

**DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, June 14, 2017 7:00 PM
Danube City Council Chambers**

A regular meeting of the Danube City Council was conducted on June 14, 2017 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Cathy Malvin, Dave Maurice and Phil Standfuss

Councilmembers absent: Sharon Krogman

Others Present: City Clerk-Treasurer Dotty Schnobrich, and media.

Approval of Agenda

Councilmember Maurice moved and Councilmember Standfuss seconded a motion to approve the Agenda with the additions of Bar Door in Case of Rain July 8th for Fun Days under Consent Agenda. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Standfuss moved and Councilmember Maurice seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of May 10, 2017
- Building Permit – Cal & Suzie Lueck – Deck, Patio & Removal of Sidewalk
- Building Permit – Sean Mahoney – Decorative Fence
- Approve Liquor License for Firemen’s Keg Shoot on July 9th
- Bar Door Open in Case of Rain July 8th – Fun Days

Open Forum - None

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

- Water Tower – Dan has not received any more quotes for the leveling and monitor system for the water tower. The only one that has gotten back is Tech Sales with the Mission controls system Dan previously quoted at \$6816.80. Dan needs a motion to

accept this bid to move forward. The fill pipe on the tower has been flushed out and the tower is ready to be filled. Dan does not wish to fill it until we have the controls to run it though. The insulation guys were finishing up last week. There still needs to be some grading and grass seed put down.

Councilmember Maurice moved and Councilmember Malvin seconded a motion to approve the quote from Mission controls system from Tech Sales for the new water tower for \$6,816.80. The motion carried unanimously.

- Wastewater – Dan is doing another spring pond discharge to help lower the levels in the primary pond for the summer months. The lift station has been back to normal pumping around 42,000 gallons a day. We did smoke testing throughout the whole town on May 22nd. We found that there were some cleanouts on the main that are leaking. There are a few businesses that have roofs connected to the sanitary. There is also a pipe from and old trailer that was never capped. It's not as much as Dan hoped to find but these all contribute to I&I problems. Would like to continue next year with manhole rehab but will look for a better company with better work.

- Street Repair – We have 3 spots that need repair. Water main break on S. Main St by Hwy 212. By new water tower from putting in pipe. On Maple St by Andersons that is crumbling. Cheapest bid was from Caldwell Asphalt for \$10,495.

Councilmember Standfuss moved and Councilmember Maurice seconded a motion to approve Caldwell Asphalt for 3 spots of street repairs for \$10,495.00. The motion carried unanimously.

- Railroad Ave – We had a sink hole on Railroad Ave by the elevator. The storm sewer pipe collapsed and eventually everything washed out underneath. Dan had Chris Knight come and repair the pipe. We will need to have that spot repaved also. Estimate will be around \$2500. Dan would also like to Lauritsen Septic come and jet the line after having all that gravel go down it.

Councilmember Standfuss moved and Councilmember Maurice seconded a motion to approve Caldwell Asphalt for 4 spots of street repair for \$12,995.00. The motion carried unanimously.

Councilmember Standfuss moved and Councilmember Malvin seconded a motion to rescind the previous motion for Caldwell Asphalt of \$10,495.00. The motion carried unanimously.

The Councilmembers discussed the Lauritsen Septic doing jetting and decided to have Dan talk with a couple of Councilmembers for approval.

- Sweeper – The new sweeper does not fit through garage door on the shop. With the way, the strobe light is set up its too high. Dan has to remove the brush guard and every time he goes in and out Dan also must remove the lens cover to clear the door. Dan is going to see if he can get a lower beacon light and maybe have Schmoll's shorten the brush guard if possible.
- Fencing for Fun Days – Millers on Main – Mayor Alex spoke with the Councilmembers about Millers on Main borrowing the fence poles for the street dance for Fun Days. The City originally told Millers on Main last year that they would no longer supply the poles or fencing for a beer garden. The Councilmembers discussed it and decided that as long as they go and get the poles and return them they can use them. Mayor Alex will let them know.

Employee Report – Chief of Police

Chief of Police Les Schneider was not present to give his monthly employee and Police Department report but will give a two month report at the next meeting in July. Additional business discussed:

- *REA Quote for Pole for Siren* – Mayor Alex discussed with the Councilmembers the quote that was in the packets from Renville-Sibley Coop for a pole for the siren to be mounted on. Mayor Alex said he spoke with Schneider regarding the siren and the siren was shipped but the company does not know where it was shipped to. Councilmember Standfuss voiced concerns on what is Schneider's back up plan is if severe weather strikes and we have no siren.
Councilmember Maurice moved and Councilmember Standfuss seconded a motion to approve the quote of \$1,690.00 from Renville-Sibley Coop for the pole for the new siren. The motion carried unanimously.
- The Councilmembers discussed other concerns they had. One of the concerns was blighted properties. The Councilmembers voiced their concerns on the blighted properties and the properties should be addressed starting in May not June so people can get things cleaned up before Fun Days. Mayor Alex stated that he spoke to Schneider about the blighted properties and Schneider will get him a list and Dotty will email it out to all of the Councilmembers. Another item was that the issue regarding the dog still hasn't been resolved. Mayor Alex said that Schneider reported that the courts are backed up and that is why the dog issue hasn't been resolved at this time. Councilmember Maurice stated that there are no charges on the Attorney's bill relating to the dog issue which is the first thing that happens.

Employee Report – City Clerk

- *Vacant Lot - Update* – Mayor Alex put signs up at the vacant lot and Dotty posted the information on the internet about the vacant lot for sale by the City. As of this time the City has received no interest in the vacant lot. Dotty updated the Councilmembers that she has now had two (2) people inquire about the property. One just asked how much for the property and the other asked if the Councilmembers would consider rezoning the property to commercial. The Councilmembers discussed the question and stated they would consider it but since the property was just put up for sale they would rather wait and see if it will sell as residential so someone could build a house on the property.
- *Office Closed* – The Danube City Office will be closed on an upcoming Thursday. Dotty doesn't know for sure which one yet she is waiting to hear from the delivery people. Both Councilmember Krogman and Councilmember Malvin have been informed of this. Dotty will let them know as soon as she knows.
- *Defibrillator* – Dotty informed the Councilmembers that Fire Chief Brian Block came to the Danube Lions Club and spoke with the club letting them know things they were doing and planning to do. Brian also told the Lions members that the Danube Area Donation Society issued a check for the balance of the defibrillator of \$760.00 to the City of Danube. Dotty just wanted the Councilmembers to know that the defibrillator was paid in full by donations now (\$500.00 from the Lions Club and \$760.00 from the Danube Area Donation Society).

School Building Updates

Sink – Stacy from Tri-Valley sent two quotes for a new sink down at the school for the Council to review. Mayor Alex reported that he spoke with Al Strunc about the sink and they agreed to have Lonny Davis go down at take a look at the sink and see if he can fix it. Both Lonny and Al will go to the school and see what they can do and report at the next meeting about the sink. Councilmember Maurice will talk with Dan about the drain pipe to make sure that got completed at the school.

Community Center Updates

Councilmember Malvin reported that the shade at the Community Center had the strings break. She was able to find a company in Willmar that could restring the shade for about \$205.00 a new shade would be over \$1,000.00 so the shade was sent in to get restrung. Both Councilmember Malvin and Councilmember Krogman have met with Thomas again about things that haven't been done and getting the Community Center right after an event in case it gets rented last minute it is ready to go. Mayor Alex said that he will talk to Thomas about getting the floors done again.

Unfinished Business

Water Tower – Funding – There was no new issues to discuss on the water tower funding but to continue to carry this item forward on each agenda until further notice.

Water Tower Update –

Lee Elfering Email - There is a partial payment for Maquire, an invoice for our services, and a memo for award of the existing tower demolition to General Construction Services. They were a bidder on the original tower. They didn't get the tower, but they are giving us a way better deal on the tower removal and associated work than we are getting by adding it back into the contract.

I will forward you the email quote that I received from David Webb with GCS so that you have it, but as the memo indicates we are getting more done for less money.

June 8, 2017

File No. 160002E-0071

Honorable Mayor and City Council

City of Danube

400 Main St. PO Box 397

Danube, MN 56230

RE: 50,000 GALLON WATER TOWER

PARTIAL PAY ESTIMATE #7

Dear Council Members:

Please find attached Partial Pay Estimate No. 7 for the above-referenced project. As you are aware, the Contractor for the project is Maquire Iron. The total amount earned by the Contractor on this partial pay estimate is \$466,874.00. Subtracting 5% retainage of \$23,343.70 and previous payments of \$375,130.30, the amount due the Contractor is \$68,400.00.

This pay estimate includes payment for completion of nearly all work including the tower painting. The only work to still be completed under this contract is the restoration of the site. We have inspected the work performed by Maguire Iron and find it to be in compliance with the

plans, specifications, and contract documents. Therefore we would recommend approval of Partial Pay Estimate No. 7 in the amount of \$68,400.00.

If you have any questions regarding this issue please feel free to call.

Sincerely,

ELFERING & ASSOCIATES

Lee Elfering, P.E.

The Councilmembers reviewed the Partial Pay Estimate #7.

Councilmember Maurice moved and Councilmember Standfuss seconded a motion to approve the Mayor to sign and payment for the Partial Pay Estimate #7 of \$20,900.00 from Maguire Iron for the water tower project and the payment to Elfering and Associates of \$5,990.00. The motion passed unanimously.

Water Tower – Existing Water Tower

TO: Honorable Mayor and City Council Members

FROM: Lee Elfering, City Engineer

DATE: June 8, 2017

RE: Existing Tower Demolition

As the Council is aware the demolition of the existing tower was included in the bid for the new 50,000 gallon water tower. The bid amount for that work was \$30,000.00 and included the removal and disposal of the water tower, removal of the footings 2 feet below the surface, and capping the existing tower line. Prior to award a local Contractor expressed interest in the tank and provided a lower quote for its removal; therefore the City deleted the demolition work from the Tower contract prior to award.

Since that time the local Contractor's interest in the tank has changed and the City must therefore find other means for its removal and disposal. We approached Maguire about adding the demolition back into the contract at the \$30,000.00 bid price and they indicated that they would remove the tower for that bid price, but would not do the foundation removal, water main capping, or restoration at that cost.

As such I requested a quote from General Construction Services, who was the second low bidder on the project, for removal of the tower, demolition of the base to 2 feet below the surface, installation of a hydrant on the old tower line, and restoration. I am recommending the City install a hydrant on the old tower line instead of capping it because there is at least one water service off this line and having the ability to flush the line will be necessary. General Construction Services has provided a quote of \$28,540.00 for this work and have indicated they could complete the work 30 days from the notice of award.

Based on the quote, General Construction Services is completing more work at a lower cost than if the demolition is added back into the existing Maguire contract. Therefore, I am recommending the City Council approve award of the old tower demolition to General Construction Services. The work will need to be coordinated with them once the instrumentation has been installed and the new tower is operational.

Councilmember Malvin asked the other Councilmembers about keeping the old water tower for historical purposes. Councilmember Maurice mentioned that the top ring where the roof attaches has rusted and eventually the wind will catch it and rip off some of the roof panels and the paint will continue to fall off and it will keep deteriorating. Mayor Alex commented that the railing is coming loose from the tank and eventually it's going to look terrible because we are not going to paint it.

The Councilmembers reviewed the memo from Lee regarding removing the old water tower and asked Dotty to contact Lee and find out if the quote includes the hydrant and if the old water tower could be removed next year at the same price. Dotty will get the items verified and bring back the answers to the next Council meeting.

Building Official – Shane Malvin Follow Up – Mayor Alex reported that he didn't talk to Shane Malvin but Shane stopped in the City Office the other day and Dotty asked if he had any interest in being a building inspector for the City and Shane said he would like some time to think about it. Mayor Alex will follow up with Shane about being a building inspector.

Ditch Assessment – Mayor Alex and Councilmember Maurice went and met with Larry and they explained that they divided up those assessments between different properties. They asked if that amount will be the same next year, but Larry was unaware. Mayor Alex stated that the City needs to know the amount prior to the budget being submitted so the City can budget accordingly. Larry said that they would try to get a figure out before then. Councilmember Maurice stated that he also stated this was the final payment on the previous ditch determination of who pays for what and this will clean it up, but he couldn't guarantee that there wouldn't be large sums of money in the future but he didn't think there would be, kind of a onetime cleanup bill. The one thing they couldn't explain why it was the some places got charged and others didn't.

Financial Reports

The Councilmembers reviewed the claims list from May 11, 2017 thru June 14, 2017.

Councilmember Malvin moved and Councilmember Standfuss seconded a motion to approve the bills as submitted in the amount of \$133,206.39 (checks) and \$10,164.60 (electronic fund transfers). The motion carried unanimously.

The Councilmembers reviewed the Receipts List from May 11, 2017 thru June 6, 2017.

The Councilmembers reviewed the Actual verses Budget Comparison for 2017.

The Councilmembers reviewed the Bank Reconciliations for May 2017.

Dotty is to contact Edward Jones about rates for CDs for the next Council meeting so the Councilmembers can discuss putting some funds into a CD to get better interest.

New Business

Kokesch Property – Councilmember Maurice commented that there have been complaints about the lean to that was built falling apart, brush pile back by the alley and the grass wasn't getting mowed but now some one is mowing so that is being addressed. Councilmember Maurice and Malvin both stated that the lean to falling apart is a safety issue and needs to be addressed. Mayor Alex will talk to Schneider about getting the issues resolved at the property when he speaks to him about the blighted property issue.

Future Business - None

Correspondence

Xcel Energy Email – Councilmember Standfuss stated that they have changed the lights in town now. Mayor Alex said they didn't get them all done yet.

League of MN Cities Letter

There being no further business before the council, Councilmember Malvin moved and Councilmember Standfuss seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:15 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk