

## **DANUBE ECONOMIC DEVELOPMENT AUTHORITY**

Vice President Herdman called the Wednesday, June 14, 2023 meeting of the Danube Economic Development Authority to order at 6:00 p.m. Present were: Ryan Bentley, Michelle Erickson, Carrie Garza and Janet Herdman.

Absent: Jeff Freitag

Others Present: None

### **Approval of Agenda**

*Michelle Erickson moved and Carrie Garza seconded a motion to approve the agenda. The motion carried unanimously.*

### **Approval of Minutes**

*Carrie Garza moved and Michelle Erickson seconded a motion to approve the minutes from the last regular meeting and two (2) special meetings. The motion carried unanimously.*

### **Old Business**

*Repair Updates* – Janet reported that everything has been repaired but the siding we are still waiting on estimates. The EDA members discussed the damage that was done in unit #1.

*Michelle Erickson moved and Carrie Garza seconded a motion to approve keeping the security deposit and send a bill for the remaining balance on the tub repairs. The motion carried unanimously.*

*RMK Construction Maintenance Estimate* – The EDA members reviewed the estimate from RMK.

*Janet Herdman moved and Carrie Garza seconded a motion to approve the estimate from RMK for \$1,645.88 for Spring, Summer and Fall Maintenance. The motion carried unanimously.*

*Kompelien Plumbing Estimate* – The EDA members reviewed the quote from Kompelien Plumbing and Heating.

*Janet Herdman moved and Carrie Garza seconded a motion to approve option #2 from Kompelien Plumbing and Heating for \$1,500.00 to repair the tub. The motion carried unanimously.*

### **Accounts Payable & Financial Report**

The EDA members reviewed the financial reports.

*Janet Herdman moved and Michelle Erickson seconded a motion to approve the financial statement and pay the bills as submitted by EDA Secretary-Treasurer Dotty Schnobrich. The motion carried unanimously.*

### **New Business**

*President and Vice- President* – The EDA members reviewed the current president and vice-president positions.

*Janet Herdman moved and Carrie Garza seconded a motion to demote Jeff Freitag from President to member and promote Janet Herdman to President and Michelle Erickson to Vice-President. The motion carried unanimously.*

Rent Increase – Dotty informed the EDA members that she spoke with the City Attorney and he said they should wait to raise the rent so all the units change at the same time since they are identical units. The EDA members decided to address rent increase for the next year in December.

Cleaning Person – The EDA members discussed having a cleaning person on call for when someone moves out to the cleaning instead of having the EDA members going over and doing the cleaning. Jody Tepfer is an option that the EDA could hire for cleaning.

New Renter – The EDA members reviewed the applications from possible renters and discussed the references. The lease for the new unit will run from July 1, 2023 to May 31, 2024.

*Carrie Garza moved and Janet Herdman seconded a motion to approve offering the vacant unit first to Wayne Tepfer and if he says no then to Jaime Aalderks with a move in date of July 1, 2023. The motion carried unanimously.*

The next regular EDA meeting will be on September 13, 2023 at 6:00 pm.

### **Future Business**

### **Adjournment**

*There being no further business to discuss, Janet Herdman moved and Ryan Bentley seconded a motion to adjourn the meeting at 6:35 pm. The motion carried unanimously.*

Respectfully submitted,

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Dotty Schnobrich, Secretary - Treasurer