

CITY OF DANUBE  
DANUBE, MINNESOTA

ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2009



CITY OF DANUBE, MINNESOTA  
CONTENTS

	<u>PAGE</u>
<u>SECTION I</u> <u>INTRODUCTORY SECTION</u>	
Elected and Appointed Officials	1
<u>SECTION II</u> <u>FINANCIAL SECTION</u>	
Independent Auditor's Report	2 - 3
Governmental Funds	
Statement of Balances Arising from Cash Transactions	4
Statement of Cash Receipts, Disbursements and Changes in Cash Fund Balances	5
Proprietary Funds	
Statement of Balances Arising from Cash Transactions	6
Statement of Cash Receipts, Disbursements and Changes in Net Cash Assets	7
Statement of Cash Flows - Cash Basis	8
Notes to Financial Statements	9 - 19
<u>SECTION III</u> <u>SUPPLEMENTAL SECTION</u>	
General Fund	
Budgetary Comparison Schedule - Cash Basis	20 - 22
Proprietary Funds	
Statement of Net Assets	23
Statement of Revenues, Expenses and Changes in Net Assets	24
Statement of Cash Flows	25
Schedule of City Indebtedness	26
Summary Financial Report	
Receipts and Disbursements for General Operations - Governmental Funds	27
Schedule of Accounts Receivable (Unaudited)	28
Schedule of Accounts Payable and Contingent Liabilities (Unaudited)	29
<u>SECTION IV</u> <u>ADDITIONAL INFORMATION</u>	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	30 - 31
Summary of Audit Findings	32 - 34
Auditor's Report on Legal Compliance	35

SECTION I

INTRODUCTORY SECTION

CITY OF DANUBE  
DANUBE, MINNESOTA  
GENERAL INFORMATION

ELECTED AND APPOINTED OFFICIALS

2009

MAYOR	Gene Alex
COUNCIL MEMBER	Ryan Bentley
COUNCIL MEMBER	Sharon Lothert
COUNCIL MEMBER	Les Schneider, Sr. (Resigned 11-04-2009)
COUNCIL MEMBER	Al Strunc
CITY CLERK	Sara Wilson
CITY ATTORNEY	Blair Younger

2010

MAYOR	Gene Alex
COUNCIL MEMBER	Ryan Bentley
COUNCIL MEMBER	Sharon Lothert
COUNCIL MEMBER	Bob Simpson
COUNCIL MEMBER	Al Strunc
CITY CLERK	Sara Wilson
CITY ATTORNEY	Blair Younger

SECTION II  
FINANCIAL SECTION

---

**OBERLOH & ASSOCIATES, LTD.**

**CERTIFIED PUBLIC ACCOUNTANTS  
P.O. BOX 186 • 530 WEST PARK ROAD  
REDWOOD FALLS, MN 56283**

**Telephone: (507) 644-6400  
Fax: (507) 644-6401**

**INDEPENDENT AUDITOR'S REPORT**

Honorable Mayor and Members of the Council  
City of Danube  
Danube, Minnesota

We have audited the accompanying financial statements of each major fund, the discretely presented component units, and the aggregate remaining fund information, of the City of Danube, Minnesota, as of and for the year ended December 31, 2009 as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the City prepares its financial statements using accounting practices prescribed and permitted by the Minnesota Office of the State Auditor, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2009, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

Also, in our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective cash and unencumbered cash balances of each major fund, the discretely presented component units, and the aggregate remaining fund information of the City of Danube, Minnesota as of December 31, 2009, and the receipts it received and disbursements it paid for the year then ended, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 5, 2010 on our consideration of City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of our testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the City of Danube, Minnesota's regulatory basis financial statements. The statements and schedules on pages 20 through 29 are presented for purposes of additional analysis and are not a required part of the regulatory basis financial statements. The statements and schedules on pages 20 through 27 have been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and, in our opinion, are fairly stated in all material respects in relation to the regulatory basis financial statements taken as a whole on the regulatory basis of accounting discussed in Note 1. The schedules on pages 28 and 29 noted as unaudited have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the governing body and management of City of Danube, Minnesota, and for filing with the Office of the State Auditor, State of Minnesota and is not intended to be and should not be used by anyone other than these specified parties.

*Oberloh & Associates, Ltd.*  
Oberloh & Associates, Ltd.

