

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, February 14, 2018 7:00 PM
Danube City Council Chambers

A regular meeting of the Danube City Council was conducted on February 14, 2018 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Sharon Krogman, Cathy Malvin and Phil Standfuss

Councilmembers absent: Dave Maurice

Others Present: Darrell Mattson, Julie Krueger, Stefanie Ryan, Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich, and media.

Approval of Agenda

Councilmember Krogman moved and Councilmember Standfuss seconded a motion to approve the Agenda. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of January 10, 2018
- Gambling License – Smelt Fry – Danube Firemens Relief Assoc – Saturday, March 17, 2018
- Bar Door Open – Smelt Fry – Friday and Saturday, March 16 & 17, 2018

Open Forum

Darrell Mattson – Darrell voiced concerns about the noises that semis are making at all hours. The Councilmembers listened to the concern and asked Police Chief Schneider to address the issue to see if that helps at all. Darrell also voiced concerns about the snow removal and time being used to run water samples to New Ulm. The Councilmembers will look into the service that is available for picking up samples verses them being taken there. Concerns about the time of the samples arriving need to be considered when checking into the service.

Julie Krueger and Stefanie Ryan – Playground Group – Julie gave an update about the playground equipment down at the park. Julie asked about one of the shelters down at the park. They are looking at removing one of the shelters for the playground equipment they are looking

at installing. Stefanie spoke with the Councilmembers about some grants they are looking at in applying for and having the City being the Fiscal Sponsorship for the grants. Stefanie provided a Non-501 (c)(3) Fiscal Sponsorship Agreement for the City to sign. The Councilmembers decided to have the City Attorney review the agreement before they sign it and put it on the March 14, 2018 meeting.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give monthly employee and Police Department report. Statistics for January 2018 were lower compared to last year at the same time with 43 calls, 28 reports, 25 traffic stops, 11 citations, 22 mutual assists and 2 home security checks. Additional business discussed:

- School Building Updates – Schneider reported that volleyball has started, basketball is done and Tri-Valley's will be returning soon.
- Civil Defense Siren Update – Schneider reported that on Monday Sullivan's will be installing the receiver down at the park and both sirens will be independent and up to date.
- New Officers' Status – Schneider reported Dean was licensed 2 months ago and training finished up a couple weeks ago. Schneider reported he has been doing a lot of supervising with the two part-time officers.
- LMCIT Training in Willmar (April 12) – Schneider reported that he registered for the Safety & Loss Control Workshop in Willmar on April 12, 2018. The cost is \$20 to attend.
- State Aid for Police Payable in 2018 – Schneider reported that the paperwork has been filed for the State Aid for 2017 payable in 2018.
- 2018 MCPA ETI in Duluth – Schneider informed the Councilmembers the MCPA ETI is in Duluth this year and he will not be attending it. Schneider will look for computer courses this Spring to get the credits there. The money that won't be spent on Schneider attending the MCPA will be used to train a Use of Force and Firearms instructor. Rebecca is interested in becoming certified and has signed up for some classes already.
- Smoking in the Warming House – Dotty reported that she has been getting complaints about people smoking in the warming house. The Councilmembers asked Schneider to address the issue down at the warming house.

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

- School – A condensate return line was leaking in the boys' locker room. After investigating the pipe, I noticed that a 10' chunk of the 18' pipe was very thin and the whole pipe needed to be replaced. I called Chappell central to come and assist with removing and replacing the pipe with a new pipe they cut to size. I looked into on whether it is needed that I check the boilers every day. The inspector told me that as long as there is someone in the building they must be checked. Even if it's for 1 hour or so. If there is absolutely nobody in the building for a day or two I can go up to 48 hours without checking them. Little lambs are wondering about putting a washer/dryer in

where they would have access to. What does council think? Would they be responsible for all costs with installing electrical/water?

The Councilmembers discussed the washer and dryer and asked that Mayor Alex to have Al Strunc go and talk to them about it.

- Water – No issues with the wells or water tower for the month of January. The wells averaged 25,000 gal/day for the month of January. I will be doing water quality parameter testing for MDH in February.
- Wastewater – The lift station was still having issues with alarms and false pump readings. I was receiving constant high-water alarms on my phone even though there was no issue. I had MN Pump Works come out and they put a relay in to stop the false alarms. After that I was still getting false readings on my pump run times and flow. The monitoring system was telling me the pumps were running anywhere from 6-23 hours a day and pumping up to 1 million gallons per day. I had Electric Pump come out to check the Omni-site monitoring system since they installed it. We found a few loose ground wires and a loose neutral wire to the pumps in the control panel. The wires were grounded in a better spot and neutral wire fixed. So far everything has been working and reporting as it should.
- EDA – I have been slowly tackling the list giving to me to fix in the EDA apartments. Some new medicine cabinets will need to be ordered and a few smoke alarms need to be checked yet.
- MRWA Conference – March 5-8.

Employee Report – City Clerk

- Vacant Lot - Update – Dotty has no new information.
- Dog Letters – Dotty mailed out a letter to all the Danube residents about dogs and the dog ordinance changes. Dotty also reported that there have been residents that have come in to license their dogs that have not done so in the past.
- Holiday Lights – Dotty did send a message out to Councilmember Krogman and Councilmember Malvin about a flyer that was received for holiday lights that went on sale at Holiday Designs on February 1st. Another brochure was received from Main Street Designs and a quote from Temple Display for \$5,416.95. The Councilmembers discussed the holiday lights. It was decided that Councilmember Krogman and Councilmember Malvin will do some research on the holiday lights and can purchase as many as what was budgeted for.
- Bar Door Open – Dotty was asked by Jackie Miller about having the Community Center as a backup for their grand opening on Saturday, February 17th. Dotty inform Jackie that she would talk to the Council about the possibility of only penciling them in. If they don't use you they don't want to pay for it but if they do they will pay for it. The Councilmembers discussed the bar door and decided they would be fine with them using the Community Center if it is needed as long as it doesn't get rented out. They also will need to pay for the use and contact either Mayor Alex or Councilmember Malvin if they do choose to open the door.
Councilmember Krogman moved and Councilmember Malvin seconded a motion to approve the bar door being open if need on Saturday, February 17th for JJ's Bar and Grill for their Grand Opening and that they contact either Mayor Alex or Councilmember Malvin prior to opening it and they will have to pay the rental fee and clean it as required. The motion carried unanimously.

- Completed Items – Dotty has filed the payroll taxes for January. The audit was held on January 24th and 25th. Dotty will continue to finish filing the other year end reports that are due over the next couple of weeks.
- Office Closed – The Danube City Office will be closed on Monday, February 19th for Presidents Day.
- LMCI Safety and Loss Control Workshop – Dotty would like to attend the Safety and Loss Workshop down in Sleepy Eye on Wednesday, April 11, 2018, the cost is \$20. The Councilmembers are okay with Dotty attending the workshop.

School Building Updates

Mayor Alex reported that Brad Nere from Little Lambs contacted him regarding the rent for the room at the school. Mayor Alex reported that the rent won't start until the end of 2018 because they installed an air conditioner. Al Strunc talked with Dotty and asked her to contact Brad Nere because he thought the City was to start receiving rent January of 2018. Mayor Alex stated that as of right now rent will stay the way it is starting January 2019.

Community Center Updates

Councilmember Krogman reported that Riverside Flooring came and looked at the Community Center and they gave a verbal quote of over \$4,000.00. They stated that because of the way the steps are is why the amount was high. If the City put carpet on the steps it would be around \$500.00. The Councilmembers discussed the steps and Councilmember Krogman will bring a more exact figure for the steps to the next Council meeting. Mayor Alex commented that the snow at the Community Center needs to be addressed more timely and also in the back by both doors. Councilmember Malvin asked what the temperature should be set at when it is not in use. Mayor Alex stated there is a button on the thermostat for occupied and unoccupied. Mayor Alex commented that they should speak with Les Schneider about setting them if they are not because he is aware on how to set them.

Unfinished Business - None

Financial Reports

The Councilmembers reviewed the claims list from January 11, 2018 thru February 12, 2018. *Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve the bills as submitted in the amount of \$36,422.48 (checks) and \$10,963.87 (electronic fund transfers).* The motion carried unanimously.

The Councilmembers reviewed the Receipts List from January 9, 2018 thru February 6, 2018. The Councilmembers reviewed the Actual verses Budget Comparison for 2018. The Councilmembers reviewed the Bank Reconciliations for January 2018. *Councilmember Standfuss moved and Councilmember Malvin seconded a motion to approve investing \$100,000.00 in three (3) different CDs with the funds already at Edward Jones for the term of 6 months.* The motion carried unanimously.

New Business - None

Future Business

Board of Appeals Meeting – April 11, 2018 at 6pm

Correspondence

County Ditch 59
MediaCom

There being no further business before the council, Councilmember Standfuss moved and Councilmember Malvin seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:33 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk