

DANUBE CITY COUNCIL
Regular Council Meeting
Wednesday, January 14, 2015 7:00 PM
Danube City Council Chambers

A regular meeting of the Danube City Council was conducted on January 14, 2015 at 7:00 p.m. with Mayor Alex presiding.

The following Councilmembers were present: Sharon Krogman, Dave Maurice and Al Strunc.

Councilmembers absent: Phil Standfuss

Others Present: John Neubauer from Edward Jones, Police Chief Les Schneider, City Clerk-Treasurer Dotty Schnobrich, and media.

Oath of Office

Mayor Alex, Councilmember Sharon Krogman and Councilmember Maurice all read and signed the Oath of Office.

Approval of Agenda

Councilmember Strunc moved and Councilmember Maurice seconded a motion to approve the Agenda. The motion carried unanimously.

Approval of Consent Agenda

Councilmember Strunc moved and Councilmember Krogman seconded a motion to approve the consent agenda as listed below with the correction under Bollig Inc. changing the word or performing dye tests to and performing dye tests. The motion carried unanimously.

Consent Agenda – please see notes to agenda items below

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- Minutes of Regular Meeting of December 10, 2014
- Bar Dorr Open – June 13, 2015 for a Graduation Party

Open Forum

John Neubauer – Edward Jones – John Neubauer spoke with the Councilmembers about laddering CDs for the City of Danube. John also spoke about how Edward Jones is FDIC insured. John encouraged the City of Danube to put an Investment Policy in place as to protect the funds the City of Danube has for future Councilmembers that may come into office to follow. Councilmembers raised some questions for John to clarify and held a brief discussion concerning Edward Jones. The Councilmembers asked Dotty to research how much money the City of

Danube would need at one time and then come up with a strategy for the Councilmembers to look over and decide on for laddering CD's with Edward Jones.

Councilmember Strunc moved and Councilmember Maurice seconded a motion to approve opening an account with Edward Jones to pursue laddering CD's. The motion carried unanimously.

Employee Report – Chief of Police

Chief of Police Les Schneider was present to give his monthly employee and Police Department report. Statistics for December 2014 were lower to last year at the same time with 35 calls, 17 reports, 18 traffic stops, 7 citations, 19 mutual assists and 3 home security checks.

Additional business discussed:

- School Building Update – Schneider informed the Councilmembers the groups that are using the school have been cleaning the after using the school.
- Winter Season Issues – Schneider reported that there were no issues with snow plowing so far this winter. Schneider reported that he spoke with Jim Aalderks regarding the snow plowing and Jim reported no issues or concerns to Schneider when they spoke. Mayor Alex brought to Schneider's attention that Dan Kaufenberg had in his Public Works report that there were a lot of cars in the road when the snow plow has been out plowing. Schneider said he would talk with Dan Kaufenberg regarding the issue that he is reporting that Jim did not inform him of.
- Computer Issues in Cold Weather, New Computer Ordered – Schneider informed the Councilmembers that the same issues are occurring with the computer when it gets cold out and that he is taking it in the house over nights when it is cold out. Schneider also informed the Councilmembers that the new computer has been ordered and a check was issued for the computer.
- 9 mm Rounds Ordered – Schneider reported that he ordered 9 mm rounds. The rounds were ordered because there was a deal on the cost to purchase them. The 9 mm rounds will be put on the sheet to be reimbursed from the State of Minnesota.
- Liquor License Renewed – Schneider informed the Councilmembers that the liquor license for Miller's on Main has been renewed for 2015.
- MRWA Conference – Schneider informed the Councilmembers that he will be attending the Minnesota Rural Water Association Conference. The cost for the conference is \$225.
- MCPA Training Institute – Schneider reported that he would be attending the Minnesota Chief Police Association Training in St. Cloud. The cost for the training is \$565.00.
Councilmember Maurice moved and Councilmember Krogman seconded a motion to approve Police Chief Schneider to attend the MRWA Conference for \$225.00 and the MCPA Training for \$565.00. The motion carried unanimously.
- First Response Training & Meeting (Jan 29) – Schneider reported that the First Responders will be having CPR training and AWAIR training on Jan 29th. Schneider will give the city clerk a copy of the sign in sheet from the AWAIR training to be put in the OSHA folder in the city office.

Employee Report – Public Works Director

In the council packets, Councilmembers received a monthly report for Public Works Director Dan Kaufenberg. The report is below

- School – Dan ordered out some thermostats and valves from States Supply. The total bill came to \$2,300.00. Dan has replaced some of the thermostats and the rooms are colder. Will replace others in near future. The boilers themselves are running well. No issue at present time.
- Waste Water – The Lift Station averaged 32,000 gal/day in the month of December. Everything is running well with no issues at present time. Dan will be sending out for a Lift Station inspection for the spring/summer. Dan will be using Dakota Pump again as we have in the past. Cost is \$175.00. Dan is in the process of getting our MPCA permit renewed. The old one expires in March of 2015.
- Water – We had a water main break by 302 Freedom Lane on 1/11/15. The water was coming up in the yard by the curb stop. After punching down in yard along curb we realized it was coming from the main. Dan had water conservation locate the leak since they were already coming to Renville to do one. This resulted in a smaller hole in the street and less patching cost in spring. Dan tried contacting Monsons with the numbers that were given to Dan when last we met and none of the three answered or called back after leaving message. Dan had Haney's do the digging and Dan did necessary repair to pipe. The pipe was sheared and had a complete crack all the way around it. Dan had Haney's dump sand in hole and after settling will get rock on top to it can be driven on.
- Snow – We haven't had a lot of snow but when we've plowed the last few times there have been a lot of cars on streets. Seems to be repeat offenders.

Employee Report – City Clerk

- End of Year Information – Dotty reported that the W-2s and 1099s for 2014 have all been handed out or mailed. Also completed was the 4th quarter 941, 4th quarter sales tax, PERA annual exclusion report and CRPs for the EDA apartments.
- LGA Payment – Follow Up – The LGA payment was received on December 26, 2014. After receiving the payment \$50,000.00 was transferred to Hometown Bank to avoid having money over the \$250,000.00 FDIC amount at Minnwest Bank.
- City Council Meeting April 8, 2015 – The City Council meeting will be moved from 6:30 pm to 5:30 pm. The reason for the time change is to hold the Board of Appeal Hearing. Barb is only able to make it at that time so the meeting time was changed to accommodate the Board of Appeal Hearing. The regular meeting will follow at 6:00 pm.
- 2014 Audit – Sara Beavers from Oberloh – The 2014 Audit for Danube has been scheduled for February 9-10.
- City Office Closed Dates – The Danube City Office will be closed on Monday, January 19, 2015 for Martin Luther King Day and Monday, February 16, 2015 for President's Day.

School Building Updates - None

Community Center Updates - None

Unfinished Business

Water Tower Discussion – The Councilmembers discussed the water tower issue. One of the concerns that came up during the discussion was the current size of the water tower and if a larger water tower is needed due to the fertilizer plant. Another concern was if the current wells can pump the water that is needed now with the fertilizer plant. Councilmember Maurice will speak with Dan Kaufenberg about getting an answer from Their Well Co regarding the pumping capability of the wells per day. After getting this information the Councilmembers will revisit the water tower issue to further discuss what to do next.

Financial Reports

The Councilmembers reviewed the claims list and receipts list from December 11, 2014 thru January 14, 2015.

Councilmember Strunc moved and Councilmember Maurice seconded a motion to approve the bills as submitted in the amount of \$95,783.08 (checks) and \$17,246.64 (electronic fund transfers). The motion carried unanimously.

The Councilmembers reviewed the Actual verses Budget Comparison for 2014.
The Councilmembers reviewed the reconciled bank statement for December 2014.

The Councilmembers requested that Police Chief Schneider and Public Works Director Dan receive a copy of the Actual verses Budget Comparison for 2014.

New Business

Appointments – The Councilmembers reviewed the appointments for 2015 and made changes accordingly.

Councilmember Strunc moved and Councilmember Krogman seconded a motion to approve the 2015 Appointments. The motion carried unanimously.

Correspondence

The Councilmembers received the following informational material in their packets:

1. Renville County Assessor Letter
2. Mediacom Letter
3. CenturyLink Letter

Adjournment

There being no further business before the council, Councilmember Strunc moved and Councilmember Krogman seconded a motion to adjourn the meeting. With all members voting in favor, the meeting was adjourned at 8:51 p.m.

Respectfully submitted: Dotty Schnobrich, City Clerk

Gene Alex, Mayor

Dotty Schnobrich, City Clerk