March 5, 2010

---

CITY OF DANUBE, MINNESOTA  
 STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS  
 GOVERNMENTAL FUNDS  
 DECEMBER 31, 2009

	<u>General Fund</u>	<u>School Fund</u>	<u>Capital Improvement Fund</u>	<u>Nonmajor Debt Service Fund</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>					
Cash and Cash Investments	\$ <u>599,395</u>	\$ <u>97,156</u>	\$ <u>169,310</u>	\$ <u>73,222</u>	\$ <u>939,083</u>
<b>Total Assets</b>	<b>\$ <u>599,395</u></b>	<b>\$ <u>97,156</u></b>	<b>\$ <u>169,310</u></b>	<b>\$ <u>73,222</u></b>	<b>\$ <u>939,083</u></b>
<b>LIABILITIES</b>					
	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
<b>CASH FUND BALANCE</b>					
Reserved					
Debt Service	-	-	-	73,222	73,222
Unreserved					
Designated	-	97,156	169,310	-	266,466
Undesignated	<u>599,395</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>599,395</u>
Total Cash Fund Balance	<u>599,395</u>	<u>97,156</u>	<u>169,310</u>	<u>73,222</u>	<u>939,083</u>
<b>Total Liabilities and Cash Fund Balances</b>	<b>\$ <u>599,395</u></b>	<b>\$ <u>97,156</u></b>	<b>\$ <u>169,310</u></b>	<b>\$ <u>73,222</u></b>	<b>\$ <u>939,083</u></b>

The Notes to the Financial Statements are an integral part of this statement.

CITY OF DANUBE, MINNESOTA  
 STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND  
 CHANGES IN CASH FUND BALANCES  
 GOVERNMENTAL FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 2009

	General Fund	School Fund	Capital Improvement Fund	Nonmajor Debt Service Fund	Total Governmental Funds
<b>RECEIPTS</b>					
Taxes	\$ 90,919	\$ -	\$ -	\$ 19,191	\$ 110,110
Licenses and Permits	2,695	-	-	-	2,695
Intergovernmental Revenue	172,827	-	-	-	172,827
Charges for Services	11,177	91,455	-	-	102,632
Fines and Forfeits	4,064	-	-	-	4,064
Interest Income	17,113	2,149	4,494	1,908	25,664
Miscellaneous	<u>11,703</u>	<u>5,612</u>	<u>-</u>	<u>-</u>	<u>17,315</u>
Total Receipts	<u>310,498</u>	<u>99,216</u>	<u>4,494</u>	<u>21,099</u>	<u>435,307</u>
<b>DISBURSEMENTS</b>					
Current Operations:					
General Government	49,619	-	-	-	49,619
Public Safety	100,643	-	-	-	100,643
Public Works	79,705	-	-	-	79,705
Culture and Recreation	412	-	-	-	412
Miscellaneous	53,674	63,101	-	-	116,775
Debt Service:					
Principle Payments	-	-	-	10,000	10,000
Interest Payments	-	-	-	6,000	6,000
Capital Outlay	<u>22,034</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,034</u>
Total Disbursements	<u>306,087</u>	<u>63,101</u>	<u>-</u>	<u>16,000</u>	<u>385,188</u>
<b>NET CHANGE IN CASH FUND</b>					
BALANCE	4,411	36,115	4,494	5,099	50,119
<b>CASH FUND BALANCE -</b>					
January 1	<u>594,984</u>	<u>61,041</u>	<u>164,816</u>	<u>68,123</u>	<u>888,964</u>
<b>CASH FUND BALANCE -</b>					
December 31	<u>\$ 599,395</u>	<u>\$ 97,156</u>	<u>\$ 169,310</u>	<u>\$ 73,222</u>	<u>\$ 939,083</u>

The Notes to the Financial Statements are an integral part of this statement.

CITY OF DANUBE, MINNESOTA  
STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS  
PROPRIETARY FUNDS  
DECEMBER 31, 2009

	<u>Primary Government Enterprise Funds</u>			<u>Totals</u>	<u>Component Unit</u>
	<u>Water Fund</u>	<u>Garbage Fund</u>	<u>Sewer Fund</u>		<u>EDA 4-Plex</u>
<b>ASSETS</b>					
Cash and Cash Investments	\$ <u>49,519</u>	\$ <u>82,929</u>	\$ <u>56,595</u>	\$ <u>189,043</u>	\$ <u>7,412</u>
Total Assets	\$ <u>49,519</u>	\$ <u>82,929</u>	\$ <u>56,595</u>	\$ <u>189,043</u>	\$ <u>7,412</u>
<b>LIABILITIES</b>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>1,745</u>
<b>NET CASH ASSETS</b>					
Unrestricted	<u>49,519</u>	<u>82,929</u>	<u>56,595</u>	<u>189,043</u>	<u>5,667</u>
Total Net Cash Assets	<u>49,519</u>	<u>82,929</u>	<u>56,595</u>	<u>189,043</u>	<u>5,667</u>
Total Liabilities and Net Cash Assets	\$ <u>49,519</u>	\$ <u>82,929</u>	\$ <u>56,595</u>	\$ <u>189,043</u>	\$ <u>7,412</u>

The Notes to the Financial Statements are an integral part of this statement.

---

CITY OF DANUBE, MINNESOTA  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND  
CHANGES IN NET CASH ASSETS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Primary Government Enterprise Funds</u>			<u>Totals</u>	<u>Component Unit</u>
	<u>Water Fund</u>	<u>Garbage Fund</u>	<u>Sewer Fund</u>		<u>EDA 4-Plex</u>
<b>OPERATING RECEIPTS</b>					
Charges for Services	\$ 31,979	\$ 28,858	\$ 18,794	\$ 79,631	\$ -
Rental Income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,455</u>
Total Operating Receipts	<u>31,979</u>	<u>28,858</u>	<u>18,794</u>	<u>79,631</u>	<u>19,455</u>
<b>OPERATING DISBURSEMENTS</b>					
Salaries	2,760	940	2,760	6,460	-
Contracted Services	-	21,029	-	21,029	50
Insurance	-	-	-	-	2,500
Permits, Testing and Fees	2,279	-	753	3,032	-
Repairs and Maintenance	16,331	-	3,400	19,731	520
Supplies	7,448	148	151	7,747	43
Utilities	5,426	-	1,012	6,438	-
Miscellaneous	<u>415</u>	<u>2,385</u>	<u>148</u>	<u>2,948</u>	<u>1,303</u>
Total Operating Disbursements	<u>34,659</u>	<u>24,502</u>	<u>8,224</u>	<u>67,385</u>	<u>4,416</u>
<b>NET OPERATING INCOME (LOSS)</b>	<u>(2,680)</u>	<u>4,356</u>	<u>10,570</u>	<u>12,246</u>	<u>15,039</u>
<b>NON OPERATING RECEIPTS (DISBURSEMENTS):</b>					
Interest Income	1,336	2,144	1,367	4,847	11
Grant Income	-	-	-	-	3,000
Miscellaneous Income	1,352	38	-	1,390	-
Debt Principal	-	-	-	-	(5,531)
Interest Expense	-	-	-	-	(7,365)
Grant Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(5,750)</u>
Total Non Operating Receipts (Disbursements)	<u>2,688</u>	<u>2,182</u>	<u>1,367</u>	<u>6,237</u>	<u>(15,635)</u>
<b>CHANGE IN NET CASH ASSETS</b>	8	6,538	11,937	18,483	(596)
<b>NET CASH ASSETS - January 1</b>	<u>49,511</u>	<u>76,391</u>	<u>44,658</u>	<u>170,560</u>	<u>6,263</u>
<b>NET CASH ASSETS - December 31</b>	<u>\$ 49,519</u>	<u>\$ 82,929</u>	<u>\$ 56,595</u>	<u>\$ 189,043</u>	<u>\$ 5,667</u>

The Notes to the Financial Statements are an integral part of this statement.

CITY OF DANUBE, MINNESOTA  
STATEMENT OF CASH FLOWS - CASH BASIS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Primary Government Enterprise Funds</u>			<u>Total</u>	<u>Component Unit EDA 4- Plex</u>
	<u>Water Fund</u>	<u>Garbage Fund</u>	<u>Sewer Fund</u>		
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>					
Receipts from Customers	\$ 31,794	\$ 28,858	\$ 18,794	\$ 79,446	\$ 19,455
Payments to Vendors	(31,714)	(23,562)	(5,464)	(60,740)	(4,416)
Payments to Employees	(2,760)	(940)	(2,760)	(6,460)	-
Other Receipts and Payments	<u>1,352</u>	<u>38</u>	<u>-</u>	<u>1,390</u>	<u>-</u>
Net Cash Provided (Used) By Operating Activities	<u>(1,328)</u>	<u>4,394</u>	<u>10,570</u>	<u>13,636</u>	<u>15,039</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>					
Decrease in Deposits	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(500)</u>
Net Cash Used By Noncapital Financing Activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(500)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>					
Grant Income	-	-	-	-	3,000
Grant Expense	-	-	-	-	(5,750)
Principal Paid on Capital Debt	-	-	-	-	(5,531)
Interest Paid on Capital Debt	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(7,365)</u>
Net Cash Used By Capital and Related Financing Activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(15,646)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>					
Interest Received	<u>1,336</u>	<u>2,144</u>	<u>1,367</u>	<u>4,847</u>	<u>11</u>
Net Cash Provided By Investing Activities	<u>1,336</u>	<u>2,144</u>	<u>1,367</u>	<u>4,847</u>	<u>11</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>8</b>	<b>6,538</b>	<b>11,937</b>	<b>18,483</b>	<b>(1,096)</b>
<b>BALANCE - January 1</b>	<u>49,511</u>	<u>76,391</u>	<u>44,658</u>	<u>170,560</u>	<u>8,508</u>
<b>BALANCE - December 31</b>	<u>\$ 49,519</u>	<u>\$ 82,929</u>	<u>\$ 56,595</u>	<u>\$ 189,043</u>	<u>\$ 7,412</u>

The Notes to the Financial Statements are an integral part of this statement.

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization - The City of Danube, Minnesota has a mayor-council form of government. A mayor and four council members are elected by the voters of the City.

A. Financial Reporting Entity

The City has considered all potential units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the primary government to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the primary government. Based on this criteria, the City has included the EDA 4-Plex as a component unit.

B. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The accompanying financial statements have been prepared using the regulatory basis of accounting as described in the *Minnesota Office of the State Auditor's Reporting and Publishing Requirements for Cities under 2,500 in Population* published on September 21, 2004. Minnesota Statutes permit cities with populations under 2,500 to report on the regulatory basis of accounting although the modified accrual basis is recommended. Under the regulatory basis, receipts are recognized when received rather than when measurable and available, and disbursements are recognized when paid rather than when the obligation is incurred. That basis differs from U.S. generally accepted accounting principles primarily because the City has not reported a management discussion and analysis, government-wide statement of net assets and government-wide statement of activities, and the City does not recognize revenues and expenditures in accordance with the modified accrual (governmental) or accrual (proprietary) basis of accounting.

The accounts of the City are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On the regulatory basis, receipts from property taxes are recognized in the year the tax is collected. Receipts from grants, entitlements and donations are recognized in the year in which they are collected.

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

B. Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont.)

The City has the following fund types:

Governmental Fund Types

Governmental funds are used to account for the City's general government activities and are accounted for using the regulatory basis of accounting. Their revenue is recognized when received in cash and expenditures are recognized when paid in cash. The regulatory basis of accounting is a comprehensive basis of accounting other than GAAP. Under GAAP, governmental funds use the modified accrual method of accounting. The difference between the regulatory basis and modified accrual basis of accounting is that under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

The City reports the following types of governmental funds:

General Fund - The General Fund is used to account for all financial transactions not properly includible in other funds. It is the primary operating fund of the City.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of the specific revenue source that are either legally restricted to expenditure for specific purpose or designated to finance particular functions or activities of the City.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of principal and interest of general long-term debt.

Capital Project Funds - The Capital Project Funds are used to account for the purchase or construction of major capital facilities which are not financed by proprietary funds or trust funds.

The City reports the following major governmental funds:

General Fund - This fund is the City's primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

School Fund - This fund is used to account for the revenues and expenses related to the operations of the old school building.

Capital Improvement Fund - This fund is used to accumulate funds for future capital improvement projects and pay for major capital improvements within the City.

Proprietary Fund Types

Proprietary funds include the City's Enterprise Funds. The Enterprise Funds are used to account for operations which provide goods or services to the general public in a manner similar to private enterprise. The intent is to recover the cost of providing goods and services through user charges.

Proprietary funds are accounted for using the regulatory basis of accounting. In the accompanying supplemental section the proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. In accordance with the provisions of the GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and other Governmental Entities that use Proprietary Fund Accounting*, the City applies all applicable GASB pronouncements plus all

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

B. Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont.)

Proprietary Fund Types (Cont.)

FASB Statements and Interpretations, Accounting Principles Board opinion, and Account Research Bulletins issued on or before November 30, 1989, except for those that conflict with or contradict GASB pronouncements. The City has elected not to apply FASB Statements and Interpretation issued after November 30, 1989.

The City reports the following major proprietary funds:

Water Fund - This fund is used to account for water treatment and distribution to the residential and commercial users of the City.

Garbage Fund - This fund is used to account for the garbage collection of the residential users of the City.

Sewer Fund - This fund is used to account for sewer treatment and distribution from the residential and commercial users of the City.

Proprietary funds distinguish operating receipts and disbursements from nonoperating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating receipts of the City's enterprise funds are charges to customers for sales and services. All receipts and disbursements not meeting this definition are reported as nonoperating receipts and disbursements.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

C. Encumbrances

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts or other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation is not utilized by the City.

D. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Cash balances from all funds are pooled and invested, to the extent available, in certificates of deposit and other authorized investments. Earnings from such investments are allocated on the basis of applicable participation by each of the funds.

The City provides temporary advances to funds that have insufficient cash balances by means of an advance from another fund shown as interfund receivables in the advancing fund, and an interfund payable in the fund with the deficit, until adequate resources are received.

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

E. Property Taxes

The Council annually adopts a tax levy and certifies it to the County in December for collection the following year. The County is responsible for collecting all property taxes for the City. These taxes attach an enforceable lien on taxable property within the City on January 1 and are payable by the property owners in two installments. The taxes are collected by the County Treasurer and tax settlements are made to the City during January, June and November each year.

Taxes payable on homestead property, as defined by Minnesota statutes, are partially reduced by a market value credit aid. The credit is paid to the City by the State in lieu of taxes levied against the homestead property. The State remits this credit in two equal installments in October and December each year.

F. Capital Assets

Regulatory basis financial statements - The City's regulatory basis of accounting reports capital assets resulting from cash transactions as capital outlay expenditures in its governmental and proprietary funds.

Supplementary proprietary fund financial statements - The City uses the accrual basis of accounting to report supplementary proprietary fund financial statements. Under the accrual basis of accounting capital assets are capitalized as assets and depreciated over the assets useful life. Depreciation of all capital assets is recorded as an allocated expense in the Statement of Revenues, Expenses and Changes in Net Assets.

G. Long-Term Debt

Regulatory basis financial statements - Long-term debt arising from cash transactions is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and repayments of principal and interest are reported as expenditures.

Supplementary proprietary fund financial statements - The use of the accrual basis of accounting to present supplementary proprietary fund financial statements reports long-term debt as a liability in the Statement of Net Assets and only interest expense is reported as an expense in the Statement of Revenues, Expenses and Changes in Net Assets.

H. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

I. Net Assets

Net assets represent the difference between assets and liabilities. Net assets are displayed in three components:

1. Invested in Capital Assets, Net of Related Debt - Consists of net assets invested in capital assets less the related debt obligations issued to fund the capital assets.
2. Restricted Net Assets - Consist of net assets restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments.
3. Unrestricted Net Assets - All other net assets that do not meet the definition of "restricted."

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Previous year and current year data is reviewed by the City Clerk to determine the next year's budget.
2. The proposed budget is submitted by September to the Mayor and City Council for their review or modification.
3. Once the budget modifications have been made, the City Council adopts the budget by resolution no later than December of each year. The budget is set forth at the function level for the general fund.
4. Formal budget integration is not employed for Debt Service or Special Revenue Funds. Debt Service Funds budgetary control is alternatively achieved through bond indenture provisions. Special Revenue Funds budgetary control is achieved using effective project provisions as they are executed during the year.
5. Budgets for the general fund are adopted on a basis consistent with the regulatory basis of accounting.
6. Budget appropriations lapse at the end of the City's fiscal year.

B. Expenditures Over Appropriations

By its nature, a local government unit, the City is subject to various federal, state and local laws and contracted regulations. The following sub-function of the general fund had expenditures in excess of appropriations for the year ended December 31, 2009.

<u>Function Area</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Public Works	\$ 91,950	\$ 99,820	\$ (7,870)
Culture and Recreation	\$ 100	\$ 412	\$ (312)
Miscellaneous	\$ 43,300	\$ 53,674	\$ (10,374)

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

3. DEPOSITS AND INVESTMENTS

A. Cash and Cash Investments

Custodial Credit Risk - Custodial Credit Risk for deposits and investments is the risk that in the event of a bank failure the City's deposits and investments may not be returned or the City will not be able to recover collateral securities in the possession of an outside party. In accordance with Minnesota statutes, the City maintains deposits at the depository banks, which are authorized by the City Council and are members of the Federal Reserve System.

Minnesota Statutes require that all City deposits be 110% secured by collateral valued at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance (140% in the case of mortgage notes pledged).

Authorized collateral includes legal investments authorized by Minnesota statutes, as well as certain first mortgage notes, and certain other state and local government obligations. Minnesota statutes require that securities pledged as collateral be held in safekeeping by the City or in a financial institution other than that furnishing the collateral.

At year end, the City's carrying amount of deposits was \$1,135,538 and the bank balance was \$1,134,075. Of the bank balance \$391,334 was covered by federal depository insurance. Of the remaining balance, \$583,014 was collateralized with securities held by the pledging financial institution's trust department in the City's name, and \$159,727 was uncollateralized.

B. Investments

The City maintains no investment accounts.

C. Cash and Investments Summary

A reconciliation of cash and investments as shown on the statements for the City follows:

Cash and Cash Investments	
Governmental Funds	\$ 939,083
Enterprise Funds	189,043
Component Unit	<u>7,412</u>
Total Cash and Cash Investments	<u>\$ 1,135,538</u>

4. PROPERTY TAXES

Property tax is levied each December on the tax capacity listed as of the prior January 1 for all real property located in the City. Property taxes are due in two payments, May 15 and October 15 of each year. Renville County is the collection agent for the levy and remits the collections to the City three times a year. Property tax revenue includes amounts collected by the County during the year and remitted to the City. Portions of the tax levy paid by the state in the form of Local Government Aids and Credits are included in intergovernmental revenue. Only that portion collected directly from property owners is reflected in tax revenue.

5. VACATION PAY/SICK LEAVE

Any contingent liability for unused vacation pay is immaterial and not recognized in the financial statements.

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

6. CHANGES IN FIXED ASSETS

Proprietary Fund Fixed Assets - The following is a summary of proprietary fund type fixed assets at December 31, 2009

	<u>Balance January 1</u>	<u>Additions</u>	<u>Transfers/ Retirements</u>	<u>Balance December 31</u>
Not Being Depreciated:				
Land	\$ <u>12,617</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>12,617</u>
Subtotal	<u>12,617</u>	<u>-</u>	<u>-</u>	<u>12,617</u>
Other Capital Assets:				
Buildings	<u>1,099,651</u>	<u>-</u>	<u>-</u>	<u>1,099,651</u>
Subtotal	<u>1,099,651</u>	<u>-</u>	<u>-</u>	<u>1,099,651</u>
Less: Accumulated				
Depreciation				
Buildings	<u>749,973</u>	<u>23,433</u>	<u>-</u>	<u>773,406</u>
Subtotal	<u>749,973</u>	<u>23,433</u>	<u>-</u>	<u>773,406</u>
Net Other Capital Assets	<u>349,678</u>	<u>(23,433)</u>	<u>-</u>	<u>326,245</u>
Net Capital Assets	<u>\$ 362,295</u>	<u>\$ (23,433)</u>	<u>\$ -</u>	<u>\$ 338,862</u>

Component Unit Fixed Assets - The following is a summary of component unit type fixed assets at December 31, 2009

	<u>Balance January 1</u>	<u>Additions</u>	<u>Transfers/ Retirements</u>	<u>Balance December 31</u>
Not Being Depreciated:				
Land	\$ <u>5,170</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>5,170</u>
Subtotal	<u>5,170</u>	<u>-</u>	<u>-</u>	<u>5,170</u>
Other Capital Assets:				
Buildings	<u>228,748</u>	<u>-</u>	<u>-</u>	<u>228,748</u>
Subtotal	<u>228,748</u>	<u>-</u>	<u>-</u>	<u>228,748</u>
Less: Accumulated				
Depreciation				
Buildings	<u>63,243</u>	<u>6,009</u>	<u>-</u>	<u>69,252</u>
Subtotal	<u>63,243</u>	<u>6,009</u>	<u>-</u>	<u>69,252</u>
Net Other Capital Assets	<u>165,505</u>	<u>(6,009)</u>	<u>-</u>	<u>159,496</u>
Net Capital Assets	<u>\$ 170,675</u>	<u>\$ (6,009)</u>	<u>\$ -</u>	<u>\$ 164,666</u>

Depreciation expense was charged to the funds of the City as follows:

Enterprise Funds:	
Water Fund	\$ 10,886
Sewer Fund	<u>12,547</u>
Total Depreciation Expense - Enterprise Funds	<u>\$ 23,433</u>
Component Unit	
EDA 4-Plex	\$ 6,009
Total Depreciation Expense - Component Unit	<u>\$ 6,009</u>

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

7. RESERVED/DESIGNATED

Reserved or designated fund balances are as follows:

<u>Fund</u>	<u>Amount</u>	<u>Reserved/Designated Purpose</u>
Reserved:		
Debt Service Fund	\$ 73,222	Future debt service payments
Designated:		
School Fund	\$ 97,156	School Fund
Capital Improvements Fund	\$ 169,310	Future Capital Improvements

8. CHANGES IN LONG-TERM DEBT

The following is a summary of long-term debt transactions of the City for the year ended December 31, 2009.

	<u>Balance</u> <u>January 1</u>	<u>Debt Issued</u>	<u>Debt Retired</u>	<u>Balance</u> <u>December 31</u>	<u>Current</u> <u>Amount</u>
G.O. Bonds	\$ 120,000	\$ -	\$ 10,000	\$ 110,000	\$ 10,000
EDA Bonds	<u>204,517</u>	<u>-</u>	<u>5,531</u>	<u>198,986</u>	<u>5,191</u>
Totals	<u>\$ 324,517</u>	<u>\$ -</u>	<u>\$ 15,531</u>	<u>\$ 308,986</u>	<u>\$ 15,191</u>

Bonds outstanding at December 31, 2009 are comprised of the following issues:

\$350,000 General Obligation Special Assessment Bonds, due in annual installments of \$6,000 to \$14,000 through January, 2018 plus interest at 5.0%.	\$ 110,000
General Obligation Essential Function Housing Bonds, due in monthly installments of \$1,220 through May, 2020 including interest at 4.0%.	<u>198,986</u>
Total Long-Term Debt	<u>\$ 308,986</u>

	<u>G.O. Improvement Bonds</u> <u>Governmental Funds</u>			<u>G.O. Essential Function Housing Bonds</u> <u>Component Unit</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 10,000	\$ 5,500	\$ 15,500	\$ 5,191	\$ 7,877	\$ 13,068
2011	11,000	5,000	16,000	5,403	7,665	13,068
2012	11,000	4,450	15,450	5,623	7,445	13,068
2013	12,000	3,900	15,900	5,853	7,215	13,068
2014	12,000	3,300	15,300	6,092	6,976	13,068
2015-2019	54,000	6,850	60,850	34,399	30,941	65,340
2020-2024	-	-	-	42,015	23,325	65,340
2025-2029	-	-	-	<u>94,410</u>	<u>12,925</u>	<u>107,335</u>
Total	<u>\$ 110,000</u>	<u>\$ 29,000</u>	<u>\$ 139,000</u>	<u>\$ 198,986</u>	<u>\$ 104,369</u>	<u>\$ 303,355</u>

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION PLANS – STATEWIDE

A. Plan Description

All full-time and certain part-time employees of the City of Danube, Minnesota are covered by defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the Public Employees Retirement Fund (PERF) and the Public Employees Police and Fire Fund (PEPFF) which are cost-sharing, multiple-employer retirement plans. These plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

PERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan. All police officers, fire fighters and peace officers that qualify for membership by statute are covered by the PEPFF.

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by State Statute, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for PERF's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first 10 years of service and 2.7 percent for each remaining year. The annuity accrual rates for a Coordinated Plan Member is 1.2 percent of average salary for each of the first 10 years and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For PEPFF members, the annuity accrual rate is 3.0 percent for each year of service for all PEPFF members and for PERF members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90. Normal retirement age is 55 for PEPFF and 65 for Basic and Coordinated members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree--no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraph of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

9. DEFINED BENEFIT PENSION PLANS – STATEWIDE (Cont.)

A. Plan Description (Cont.)

PERA issues a publicly available financial report that includes financial statements and required supplementary information for PERF and PEPFF. That report may be obtained on the web at mnpera.org, by writing to PERA at 60 Empire Drive #200, St. Paul, MN, 55103-2088 or by calling (651) 296-7460 or 1-800-652-9026.

B. Funding Policy

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The City makes annual contributions to the pension plans equal to the amount required by the state statutes. PERF Basic Plan members and Coordinated Plan members are required to contribute 9.10% and 6.0%, respectively, of their annual covered salary in 2009. PEPFF members were required to contribute 9.40% of their annual covered salary in 2009. The City of Danube, Minnesota is required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan PERF members, 6.75% for Coordinated Plan PERF members, and 14.10% for PEPFF members.

The City's contributions to the Public Employees Retirement Fund for the years ending December 31, 2009, 2008 and 2007 were \$3,414, \$3,387 and \$3,364, respectively. The City's contributions to the Public Employees Police & Fire Fund for the years ending December 31, 2009, 2008, 2007 were \$9,382, \$8,461, and \$7,545, respectively. The City's contributions were equal to the contractually required contributions for each year as set by state statute.

10. DEFINED BENEFIT PENSION PLAN - FIRE RELIEF ASSOCIATION

All members of the Danube Fire Department (the Department) are covered by a Defined Benefit Plan (the Plan) administered by the Danube Firefighters' Relief Association (the Association). The Plan is a single employer retirement plan and is established and administered in accordance with Minnesota Statute, chapter 69.

The Association maintains a separate Special Fund to accumulate assets to fund the retirement benefits earned by the Department's membership. Funding for the Association is derived from an insurance premium tax in accordance with the Volunteer Firefighter's Relief Association Financing Guidelines Act of 1971 (Chapter 261 as amended by Chapter 509 of Minnesota Statutes 1980). Funds are also derived from investment income.

The Association issues a publicly available financial report. The report may be obtained by writing to Danube Firefighters' Relief Association, Danube, Minnesota 56230.

11. OTHER POST EMPLOYMENT BENEFITS

Any contingent liability for other post employment benefits is considered immaterial and not recognized in the financial statements.

12. RELATED PARTY TRANSACTIONS

There were no material related party transactions during the year 2009.

---

CITY OF DANUBE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS

13. COMMITMENTS AND CONTINGENCIES

A. Risk Management

The city is exposed to various risk of loss related to torts, thefts of, damage to or destruction of assets, business interruption, errors and omissions, employee injuries and illness, and natural disasters for which the City carries insurance. The City obtains insurance through participation in the League of Minnesota Cities Insurance Trust (LMCIT) which is a risk sharing pool with approximately 800 other governmental units. The City pays an annual premium to LMCIT for its workers compensation and property and casualty insurance. The LMCIT is self sustaining through member premiums and will reinsure for claims above a prescribed dollar amount for each insurance event. Settled claims have not exceeded the City's coverage in any of the past three fiscal years.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities, if any, include an amount for claims that have been incurred but not reported (IBNRs). The City's management is not aware of any incurred but not reported claims.

