

**DANUBE CITY COUNCIL**  
**Regular Council Meeting**  
**Wednesday, December 14, 2011 7:00 PM**  
**Danube City Council Chambers**

A regular meeting of the Danube City Council was conducted on December 14, 2011 at 7:00 p.m. with Mayor Gene Alex presiding.

The following Councilmembers were present: Ryan Bentley, Phil Standfuss, and Al Strunc.

Councilmembers absent: Dave Maurice

Others Present: Les Schneider, Sr., Betsy Hennen, Public Works Director Dan Kaufenberg, Chief of Police Les Schneider, Betsy City Clerk-Treasurer Sara Wilson, and media.

**Approval of Agenda**

*Councilmember Standfuss moved and Councilmember Bentley seconded a motion to approve the Agenda. The motion carried unanimously.*

**Employee Report – Public Works Director**

Public Works Director Dan Kaufenberg was present to respond to any questions about his public works report (attached) that the council received in their council packets. He also explained the Pump Calculations Reports and Influent Report that the council will receive monthly. Kaufenberg requested that he only attend meetings if there are issues that need to be dealt with, as long as he does a monthly report for the council packet. The council agreed to his request.

Kaufenberg asked to attend the Minnesota Rural Water Conference March 6-8, 2012.

*Councilmember Bentley moved and Councilmember Standfuss seconded a motion to allow Public Works Director Dan Kaufenberg to attend the Minnesota Rural Water Conference March 6-8, 2012. The motion carried unanimously.*

Kaufenberg reminded the council that he'll be on vacation the last week in December and Lonny Davis will be checking the boilers during that time.

Mayor Alex asked Kaufenberg to check the shingling job on the roof of the EDA 4plex and Councilmember Strunc asked Kaufenberg to check that sump pumps are hard plumbed.

**Truth-in-Taxation**

Residents were given the opportunity to ask questions about the 2012 budget. Les Schneider, Sr. was present and asked some questions about receipts and disbursements on the financial statements he obtained from the City Clerk. Schneider told the council some information on the

Community Center loan that nobody was aware of and also questioned whether a property in town is paying a for sewer usage. This will be checked into.

### **Employee Report – Chief of Police**

Chief of Police Les Schneider was present to give his monthly employee report. Statistics for November were 43 calls, 22 reports, 28 traffic stops, 9 citations, 17 mutual assists, and 5 home security checks. These numbers were very similar to last November.

He told the council that he received a thank you note with a picture of a baby that was born on the side of the road 2 years ago. He was the first on the scene that day.

The school continues to be busy with sports activities. The new backboards will be put up soon.

The Sheriff's Department has suggested that the City pass an ordinance requiring house numbers on each home. The council can decide on this. Most houses in town have numbers on them.

Schneider informed the council that the part-time officer wages are the lowest in Renville County by far. He recommended a 50 cent per hour increase for all part-time officers.

Schneider was told that the council would like him to be more involved in the budgeting process in the future. This would include making the budget and keeping the spending within the budget.

Schneider reported that there were 30 calls for the First Responders in 2011. That was 10 more than 2010. Payroll for the year was \$2,180. There were 6 trainings instead of 3 due to the mock crash training and helicopter training.

### **Open Forum – Back-The-Back Program**

Betsy Hennen was present to request space in the school to house the Back-the-Pack Program, which is currently run out of a church in Olivia. Right now they only service BOLD kids but next year will be servicing Tri-Valley and RCW also and will need more space. Betsy will meet with Councilmember Strunc and see which room will suit them best. Betsy has to get the space approved as well. There will be no rent charged because it's a nonprofit organization.

### **Consent Agenda**

*Councilmember Standfuss moved and Councilmember Strunc seconded a motion to approve the consent agenda as listed below, with the exception of item 3.2: Claims List, which will be discussed separately. The motion carried unanimously.*

#### **Consent Agenda – please see notes to agenda items below**

*The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.*

- 3.1. Minutes of Regular Meeting of November 9, 2011
- 3.2. Claims List
- 3.3. Receipts List – FYI
- 3.4. Resolution 09-2011 – Rescinding Resolution that established a second monthly meeting
- 3.5. Resolution 10-2011 – Final Tax Levy
- 3.6. Resolution 11-2011 – Certifying Past Due Utility Billing
- 3.7. 2012 Off & On Sale Liquor License for Millers on Main
- 3.8. Snow Removal Contract Changes
- 3.9. School Building Rental Contracts
- 3.10. Contract with Adult Client Training Services (ACTS) of Olivia for the purchase of City of Danube trash bags

### **Community Center Updates**

Mayor Alex wants to move the floor scrubber from the school building to the Community Center.

Community Center Custodian Randy Grunke has all 4 furnaces working at the Community Center. He doesn't think they've all been working in quite some time.

### **School Building Updates**

Councilmember Strunc met with another adjuster to go over the storm damage at the school. They found a few more items in need of repair. Strunc has contacted Nationwide Glass in Willmar about the broken windows and is waiting for someone to get back to him. Bruce Maurice will be replacing the Bob Brugger sign and the Tri-Valley sign that was damaged.

The City Clerk has sent in the last of the paperwork to FEMA to get financial help for the storm damage.

### **EDA Quarterly Report**

The City Clerk has suggested submitting an EDA quarterly financial report to the City Council for review. The 12-31-11 was included in the council packets and is also attached.

The council was given a copy of the Sentencing Order and Judgment outlining what Sharon Lothert was sentencing with for the EDA theft.

### **Redistribute General Capital Improvement Funds**

The City Clerk gave the council the balances in each of the various capital improvement funds as per a spreadsheet she keeps. The City Auditor has a general capital improvement fund balance that has only had interest adjustments made to it. There has not been official council action in many years to actually designate these capital improvement funds into categories, therefore, the auditor said there needed to be a resolution to redistribute the general capital improvement fund balance into each of the categories as the council sees fit.

*Councilmember Strunc moved and Councilmember Standfuss seconded a motion to adopt resolution 12-2011, a resolution redistributing general capital improvement funds into various specific capital improvement funds. The motion carried unanimously.*

### **Employee Evaluations**

The City Council will hold employee evaluations on January 25, 2012 at 7:00 p.m. The City Clerk will have information for the council at the next council meeting so they have time to prepare.

### **Approval of Bills**

*Councilmember Strunc moved and Councilmember Bentley seconded a motion to approve the bills as submitted in the amount of \$62778.75. The motion carried unanimously.*

### **Adjournment**

*There being no further business before the council, Councilmember Bentley moved and Councilmember Standfuss seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 9:25 p.m.*

Respectfully submitted: Sara Wilson, City Clerk

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Gene Alex, Mayor

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Sara Wilson, City Clerk