

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, May 10, 2023 7:00 PM
Danube City Council Chambers

A regular meeting of the Danube City Council was conducted on May 10, 2023 at 7:00 p.m. with Mayor Bentley opening the meeting. The meeting then was called to order at 7:00 p.m. in the Council Chambers.

The following Councilmembers were present: Carrie Garza, Sharon Krogman, Chris Schneider and Phil Standfuss

Councilmembers absent: None

Others Present: John Forsman, Police Chief Les Schneider and City Clerk-Treasurer Dotty Schnobrich.

Approval of Agenda

Councilmember Standfuss moved and Councilmember Schneider seconded a motion to approve the Agenda for the Regular Meeting with the addition of Renville County Ditch Assessment Notice under New Business. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Krogman moved and Councilmember Garza seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of April 12, 2023

Open Forum – None

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report from Public Works Director Dan Kaufenberg. The report is below

- School – The boilers are currently off and done for the season. I will be opening them up and cleaning them for an annual inspection. There is a Maple tree in front of the school that should be taken down. The tree has roots growing up on the surface and is now causing issues to concrete sidewalks. The area underneath is nothing but dirt and weeds since grass will not grow there. Tri- Valley would like to landscape the area to make it look better but would very difficult to do with tree roots above ground.
Councilmember Krogman moved and Councilmember Schneider seconded a motion to approve getting quotes for the Tree Removal in front of School. The motion carried unanimously.
- Water – John Forsman has been wanting to redo his driveway for a couple of years now. He has been waiting for the shutoff in his driveway to be replaced as its not working. Since there is no water line project in immediate future I would like to go ahead and get some quotes to get this done so he can do his driveway. I included a quote from Bergen that would include the patching of 2 new water main valves put in by Hjerpe Construction. John Forsman was present at the meeting and spoke with the Councilmembers about getting the shutoff valve fixed so he could move forward with getting his driveway redone.
Councilmember Standfuss moved and Councilmember Schneider seconded a motion to approve the getting quotes for curb stop replacement. The motion carried unanimously. Councilmember Schneider moved and Councilmember Garza seconded a motion to approve Hjerpe Construction for water main Valve installation of \$12,319.00 plus an additional 500 square feet with no cost given. The motion carried unanimously.
- Wastewater – The lift station average jumped up to 99,000 gal/day for the month of April. This average was 3 times the amount of normal operation. This was due to I&I problems in the system.
- Streets – I made several attempts to get a quote from Duininck for the patching of city streets. No return contact was made. I did receive a quote from Bergen to patch problems areas that should include or be close to including two new spots for water main valve installation. The total to do 2500 sq/ft was \$27,375.00. This amount may change after final measurements are done during the work performed
Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve Bergen Inc to do the street patching for approximately \$27,375.00 subject to area to be patched. The motion carried unanimously.
- Mayor Bentley reported that the plow truck is currently not working and Dan needs to get it moved to get at other equipment but he is unable to get it started. The Councilmembers discussed the plow truck.
Councilmember Garza moved and Councilmember Krogman seconded a motion to approve R&R to come look at the plow truck and do repairs not to exceed \$500 or place it next to the building to get it out of the way in storage. The motion carried unanimously
- Mayor Bentley reported that Dan will need some granite fines for filling holes around town and would like two (2) loads.
Councilmember Standfuss moved and Councilmember Schneider seconded a motion to approve two (2) loads of granite fines from Haney Construction. The motion carried unanimously.
- Dotty asked the Councilmembers if they would like to run an ad again for part-time maintenance. The Councilmembers discussed this and decided to run an ad for part-time maintenance and part-time custodian with a deadline of June 7th for applications.

Employee Report - Moore Engineering – Jeremy Boots

Jeremy was not present at the meeting and the Environmental Assessment was tabled until he will be present at a meeting to answer any questions.

Employee Report – Chief of Police

Chief of Police Les Schneider was not present to give his monthly employee and Police Department report. Statistics for April 2023 were higher compared to last year at the same time with 41 calls, 21 reports, 12 traffic stops, 3 citations, 34 mutual assists and 2 home security checks.

- School Building Updates – Tri-Valley received an outrageous quote from Lloyd’s Security to do their fire system inspection. They went with Fairmont Fire to complete the inspection. I contacted the three companies that have worked on the floors in the school building and True Floors in Hutchinson is the only company that works on wood floors. Their quote is included, and they last prepped and finished the gym floor in May 2020. *Councilmember Garza moved and Councilmember Schneider seconded a motion to approve True Floors for \$3,700 to do the Gym Floor in the School.* The motion carried unanimously
- Continuing Education and Training – I attended a League of MN Cities Safety and Loss Control Police Track Workshop in St. Cloud on April 27. The Police track involved PTSD and other stress issues, and the afternoon session discussed de-escalation tactics to redirect behavior and interact positively in tense encounters. The Danube First Response has 44-plan training on May 25 through Ridgewater College.
- Water/Wastewater License Renewals – My MDH water license was received and expires on 04-30-2026. My MCPA wastewater license was received and expires on 06-01-2026.
- Houston Morris Case – I’ve been working with the MN Attorney General’s Office with this murder case, and a guilty plea to 2nd degree murder was received on 04-12-2023.
- BCA System Audit - I have spent many hours working on the multiple system audits for the BCA since mid-April. These audits are state mandates necessary to use the computer systems provided by the BCA.
- Councilmember Standfuss asked Schneider about golf cart licensing, dog licensing and blighted properties. Schneider informed the Councilmembers he has a couple more carts to license and will then turn everything over to the city clerk. Schneider will give an update on the dog licenses at the June meeting along with blighted property list.

Employee Report – City Clerk

- Land Update – Nothing new to report.
- Completed Items – Dotty has filed PERA and paid Payroll Taxes.
- Office Closed & Vacation – The City Office will be closed on Monday, May 29th for Memorial Day.

School Building Updates

This was addressed earlier in the meeting.

Community Center Updates

Councilmember Krogman informed the Councilmembers that the new stoves are over at the Community Center and once the old stove is removed, they can install the new stoves. Mayor Bentley informed the Councilmembers the American Legion has a meeting coming up and they will discuss the possibility of purchasing the old stove. Mayor Bentley will contact them before the next meeting to see what they decided. Mayor Bentley brought up concerns on the bathroom down at the park. The Councilmembers discussed the bathrooms and decided that the bathrooms need to be locked before dusk.

Unfinished Business

None

Financial Reports

The Councilmembers reviewed the claims list from April 13, 2023 thru May 10, 2023. *Councilmember Garza moved and Councilmember Schneider seconded a motion to approve the bills as submitted in the amount of \$64,366.60 (checks) and \$7,898.47 (electronic fund transfers). The motion carried unanimously.*

The Councilmembers reviewed the Receipts List from April 11, 2023 thru May 8, 2023.
The Councilmembers reviewed the Actual versus Budget Comparison for 2023.
The Councilmembers reviewed the Bank Reconciliation for April 2023.

New Business

Joint Powers of Agreement – The Councilmembers reviewed the Joint Powers of Agreement Aaron Walton sent over to be approved and signed.

Councilmember Krogman moved and Councilmember Garza seconded a motion to approve and sign the Joint Powers of Agreement with the State of Minnesota for the City Attorney Aaron Walton. The motion carried unanimously.

CDJN Subscriber Agreement – The Councilmembers reviewed the CDJN subscriber agreement Aaron Walton sent over to be approved and signed.

Resolution 2-2023 Joint Powers Agreement with the City of Danube – The Councilmembers reviewed Resolution 2-2023 Aaron Walton sent over to be approved and signed.

Councilmember Krogman moved and Councilmember Schneider seconded a motion to approve and sign the CJDN Subscriber Agreement and to approve and sign the Resolution 2-2023 MN Joint Powers Agreement with the City of Danube for the City Attorney Aaron Walton. The motion carried unanimously.

Stop Signs at 6th Street and Maple – The Councilmember discussed removing the yield signs and putting up a four (4) way stop at the intersection of 6th Street and Maple Street.

Councilmember Schneider moved and Councilmember Garza seconded a motion to approve putting up a 4 way stop at the intersection of 6th Street and Maple. The motion carried with four (4) Councilmembers voting in favor and Councilmember Standfuss opposed.

Yield Signs at 4th Street and Oak Street – The Councilmember discussed removing the stop signs on Oak Street at the intersection of 4th Street and putting up a two (2) yield signs instead on Oak Street.

Councilmember Schneider moved and Councilmember Garza seconded a motion to approve the removing the 2 way stop signs on Oak Street intersecting with 4th Street and replacing them with 2 yield signs. The motion carried with four (4) Councilmembers voting in favor and Councilmember Standfuss opposed.

Renville Sibley Coop Water Line for the Fire Sprinkler System – The Councilmember discussed a possible charge for the fire sprinkler system that is connected directly to the water line and not being metered

Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve not charging Renville Sibley for the fire sprinkler system line that is unmetered. The motion carried unanimously.

Renville County Ditch Assessment Notice – The Councilmembers reviewed the notice from Renville County.

Future Business

Community Center and Park Building rental price and use of glitter and confetti in the buildings

Correspondence

None

There being no further business before the council, Councilmember Schneider moved and Councilmember Garza seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:34 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Ryan Bentley, Mayor

Dotty Schnobrich, City Clerk