

**DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, June 13, 2018 7:00 PM
Danube City Council Chambers**

A regular meeting of the Danube City Council was conducted on June 13, 2018 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Sharon Krogman, Cathy Malvin, Dave Maurice and Phil Standfuss

Councilmembers absent: None

Others Present: Public Works Director Dan Kaufenberg, City Clerk-Treasurer Dotty Schnobrich, and media.

Approval of Agenda

Councilmember Maurice moved and Councilmember Standfuss seconded a motion to approve the Agenda with the addition to Bar Door Open – July 14th in case of rain and Building Permit – 707 Oak Street - Shed under Consent Agenda; League of MN Cities – Waiver Form under New Business. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Standfuss moved and Councilmember Malvin seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of May 9, 2018
- Bar Door Open – July 14th in Case of Rain
- Building Permit – 707 Oak Street - Shed

Open Forum - None

Employee Report – Chief of Police

Chief of Police Les Schneider was not present to give the monthly employee and Police Department report.

Mayor Alex commented that he thought the Council spoke with Schneider about having a report in even if he was not going to be present at the meeting. Councilmember mentioned that last month's meeting Schneider was given a list of blighted properties and some have done stuff but most have not been done anything. Councilmember asked that his supervisors talk to him about the blighted property. Councilmember Maurice asked about the dog licensing. Dotty reported that we are pretty close to last year with the addition to the new people that moved to town that

as they come in and register she informs them of the dog rules for Danube. The person that came into the City Office to license their two (2) dogs but did not have rabies vaccination since they adopted them from the Humane Society 7 years ago has not returned to license the dogs. Councilmember Maurice asked about the ones that had the three (3) dog variance. Dotty reported that they have not been in either. Councilmember Maurice then asked about the Pastor and Dotty informed the Councilmembers that he did come back and license two (2) dogs. Councilmember Maurice asked that the Schneider's supervisor also speak with him about the dogs and how is coming along with it. Councilmember Malvin commented that isn't it a concern to have dogs in town that have not had their rabies shots and we know this and they are not licensed, that is a scary deal. Mayor Alex said that he would talk to Schneider about it along with a couple other things tomorrow. Councilmember Standfuss asked about the attorney bill and Dotty said the administrative costs are from the codification that the City is doing with their Ordinances. Councilmember Maurice also asked Mayor Alex to include the Creamery on the blighted property list.

Employee Report – City Clerk

- *Vacant Lot - Update* – This is being addressed under Old/Unfinished Business.
- *Election Judge Pay* – Suzie Lueck said that she spoke to Mayor Alex about bringing this up at a Council meeting. The current amount is \$10.00 per hour and Suzie would like to see at least \$12.00 per hour. The Councilmembers discussed this pay for the judges. *Councilmember Standfuss moved and Councilmember Maurice seconded a motion to approve increasing the election judges pay from \$10.00 per hour to \$12.00 per hour. The motion carried unanimously.*
- *Completed Items* – Dotty has filed the monthly payroll taxes.
- *Property Tax Check* – Dotty reported that the property check came in and if she deposits the check into the checking account she will exceed the \$250,000.00. The Councilmembers discussed the money and asked that Dotty bring information about the interest for CDs for the next meeting. *Councilmember Krogman moved and Councilmember Standfuss seconded a motion to transfer \$50,000.00 to Edward Jones Money Market Account from Minnwest Bank. The motion carried unanimously.*

School Building Updates

Mayor Alex reported that he called Al Strunc but Al did not get back to him. Other than that when Dan's stuff gets discussed there is a roofing issue that needs to be attended to. Dotty reported that Al called her and that he didn't have Mayor Alex's phone number but he is fine with Forcier doing the repairs as needed on the roof. Councilmember Malvin reported that the front glass door is closing hard again. The Councilmembers will speak to Dan about getting the closure replaced to stop it from continuing to happen.

Community Center Updates

Councilmember Malvin reported that she has checked with Joey and everything is going good and everything looks good. Mayor Alex reported that he will get together with Joey about the floors along with replacing the wheels on the portable counter in the Community Center and fix some tables before Fun Days. Councilmember Krogman will contact Rick Vogt and Lief

Hanson about the roof issue and the stucco in the back. Other suggestions would be Mike Pfarr and Jeff Sindelir regarding the roof. Councilmember Krogman will also contact Dan at Dan's Floor Covering & Paint regarding the steps at the Community Center.

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

- Streets – We have 3 spots that need patching in town. Caldwell Asphalt quoted to do the job for \$8560.00. Dan included the quote from Caldwell Asphalt to do these spots. There is a big spot on Maple that is on the list. Even with the road possibly getting redone in the future. The area will need to be addressed. We are on the list for Midwest Asphalt to do up to 5 days of air patching and crack sealing on 2nd ST E. The Councilmembers discussed the roads and they condition they are in due to the garbage trucks and semis driving on them.

Councilmember Maurice moved and Councilmember Standfuss seconded a motion to approve Cadwell Asphalt to patch 3 spots at a cost of \$8,560.00. The motion carried unanimously.

The Councilmembers discussed the streets after Dan left and Councilmember Maurice will follow up with Dan to see if he spoke to Lee Elfering, City Engineer regarding Maple Street.

- Wastewater – Hydro Klean was here to look at manholes for rehab. When Dan receives their quote he will bring it to next council mtg. There are a few manholes in grassy areas that Dan would like to raise up, so they don't have to be dug up every time that they need to be checked. The liftstation averaged 50,000 gal/day for the month of May. Dan spoke with the Councilmembers about installing a valve between the primary and secondary pond. He had a quote for the valve and the box for \$1,800.00 from Core and Main and will ask Chris Knight to help him install the valve. Dan did get a quote from Quam Construction of \$8,000-\$9,000 to install the valve.

Councilmember Standfuss moved and Councilmember Maurice seconded a motion to approve purchasing the valve and valve box for \$1,800.00 from Core and Main and the cost of labor to install the valve for Chris Knight out at the ponds. The motion carried unanimously.

Councilmember Malvin asked about the storm drains and catching stuff and the drains plug up and the water builds up. It was discussed about putting something on the water bills asking people to help out during rainfalls to help clean the storm drains to help prevent it from backing up. Dan will come up with something to put on the water bill or a sign on the front door to ask the resident's for help.

- Water – The wells averaged 53,000 gal/day for the month of May. The pumping totals are up to do Farmward using water for spraying.
- School – There are some spots on the school roof that need to be addressed. Some seams are starting to pull apart. Would like to have Forcier roofing out to fix the spots before they become problems.
- Mosquito Spray – With the rains we've had Dan is sure the mosquitos will be out. Les and Dan will start spraying for them as the weather allows.
- Mower – Dan attached two quotes for a new mower. One from Warrens Sales in Prinsburg and one from Renville Sales in Renville. The Scag Cheetah from Warrens came in \$400.00 lower than the Hustler from Renville. It is my preferred mower of

choice. The Councilmembers discussed the lawn mower and attachments. They also discussed the current mower and selling it. Dan will do some research on the value of the mower, He will also check with the supervisors before advertising it on Craig's List, Facebook selling spots and other sources.

Councilmember Maurice moved and Councilmember Standfuss seconded a motion to approve purchasing a 2018 Scag Cheetah SCZ61V-35CV-EFI with an Operator Control Discharge Chute 923D from Warren's Sales & Service for \$11,647.00. The motion carried unanimously.

Councilmember Malvin asked Dan about spraying weeds around the Community Center. Dan will go and get the weeds sprayed. He sprayed once but he will go and check it again. Dotty told Dan that Randy Krueger would like to talk to him about the mowing down at the EDA buildings.

- Vacation – Dan will be on vacation July 15-23.

Unfinished Business

Vacant Lot – Dotty was contacted by an individual that is interested in the vacant lot. They were looking at doing some landscaping and stuff to the lot. They inquired on if the City would allow for them to place a shed on the lot even though there is no house to store tools and stuff on (such as a lawn mower).

The Councilmembers discussed the vacant lot. Councilmember Malvin stated that the individuals that inquired about the lot who also were interested in it for Commercial purposes should be contacted and informed of the change. Councilmember Maurice agreed that the people should be contacted and informed. Councilmember Maurice asked if a motion needed to change the description to Commercial to sell it. Dotty informed the Council that Renville County would change it on the tax statements when it happens; the City has to approve the option to change it to Residential or Commercial. Mayor Alex commented that he has had one resident come and speak with him about the property changing from Residential to Commercial. Mayor Alex also commented about how the setbacks are different for Commercial then for Residential. Councilmember Maurice commented that it doesn't make any sense to not call the County and tell them we are changing it to Commercial, Dotty said she would call Renville County and ask them if they can switch it or if they want to wait until a building is there. Councilmember Maurice commented that you can't list the property for sale as Commercial unless it was. Councilmember Krogman voiced concerns on if the Council will know what will be built there before the property sales. Councilmember Maurice commented that he didn't think they had much control as long as it didn't go against the City's Ordinances. Dotty informed the Councilmembers that the party that buys it does not have to tell them what they are building but when they fill out a building permit at that time the Council will be informed of it. Councilmember Maurice commented he had parties talking to him for some time now about putting up a storage shed for personal use not a storage unit to rent. Dotty will contact Renville County and find out if it has to be reclassified now or later in order to sell the property as Commercial and send an email out to the Councilmembers with the information. Councilmember Standfuss asked that the Councilmembers discuss it at the next meeting in July after more information is obtained.

TDS Letter – The Councilmembers received a letter from TDS Telecom informing the Councilmembers that they ran into some unforeseen issues upgrading its network to enable video and broadband services in the City of Danube. TDS Telecom will continue to look for alternative solutions to upgrade the fiber connection to Danube.

Financial Reports

The Councilmembers reviewed the claims list from May 09, 2018 thru June 13, 2018. *Councilmember Standfuss moved and Councilmember Maurice seconded a motion to approve the bills as submitted in the amount of \$36,764.47 (checks) and \$9,638.20 (electronic fund transfers).* The motion carried unanimously.

The Councilmembers reviewed the Receipts List from May 07, 2018 thru June 11, 2018.
The Councilmembers reviewed the Actual versus Budget Comparison for 2018.
The Councilmembers reviewed the Bank Reconciliations for May 2018.

New Business

ReneSola Power Holdings – Solar Garden – No one was present to speak with the Councilmembers on the updated information from ReneSola. Dotty informed the Councilmembers that if the City chooses to move forward with joining the solar garden the contract that is in their packets would need to be reviewed by Aaron Walton the City Attorney. The Councilmembers asked Dotty to contact Franklin and Renville about joining ReneSola in the solar garden. The Councilmembers will review the information and at this time made no decision to further pursue joining the solar garden. Dotty will bring back the information that she has obtained for the Council next meeting in July.

League of MN Cities – Waiver on Tort Liability – The Councilmembers reviewed and discussed the insurance paper from the League of Minnesota Cities. *Councilmember Maurice moved and Councilmember Malvin seconded a motion to approve the renewal of League of Minnesota Insurance waiving the monetary limit on tort liability.* The motion carried unanimously.

Future Business

Golf Carts – Councilmember Standfuss mentioned that at the last meeting it was brought up about the golf carts. He spoke with some people regarding possibly charging \$10 per year and the City Council should look into possibly creating an Ordinance. The Councilmembers discussed the issue and asked Dotty to contact Redwood, Bird Island, Olivia and some other towns as far as their Ordinances regarding golf carts and bring it back to the July Council meeting.

Correspondence

League of MN Cities Letter

There being no further business before the council, Councilmember Malvin moved and Councilmember Standfuss seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:22 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk