

**DANUBE CITY COUNCIL**  
**Regular Council Meeting**  
**Wednesday, January 12, 2022 7:00 PM**  
**Danube Council Chambers**

A regular meeting of the Danube City Council was conducted on January 12, 2022 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Ryan Bentley, Sharon Krogman and Phil Standfuss

Councilmembers absent: Carrie Garza

Others Present: Jeremy Boots – Ben Ryan, Police Chief Les Schneider and City Clerk-Treasurer Dotty Schnobrich.

**Approval of Agenda**

*Councilmember Bentley moved and Councilmember Standfuss seconded a motion to approve the Agenda for the Regular Meeting. The motion carried unanimously.*

**Approval of Consent Agenda**

*Councilmember Standfuss moved and Councilmember Bentley seconded a motion to approve the consent agenda as listed below. The motion carried unanimously.*

**Consent Agenda – please see notes to agenda items below**

*The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.*

- Minutes of Special/Regular Meeting of December 8, 2021

**Public Hearing for Ordinance 2021-02 Establishing Rural Service Districts**

Mayor Alex called the Public Hearing open at 7:01 p.m. for Ordinance 2021-02 Establishing Rural Service Districts.

There was no one present from the public for the hearing. The Councilmembers waited for a while before moving on in case anyone came in late for the public hearing. The Councilmembers reviewed the Ordinance. Dotty received no comments or questions regarding the Rural Service Districts Ordinance in person, by phone, email or mail.

*There being no further discussion, Councilmember Standfuss moved and Councilmember Krogman seconded a motion to close the Public Hearing. With all members voting in favor, the meeting was closed at 7:07 p.m.*

**Adoption of Ordinance 2021-02 Establishing Rural Service Districts**

The Councilmembers reviewed this in the public hearing earlier.

*Councilmember Bentley moved and Councilmember Standfuss seconded a motion to adopt Ordinance 2021-02 Establishing Rural Service Districts. The motion carried unanimously.*

### **Open Forum**

Ben Ryan – Ben spoke with the Councilmembers on the progress for the Park Building. They are 99% complete. They ran into a plumbing leak that they are working on behind one (1) of the walls. The hockey used the building last Wednesday to see how it would go. On February 4<sup>th</sup> from 5:30pm till 8:00pm is Annual Kid's Night event and on February 5<sup>th</sup> is the 4<sup>th</sup> Annual Pond Hockey Tournament. Ben also reported that the Ring cameras are all installed and working. He also has the SIFELY locks programmed and will get that transferred over to Dotty. There is also a tv and Wi-Fi down at the building. Mayor Alex reported that Sullivan's did get the pole but will not install it until Spring. Ben mentioned that when the City is ready to start renting out the building he will come to a meeting before to get everything closed out with the final numbers and what is owed to the City.

### **Employee Report – Public Works Director**

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. Dan was not present at the meeting. The report is below

- School – Boiler #1 has been having an issue where it keeps cutting out and not coming back online. I am currently working with Chappell Central to diagnose the problem.
- Water – We have our first watermain break. It was on Main ST again. Work was done by Bonnema Excavating and located by Water Conservation. The wells averaged 25,000 gal/day for the month of December. Well #3 is now off for the next three months to comply with MDH on our Radium issue.
- Sanitary – I am currently working on getting pricing for lift station cleanings for the 2022 season. The lift station averaged 27,000 gal/day for the month of December.
- Xmas Decorations – We will be taking down xmas lights as soon schedules and weather permit. Unless informed not to. These
- Grain Truck – Mayor Alex reported that the grain truck is not running and out of service. It is currently sitting down at Danube Auto Works. Dan suggested that the City start looking for another truck as there are multiple issues and not reliable. The Councilmembers discussed the grain truck and asks Dan to start looking for a different truck and bring prices at a future meeting for the Councilmembers to review.
- Snow Removal at the EDA Apartments – Mayor Alex reported that he had a complaint about the sidewalks not being cleaner of snow. Councilmember Bentley stated that the EDA doesn't clean the sidewalks of snow as he has been cleaning them for his dad for years. Councilmember Standfuss asked if the City gets paid for the cleaning that happens for the EDA. Dotty reported that all the time Dan and Dotty does for the EDA is on city time and the EDA doesn't reimburse the City for any of that time. The Councilmembers discussed the sidewalks and asked Mayor Alex to contact the EDA board and have them address the issue as it is not a City matter.

Jeremy Boots was not present at the meeting but did send an email for the Councilmembers on two (2) things he would like them to address at tonight's meeting.

1. Authorization for Dotty to fill out RD application and to represent city on that application  
*Councilmember Krogman moved and Councilmember Bentley seconded a motion to approve Dotty Schnobrich, City Clerk, to be authorized to represent the City of Danube on the RD application. The motion carried unanimously*
2. Approve holding a public hearing next meeting for obtaining funding for a water treatment plant in the city of Danube to address the radium.  
*Councilmember Bentley moved and Councilmember Standfuss seconded a motion to hold a Public Hearing regarding obtaining funding for a water treatment plant at the February 9, 2022 meeting at 7pm. The motion carried unanimously*

Mayor Alex brought up the proposal from LRE Water and had questions on whether there was another company that could also do this work that would work when applying for the grants. The Councilmembers asked Dotty to email Jeremy Boots regarding this.

### **Employee Report – Chief of Police**

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for December 2021 were lower compared to last year at the same time with 26 calls, 17 reports, 14 traffic stops, 3 citations, 15 mutual assists and 3 home security checks. Additional business discussed:

- School Building Updates – RCW is using the gym for One-Play and JH basketball starting in January. Amy Kramin has expressed problems with high heat in her piano studio, located above the boiler room. She has requested switching rooms to the south end of the second-floor hallway. She is also asking for permission to move her Piano Studio sign to the SW entrance with her paying all costs involved. The school will be used until sometime in February. Dan asked that Les update the Council on the school use.  
*Councilmember Bentley moved and Councilmember Standfuss seconded a motion to approve Amy Kramin to move her sign with no costs falling on the City of Danube including any updates that need to be done to the room. The motion carried unanimously.*
- Continuing Education Training – I have continued to take numerous computer and data entry trainings through the BCA, and I am continuing to enter the data into the state crime reporting system as required by local agencies by the state.
- POST Board Misconduct Report Database - The POST Board Misconduct Report Database was ready for use on December 8, 2021. The reporting procedures changed on that day and replaced the former way of reporting data to the state. I have taken training and have become familiar with this new reporting database.
- Renville County CLEO's Meeting - The meeting was held in Olivia on December 15, 2021. The local Police Chiefs and Sheriff met with Co. Human Services and the new Asst. Co. Atty. regarding case procedures. Other local issues were discussed, including future meetings.
- First Response Training - The Danube First Response team's next training will be held on February 24 at 6:30. This will be provided by Ridgewater College and covers EMSRB topics.

### **Employee Report – City Clerk**

- *Land Update* – Nothing new to report.
- *Tables for the Community Center* – Half of the tables have been ordered and received. The company did not have enough tables available for me to order them all at one time. Dotty will continue to watch the website and get the other ten (10) tables ordered when they come available again.
- *Completed Items* - Dotty has filed PERA, W-2s, 1099s along with filing the Quarterly Payroll Reports, Quarterly Sales Tax, Fire State Aid, Police State Aid, EDA CRPs completed and the OSHA yearly report. The only thing left to complete for the year is the Summary Budget report with the State and published in the newspaper.
- *2021 Audit* – The 2021 Audit is scheduled for January 18<sup>th</sup> and 19<sup>th</sup>.
- *Office Closed & Vacation* - Thursday, December 23rd thru January 4th.

### **School Building Updates**

Mayor Alex reported that Councilmember Krogman, Jeremy and Tri-Valley met and reviewed the Sullivan's bill. They decided that all of the Sullivan's bill would be Little Lambs responsibility except for the smoke detectors in the Gym area of the school. Mayor Alex also mentioned that the City receives a check from RCW for \$5,000.00 for repairs and maintenance and they could use those funds to help cover this expense.

*Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve the Sullivan's bill for the smoke detectors in the Gym area for \$7,650.00. The motion carried unanimously.*

Councilmember Krogman mentioned that the floor is not getting done at the school and she has been bringing it up for many meetings in the past. Dotty reported that she just ordered the stuff for down at the school to do the floor just prior to last month's meeting. The Councilmembers discussed the issue and asked Mayor Alex to contact a couple of companies to get estimates to do the floor down at the school. Mayor Alex will have them send them to the City Clerk and she will email them out for the Councilmembers to review.

### **Community Center & Park Building Updates** – None

### **Unfinished Business** - None

### **Financial Reports**

The Councilmembers reviewed the claims list from December 09, 2021 thru January 10, 2022. *Councilmember Krogman moved and Councilmember Bentley seconded a motion to approve the bills as submitted in the amount of \$93,326.92 (checks) and \$6,896.16 (electronic fund transfers). The motion carried unanimously.*

The Councilmembers reviewed the Receipts List from December 7, 2021 thru January 10, 2022. The Councilmembers reviewed the Actual verses Budget Comparison for 2021 and 2022. The Councilmembers reviewed the Bank Reconciliation for November 2021 and December 2021.

**New Business**

2022 Appointments – The Councilmembers reviewed the appointments for 2022 from Mayor Alex.

*Councilmember Standfuss moved and Councilmember Bentley seconded a motion to approve the 2021 Appointments for the city.* The motion carried unanimously

Transfer Capital Outlay – Resolution 1-2022 – Dotty asked the Councilmembers for approval for the funds to be transferred to Capital Outlay per the approved 2022 budget. The Councilmembers reviewed and discussed Resolution 1-2022.

*Councilmember Standfuss moved and Councilmember Krogman seconded a motion to approve Resolution 1-2022 to transfer \$91,545.00 in capital outlay funds.* The motion carried unanimously.

**Future Business** - None

**Correspondence**

League Benchmark Fact Sheet2

N95 Masks – Councilmember Standfuss brought up whether or not the City had enough N95 masks for the First Responders and Fire Department. The Councilmembers asked Dotty to follow up with Les on if he had enough on hand.

*There being no further business before the council, Councilmember Krogman moved and Councilmember Bentley seconded a motion to adjourn the meeting.* With all members voting in favor, the meeting was adjourned at 8:11 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

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Gene Alex, Mayor

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Dotty Schnobrich, City Clerk