

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, May 8, 2024 7:00 PM
Danube City Council Chambers

A regular meeting of the Danube City Council was conducted on May 8, 2024 at 7:00 p.m. with Mayor Bentley opening the meeting. The meeting then was called to order at 7:00 p.m. in the Council Chambers.

The following Councilmembers were present: Carrie Garza, Sharon Krogman, Chris Schneider and Phil Standfuss

Councilmembers absent: None

Others Present: Public Works Director Dan Kaufenberg, Police Chief Les Schneider and City Clerk-Treasurer Dotty Schnobrich

Approval of Agenda

Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve the Agenda for the Regular Meeting. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Krogman moved and Councilmember Schneider seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of April 10, 2024
- Building Permit – 707 Oak Street – Pergola
- Building Permit – 300 4th Street – Deck

Open Forum - None

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

School – The check valve was replaced on the boilers return line by Chappell Central. One of the main isolation/shutoff valves on Boiler #1 is not closing completely and will need to be replaced. The estimate to replace the valve is \$2519.07 from Chappell Central.

Councilmember Standfuss moved and Councilmember Schneider seconded a motion to approve Chappell Central to replace the valve on Boiler #1 for \$2,519.07. The motion carried unanimously.

Water – Still waiting on new Fluoride pump from Hawkins Chemical for well #5. I was able to repair a couple of valve covers. Will be getting quotes to cut out other broken ones and repair the tops without having to dig up street. The wells averaged 36,000 gal/day for the month of April.

Sanitary – The lift station annual inspection was done by Electric Pump. One of the power supply cables is getting soft which is causing the amperage to go up on one of the pumps and should be replaced. There was also water in the oil on one of the pumps. Recommend both pumps get a rebuild kit as they are due. They have been in service for four years without any repairs. Will be getting estimate from Electric pump for repairs. The lift station averaged 54,000 gal/day for the month of April. Pumping rate higher due to rain.

Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve the Electric Pump to repairing both pumps at the lift station. The motion carried unanimously.

Storm – I was able to use an old manhole ring and cover to repair broken manhole on 4th and Pine ST. There are some lines not draining. Would like to have Johnson Jet Line jet them when they are here to do Sanitary and lift station. Unless needed sooner if there is a lot of rain.

Councilmember Standfuss moved and Councilmember Schneider seconded a motion to approve Johnson Jet Line to jet some storm water lines that are not draining and to televise if necessary. The motion carried unanimously.

Streets – Bergen was contacted about doing street patching.

Community Center - There was another leak in the women's bathroom. I will be getting up on roof to investigate and repair the problem.

Park – Dan reported that he is trying to get a quote for hydro-seeding down at the park for the spots he fixed. Mayor Bentley informed the Councilmembers that a bench and concrete slab was going to be installed down at the park on the northwest side of the basketball court.

Barricades & Overtime – Mayor Bentley asked if the barricades are done. Dan reported that he built 6 sides and that he will need to get more wood. Mayor Bentley also asked about Jaime working. Dan informed the Councilmembers that Jaime was busy working for a farmer and then had other issues so wasn't able to come in but he did work yesterday. Mayor Bentley had concerns about Dan working overtime. Dan told him that it was from working on the weekends doing boiler checks. Mayor Bentley reminded Dan that he wanted him to work that in his time by reducing during the week. Mayor Bentley also gave Dan two (2) names of individuals that could do the boiler checks. Councilmember Standfuss stated that he thought Dan should be allowed overtime to do the boiler checks in the winter. The boilers are now off at the school.

Employee Report - Moore Engineering – Kent Ritterman

Kent was not present at the meeting but instead sent an email with information for the Councilmembers to review. In the information there was amended compliance agreement with the MN Department of Health that was approved by Moore Engineering and Dan Kaufenberg.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report.

- *School Building Updates* – Tri-Valley had the floors in the hallway by their classrooms waxed on Saturday April 27. I was contacted by Sandy during scheduling, and nobody was in the school building until the following Monday allowing the floor to dry. The sound system was used at the Community Center during the RCW Senior Banquet on April 24. The Danube Lions Club hosted this event, and they asked for the sound system to be available. The sound system has been brought back to the school building for the upcoming Memorial Day Program. I was contacted by an employee of the Olivia Nursing Home regarding rental of a third-floor room at the school for storage for one of their residents. She was advised that a locked room was available for \$50 a month, and Luke Ferguson will be coming over to the school building this Wednesday for the resident renting the room. The Councilmembers discussed this item. *Councilmember Standfuss moved a motion to not do personal storage at the school.* The motion failed due to a lack of a second. The Councilmembers further discussed this item on whether a precedence would be set by renting to them and asked Dotty to contact Aaron Walton about this item. The item was tabled until further information is obtained and will be addressed at the June meeting.
- *Continuing Education and Training* – All three rostered Officers took Use of Force Training in Anoka on April 15. This covers the POST Board annual mandated UOF training needed and was an eight-hour course. We have one additional UOF course to be completed later this year. The renewal of my three-year POST license will occur on June 30, 2024. The Danube First Response has 44-plan training on May 30 through Ridgewater College.
- *Child Protection Presentations* – I assisted RCHS at RCW School on April 29 with their presentation to the 6th Grade, and I will be assisting at BOLD School with the presentations on May 6 and 7.
- *POST Board Updates* – I have been advising residents regarding blight issues on their property. I have also been letting people know about the upcoming dog license deadline that is approaching May 15.
- *Dogs* – Councilmember Standfuss inquired about how many dogs have been licensed and how many we normally have. Dotty informed the Councilmembers it is about 46 currently licensed and we normally have 74 to just under 100 licensed. Les informed the Councilmembers that probably 20 people will license by next Wednesday. Dotty informed

the Councilmembers that those that do not license are repeat offenders who just don't license the dog at all. Dotty also mentioned that all the new residents are told when they come in to switch the utility services about the dog license rule and normally do license their dog(s). Les will update the dogs and blighted property at the next meeting.

Employee Report – City Clerk

- *Land Update* – Dotty reported nothing new to report.
- *Emerald Ash Borer Grant Update* – Dotty informed the Councilmembers that she found some information that the grant comes out in November with a deadline of January and awarded in February. Dotty will look for this grant this upcoming fall.
- *Completed Items* - Dotty has filed PERA and paid the monthly Federal and State Payroll Taxes for April.
- *Office Closed & Vacation* – The Danube City Office will be closed on Monday, May 27th for Memorial Day.
- *Budget* – Dotty asked Councilmember Krogman and Councilmember Standfuss if they would be willing to work on the budget again this year. Both Councilmembers agreed to do the budget preparation work with Dotty.
- *Facility Use Agreement - RCW* – Dotty spoke with the Councilmembers about the expiring Facility Use Agreement with RCW and if they would like to renew the agreement. The Councilmembers reviewed the agreement and discussed the amount in the agreement. *Councilmember Garza moved and Councilmember Krogman seconded a motion to approve the Facility Use Agreement with RCW. The motion carried unanimously.*

School Building Updates – None

Community Center Updates

Dotty spoke with the Councilmembers regarding refunding rent money to Rhonda Schjenken for the Community Center. She rented the Community Center for in June asking for the entire hall but has changed her mind and would like to only rent half the hall and get half her money back.

Councilmember Schneider moved and Councilmember Krogman to approve returning \$100.00 in rent to Rhonda Schjenken. The motion carried unanimously.

Unfinished Business - None

Financial Reports

The Councilmembers reviewed the claims list from April 11, 2024 thru May 8, 2024.

Councilmember Schneider moved and Councilmember Garza seconded a motion to approve the bills as submitted in the amount of \$37,663.58 (checks) and \$6,928.75 (electronic fund transfers). The motion carried unanimously.

The Councilmembers reviewed the Receipts List from April 9, 2024 thru May 6, 2024.

The Councilmembers reviewed the Actual versus Budget Comparison for 2024.

New Business

Siren at the Park – Councilmember Schneider asked about the siren down at the park. Les informed the Councilmembers that he picked up the repeater and Sullivan’s should be coming this Friday to install it and the siren should be back up and running at the park.

Future Business - None

Correspondence – None

There being no further business before the council, Councilmember Standfuss moved and Councilmember Schneider seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 7:48 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Ryan Bentley, Mayor

Dotty Schnobrich, City Clerk