

**DANUBE CITY COUNCIL  
Regular Council Meeting  
Wednesday, March 13, 2019 7:00 PM  
Danube City Council Chambers**

A regular meeting of the Danube City Council was conducted on March 13, 2019 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Carrie Garza, Sharon Krogman, Cathy Malvin and Phil Standfuss

Councilmembers absent: None

Others Present: Jeff Freitag, Ben Ryan, Julie Krueger, Nick Bruns, Darrell Mattson, Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich, and media.

**Approval of Agenda**

*Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve the Agenda with the addition of Bar Door Open Saturday, April 20<sup>th</sup> – Family Event under Consent Agenda. The motion carried unanimously.*

**Approval of Consent Agenda**

*Councilmember Krogman moved and Councilmember Malvin seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.*

**Consent Agenda – please see notes to agenda items below**

*The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.*

- Minutes of Regular Meeting of February 13, 2019
- Bar Door Open Saturday, April 27<sup>th</sup> – Wedding
- Bar Door Open Saturday, April 20<sup>th</sup> – Family Event

**Financial Review with Dennis Oberloh – Oberloh & Associates**

City Auditor Dennis Oberloh from Oberloh and Associates was present to go over the 2018 audit report and answered questions. The audit report is available for viewing in the City-Clerk's Office or on the website [www.cityofdanube.com](http://www.cityofdanube.com).

*Councilmember Krogman moved and Councilmember Garza seconded a motion to approve the 2018 audit report as presented by Dennis Oberloh of Oberloh & Associates. The motion carried unanimously*

### Open Forum

**Julie Krueger & Ben Ryan – Playground and Warming House/Club House** – Julie Krueger and Ben Ryan spoke with the Councilmembers regarding a matching grant of \$150,000 from the DNR in which the Danube Area Athletic Club would like to apply for which is due March 29<sup>th</sup>. The funds would be used to build a warming house/club house along with putting in handicap accessible parking spots, sidewalks and making sure that the playground is fully accessible. They are estimating the cost of the building is \$125,000 but the City would need to help cover some of the expenses. An estimate cost for the new building would be needed for the grant and the Councilmembers agreed a close estimate would be using last year's total from the Community Center of \$15,828.00. Julie was also in need of the year the buildings were built. Les was able to provide the years for the buildings at the meeting. The final thing that is needed is for the Councilmembers to approve an Applicant's Resolution. The City Attorney would need to review the resolution prior to signing. Ben Ryan spoke with the Councilmembers regarding the warming house/club house. The drawing of the building provided to the Councilmembers shows the building size as 36' by 48' with a 13' by 48' overhang. Mayor Alex reported that the City is putting a generator down at the park and that Ben Ryan would need to speak to Dan about the placement of the generator. There was information in the Councilmembers packets from Lee Elfering, City Engineer – Dotty spoke with City Engineer, Lee Elfering and he informed her that he did not have to be involved in the building but the City may want to have him review the plans to protect the City and do a survey on the land for a grading plan for where the building will go. Lee also recommended that the City establish a usage agreement prior to building the building. Ben talked with the Councilmembers about getting City commitment of funds for the project.

*Councilmember Krogman moved and Councilmember Garza seconded a motion to approve the plans for the warming house/club house along with the layout and placement. The motion carried unanimously*

*Councilmember Krogman moved and Councilmember Standfuss seconded a motion to approve signing the Applicant's Resolution after the City Attorney, Aaron Walton reviews it and approves it for the DNR grant. The motion carried unanimously*

**Ben Ryan – Danube Area Action Club** – Ben asked the Councilmembers for a donation of \$1,500.00 for Fun Days.

*Councilmember Malvin moved and Councilmember Krogman seconded a motion to approve donating \$1,500.00 for Danube Fun Days to the Danube Area Action Club. The motion carried unanimously*

**Darrell Mattson** – Darrell Mattson spoke with the Councilmembers regarding the park and the cost of the park and the building. Darrell also mentioned his complaints about the streets and snow removal. With the nicer weather going on the snow melting flooding issues will result from the roads not being plowed curb to curb.

### Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

- School – There are no issues currently in school that I'm aware of.

- Water – Chlorine will need to be ordered from Hawkins chemical in next month. Wells averaged 30,000 gal/day for the month of February.
- Waste Water – An early pond discharge was done in February. I had to start a discharge a week earlier than the permitted discharge period. I contacted MPCA about it they okayed it since our pre-discharge samples came back within limits. All other samples were within limits as well during discharge.
- Plow Truck – I had the truck over to R&R diesel in Renville. The truck was blowing black smoke and had no power. They found the problem to be a plugged air intake. Its back and running as good as it does. Mayor Alex also reported that the spring broke in the plow truck so that was also replaced on both sides from Schmolls.
- Grain Truck – The grain truck is leaking coolant inside the cab. The heater core must be leaking. It has always used coolant but now at a very good pace and leaking inside cab. Would like to bring to Danube Auto when there is down time to have them fix problem. *Councilmember Malvin moved and Councilmember Garza seconded a motion to approve Joey Jensen as part-time maintenance at \$17.50 per hour. The motion carried unanimously.*
- Community Center – I had Steve's Htg. in to work on front furnace. It was leaking water all over the floor. It had plugged and broken drain line. The furnace is all rusted out and only a matter of time before it falls apart inside and goes out. I've included a quote from Steve's Htg. to replace furnace. If the council would like more quotes let me know. Would be smart to have this done before next heating season. *Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve Steve's Heating and A/C to replace the furnace at the Community Center for \$2,965.00. The motion carried unanimously*

### Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for February 2019 were lower compared to last year at the same time with 37 calls, 24 reports, 23 traffic stops, 7 citations, 23 mutual assists and 2 home security checks. Additional business discussed:

- School Building Updates – Schneider reported that the last girls' junior high game was February 19<sup>th</sup>. Activity has started to slow down for March. Junior High softball and baseball will probably be using the gym this year. Schneider reported that the school board met on last Monday and approved \$5,000 for the next 5 years according to the minutes. The school wants something in writing along with a list of what the money will be spent on.
- Gym Floor – Mayor Alex asked Schneider about the gym floor and Schneider reported that the gym floor was last done a couple of years ago. Schneider did recommend doing something in the next year.
- MRWA Conference – Schneider reported that he attended the MRWA Conference with Dan Kaufenberg.
- OSHA Training in Hector – Schneider reported that he attended the OSHA training in Hector but had to leave early.
- LMCIT Training in Redwood Falls – Schneider reported that he will be attending the LMCIT training in Redwood Falls on April 3<sup>rd</sup>.

- MCPA ETI in St. Cloud – Schneider will be attending the MCPA ETI training in St. Cloud.
- Part-time Officer Status – Schneider reported that Rebecca Pieper will be coming back hopefully by April. Rebecca is requesting to attend training at Midwest Tactical Systems in Eagen, MN for \$675.00. The course is to extend her training for Use of Force as the City's Instructor.  
*Councilmember Malvin moved and Councilmember Standfuss seconded a motion to approve Rebecca Pieper attending tactical training in Eagen, MN thru Midwest Tactical Systems at a cost of \$675.00. The motion carried unanimously*
- Dogs – Councilmember Malvin asked Schneider if the letters to the dog owners have been sent out yet. Schneider said he had the letters ready to go and is just working on the label system Dotty sent him. Councilmember also asked about the dogs on 3<sup>rd</sup> Street that are not licensed yet from this year that complaints about them running loose. Schneider was not sure if there were even dogs there. Councilmember Malvin stated there are dogs there and the neighbors are not happy with it.

### **Employee Report – City Clerk**

- Land Update – Nothing new to report.
- Snow Removal Contracts – Dotty has still not received back either contract from Jim Nyquist or Bob Kopel for snow removal.
- Completed Items – Payroll taxes paid for the month.
- Board of Appeals Meeting – Just a reminder the Wednesday, April 10<sup>th</sup> meeting will be starting at 6pm. The meeting will start with the Board of Appeals meeting with the regular meeting following at 6:30pm.
- Resolution for Seasonal Jobs – Dotty has searched the League of MN Cities website and has found nothing so she is going to reach out to the area towns and see if anyone has a seasonal jobs resolution or form they have those workers sign.
- Floor at the School – Dotty contacted Stacy by email and Stacy replied back that she was not going to be down at the School until the beginning of March sometime. She will look up the last time they did the floors and get back to Dotty. This was updated under the School Building Update.

### **School Building Updates**

Councilmember Krogman spoke with Al Strunc and said he had no issues come up. Mayor Alex and Sharon Krogman will get together and put together a list of things to include on the request from RCW School. Dotty reported that Stacy did email Dotty saying that she had no record of them doing the floor and if they needed to they would not be able to do it till the next year. Stacy has been there 5 years. Stacy would like to know so they can budget it in for 2020. Schneider said he would speak to Stacy about the floors and Dotty will email Stacy letting her know to include the cost to redoing the floors for 2020. Stacy also mentioned that in the back parking lot behind the school someone pushed snow up against the playground fence and damaged it. Dotty did talk to Dan and he said he would go down and look at the fence and report back at the next Council meeting.

### **Community Center Updates**

Councilmember Malvin reported that it was budgeted this year to paint the entire Community Center and the woman's bathroom. Councilmember Krogman recommended hiring it done by someone due to the Community Center being rented. Councilmember Garza will contact some people and get quotes for the painting. Mayor Alex reported that they normally do the floors after Fun Days but Councilmember Malvin said it would be nice to have them done before Fun Days. Councilmember Malvin will speak to Joey about getting the floors done before Fun Days.

### **Unfinished Business**

*Garbage Rates* – In the Councilmembers packets they received an updated sheet with the dumpsters in Danube. The Councilmembers reviewed the sheet and added charges to those who weren't being charged. The Councilmembers will review the garbage account at the August meeting.

*Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve charging Farmward \$200.00 for a 4yd dumpster per quarter; Farmward \$150.00 for a 2 yd dumpster per quarter; J&B Cycle \$51.64 for a 2 yd dumpster per quarter starting with the bills going out in April.* The motion carried unanimously.

### **Financial Reports**

The Councilmembers reviewed the claims list from February 12, 2019 thru March 11, 2019.

*Councilmember Standfuss moved and Councilmember Garza seconded a motion to approve the bills as submitted in the amount of \$27,999.27 (checks) and \$10,029.99 (electronic fund transfers).* The motion carried unanimously.

The Councilmembers reviewed the Receipts List from February 12, 2019 thru March 11, 2019.

The Councilmembers reviewed the Actual verses Budget Comparison for 2019.

The Councilmembers reviewed the Bank Reconciliations for February 2019.

### **New Business**

*Flags for the Flag Pole* – Dotty got two (2) quotes for flags at the City Office building from Display Sales. The first was for seven (7) flags for \$155.00 the other was nineteen (19) flags for \$378.00. The Councilmembers discussed the quotes and decided to go with the seven (7) flags for \$155.00.

### **Future Business**

*Board of Appeals Meeting – April 10, 2019 at 6pm* – Dotty reminded the Councilmembers the next meeting will start at 6pm with the Board of Appeals meeting and the regular Council meeting following at 6:30pm.

*Snow Plow Replacement* – Councilmember Standfuss will get a hold of Wayne in Olivia about the lease option on equipment and see what their City thinks of that option, what they are paying and thoughts on it.

**Correspondence** - None

*There being no further business before the council, Councilmember Malvin moved and Councilmember Standfuss seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 9:22 p.m.*

Respectfully submitted: Dotty Schnobrich, City Clerk

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Gene Alex, Mayor

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Dotty Schnobrich, City Clerk