pumping but the high-level alarm is stuck on and waiting on Electric Pump to help diagnose the problem. The lift station averaged 143,000 gal/day for the month of June. Rate was double this month due to rain totals.

Streets – Will be trying to patch some more potholes around town.

Mosquito Sprayer - The sprayer has been delivered and should be up and ready for use this week for Fun Days. Would also like to order more mosquito spray from Farmward.

Councilmember Schneider moved and Councilmember Krogman seconded a motion to approve Dan to purchase mosquito spray from Farmward. The motion carried unanimously.

Employee Report - Moore Engineering – Kent Ritterman

Kent was present at the meeting along with Kevin Bucholz. Kent spoke with the Councilmembers about a variety of items that they need approved at the meeting. Kevin spoke with the Councilmembers regarding their concerns and frustrations. Kevin explained to the Councilmembers that there were many reasons for the delay in the project. Examples were previous engineer, COVID, only one bid coming in the first time which was much higher than expected and Moore Engineering dropped the ball. Kevin said he would remain engaged in this project to rebuild the trust with the City of Danube. Kevin reported that multiple companies they reached out said they were not interested in bidding on it as they have plenty of work closer to where they are located than to travel. Increases in costs of construction material and labor is part of the reason of the project going up by \$3.5 million. Kevin explained a couple of different reasons on why their contract increased by \$425,262. It was asked if the contract could go up again and Kevin informed the Councilmembers that yes the contract could increase more depending on different things that could occur during the project. The Councilmembers were informed that the \$1.9 million in debt could increase.

Councilmember Schneider moved and Councilmember Garza seconded a motion to approve signing and sending the Notice Award Document. The motion carried unanimously.

Councilmember Garza moved and Councilmember Schneider seconded a motion to approve preparing the construction contracts and sending to Aaron Walton to review for concurrence. The motion carried unanimously.

Councilmember Garza moved and Councilmember Krogman seconded a motion to approve signing the Service Line Inventory Technical Assistance. The motion carried unanimously.

The Moore Engineering Agreement was tabled until Lee Elfering (City Engineer) had his questions answered and could be at the meeting in August. The Councilmembers discussed having a subcommittee meeting once Lee is back to review the questions that he had for Moore Engineering.

It was decided to reach out to Mayor Bentley if he would like to have a subcommittee meeting. If it is decided to have a subcommittee meeting those that would be attending are Mayor Bentley, Councilmember Standfuss, Lee Elfering – City Engineer and Moore Engineering.

Jessica Greene – Northland Security

Jessica Greene gave a presentation to the Councilmembers about the bonding process and the items they needed to do to move forward on issuing bonds.

PFA Resolution: Authorizes participation in the PFA program. Please fill in the motion/attendance detail and sign page one.

Councilmember Garza moved and Councilmember Krogman seconded a motion to approve City Clerk Dotty Schnobrich signing the participation in the PFA Program

PFA Agreement: The agreement between the City and PFA. Please have page 2 signed by you and the Mayor.

Councilmember Schneider moved and Councilmember Krogman seconded a motion to approve Mayor Bentley and City Clerk Dotty Schnobrich signing the Public Facilities Authority Agreement

PFA Application: There is no action needed on this form, it is for your information only

Rule 15c2-12 Certificate for the \$1,915,000 General Obligation Temporary Water Revenue Bond, Series 2024A – Approval to Sign

Councilmember Krogman moved and Councilmember Schneider seconded a motion to approve City Clerk Dotty Schnobrich to sign Rule 15c2-12 Certificate for the \$1,915,000 General Obligation Temporary Water Revenue Bond, Series 2024A

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report.

- School Building Updates – The second DHS concert of the year was moved into the gym on June 18. I assisted with the moving of equipment in and out of the school and assisted with facility needs. Bob Brugger’s memorial service is planned in the school gym on July 19 from 11am to 5pm, and I will assist with the sound system and coordinating with Tri-Valley on parking concerns.
- POST License Renewal – My Peace Officer’s license was renewed on June 23 and has an expiration date of June 30, 2027. Officer Dawn Owen also renewed her Peace Officer’s license with the same expiration date.
- Fun Days Update – The barricades are complete and will be used during the events this year. Two officers will be working Friday and Saturday during Fun Days.

- POST Training Reimbursement – The continuing education funding application from the POST Board is due on July 31, 2024. I will get that sent in for funding that covers the training cost from July 1, 2023, to June 30, 2024.
- Mosquito Spraying – The new mosquito sprayer is ready to go, and I will be spraying 3-4 evenings this week starting on Monday July 8.
- McGraw Fence Update – The top portion of the fence at Ed Herdina’s residence that was brought up at the last meeting has been removed and should no longer be an issue.
- Retirement Date – I have planned to retire as the Danube Chief of Police on December 1, 2024. I have taken the required PERA retirement course, and I will update the Council on any other upcoming developments.

Councilmember Schneider asked about the cameras down at the park. Les Schneider reported that Ben Ryan was ordering them and they will get them installed once they arrive.

Employee Report – City Clerk

- Land Update – Dotty reported nothing new to report.
- Completed Items - Dotty has filed PERA and paid the monthly Federal and State Payroll Taxes for June along with the quarterly reports including sales tax.
- Office Closed & Vacation – The Danube City Office will be closing at noon on Wednesday, July 24th for OSHA Training and closed on Thursday, July 25th for election training and election judge training.
- Budget Meeting Date – Councilmember Krogman and Councilmember Standfuss will work with Dotty to schedule a date to work on the 2025 Budget.
- Renville County Email Regarding Candidates for City Office – The Councilmembers reviewed the email from Heather Weis and decided to not make a resolution changing the way write in votes are counted.

School Building Updates – None

Community Center Updates

Councilmember Schneider brought up possibly installing timed locks for the bathrooms down at the park. The Councilmembers discussed possibly putting in timed locks or getting a port-a-potty from Vosikas. Councilmember Schneider will get quotes for the locks and Dotty will get an estimate from Vosikas for the August meeting.

Unfinished Business - None

Financial Reports

The Councilmembers reviewed the claims list from June 13, 2024 thru July 10, 2024.

Councilmember Garza moved and Councilmember Schneider seconded a motion to approve the bills as submitted in the amount of \$55,800.05 (checks) and \$5,568.94 (electronic fund transfers).

The motion carried unanimously.

The Councilmembers reviewed the Receipts List from June 11, 2024 thru July 8, 2024.

The Councilmembers reviewed the Actual versus Budget Comparison for 2024.

The Councilmembers reviewed the Bank Reconciliations for June 2024.

New Business - None

Future Business - None

Correspondence – None

There being no further business before the council, Councilmember Schneider moved and Councilmember Garza seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 9:03 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Ryan Bentley, Mayor

Dotty Schnobrich, City Clerk