B. Claims and Judgments

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

---

SECTION III

SUPPLEMENTAL SECTION



CITY OF DANUBE, MINNESOTA  
 BUDGETARY COMPARISON SCHEDULE - CASH BASIS  
 GENERAL FUND  
 FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Beginning Budgetary Fund Balance - January 1	\$ 594,984	\$ 594,984	\$ 594,984	\$ -
<b>RECEIPTS:</b>				
<b>TAXES:</b>				
General Property Taxes	133,520	133,520	89,589	(43,931)
Special Assessments	<u>-</u>	<u>-</u>	<u>1,330</u>	<u>1,330</u>
Total Taxes	<u>133,520</u>	<u>133,520</u>	<u>90,919</u>	<u>(42,601)</u>
LICENSES AND PERMITS	<u>2,350</u>	<u>2,350</u>	<u>2,695</u>	<u>345</u>
<b>INTERGOVERNMENTAL REVENUE:</b>				
Local Government Aid	138,300	138,300	134,337	(3,963)
Market Value Credit	-	-	24,534	24,534
PERA Rate Increase Aid	-	-	354	354
State Police Aid	-	-	8,362	8,362
State Fire Aid	<u>-</u>	<u>-</u>	<u>5,240</u>	<u>5,240</u>
Total Intergovernmental Revenue	<u>138,300</u>	<u>138,300</u>	<u>172,827</u>	<u>34,527</u>
<b>CHARGES FOR SERVICES:</b>				
General Government	3,000	3,000	2,600	(400)
Public Safety	<u>8,137</u>	<u>8,137</u>	<u>8,577</u>	<u>440</u>
Total Charges for Services	<u>11,137</u>	<u>11,137</u>	<u>11,177</u>	<u>40</u>
FINES AND FORFEITS	<u>1,500</u>	<u>1,500</u>	<u>4,064</u>	<u>2,564</u>
INTEREST INCOME	<u>-</u>	<u>-</u>	<u>17,113</u>	<u>17,113</u>
<b>MISCELLANEOUS:</b>				
Donations	-	-	1,996	1,996
Miscellaneous Income	<u>5,855</u>	<u>5,855</u>	<u>9,707</u>	<u>3,852</u>
Total Miscellaneous	<u>5,855</u>	<u>5,855</u>	<u>11,703</u>	<u>5,848</u>
<b>TOTAL RECEIPTS</b>	<u>292,662</u>	<u>292,662</u>	<u>310,498</u>	<u>17,836</u>
<b>AMOUNT AVAILABLE FOR APPROPRIATION</b>	<u>\$ 887,646</u>	<u>\$ 887,646</u>	<u>\$ 905,482</u>	<u>\$ 17,836</u>

CITY OF DANUBE, MINNESOTA  
 BUDGETARY COMPARISON SCHEDULE - CASH BASIS  
 GENERAL FUND  
 FOR THE YEAR ENDED DECEMBER 31, 2009

	Original Budget	Final Budget	Actual	Variance with Final Budget
<b>DISBURSEMENTS:</b>				
<b>GENERAL GOVERNMENT:</b>				
Mayor and Council:				
Personnel Services	\$ 7,225	\$ 7,225	\$ 7,240	\$ (15)
Administrative and Finance:				
Personnel Services	23,500	23,500	14,157	9,343
Other Current Expenditures	-	-	754	(754)
Other General Government:				
Personnel Services	2,700	2,700	4,094	(1,394)
Other Current Expenditures	16,550	16,550	17,194	(644)
Assessor Fees:				
Current Expenditures	2,620	2,620	2,630	(10)
Independent Auditing:				
Current Expenditures	<u>3,500</u>	<u>3,500</u>	<u>3,550</u>	<u>(50)</u>
Total General Government	<u>56,095</u>	<u>56,095</u>	<u>49,619</u>	<u>6,476</u>
<b>PUBLIC SAFETY:</b>				
Police Protection:				
Personnel Services	77,100	77,100	66,573	10,527
Other Current Expenditures	7,100	7,100	13,150	(6,050)
Capital Outlay	4,000	4,000	-	4,000
First Responders:				
Personnel Services	1,625	1,625	1,880	(255)
Other Current Expenditures	2,350	2,350	4,137	(1,787)
Fire Protection:				
Personnel Services	3,400	3,400	6,070	(2,670)
Other Current Expenditures	7,874	7,874	8,833	(959)
Capital Outlay	<u>5,000</u>	<u>5,000</u>	<u>1,919</u>	<u>3,081</u>
Total Public Safety	<u>108,449</u>	<u>108,449</u>	<u>102,562</u>	<u>5,887</u>
<b>PUBLIC WORKS:</b>				
Highways and Streets:				
Personnel Services	41,450	41,450	32,185	9,265
Other Current Expenditures	27,000	27,000	29,616	(2,616)
Capital Outlay	6,000	6,000	20,115	(14,115)
Ice and Snow Removal:				
Current Expenditures	3,500	3,500	3,755	(255)
Street Lighting:				
Current Expenditures	<u>14,000</u>	<u>14,000</u>	<u>14,149</u>	<u>(149)</u>
Total Public Works	<u>91,950</u>	<u>91,950</u>	<u>99,820</u>	<u>(7,870)</u>

CITY OF DANUBE, MINNESOTA  
BUDGETARY COMPARISON SCHEDULE - CASH BASIS  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
DISBURSEMENTS:				
CULTURE AND RECREATION:				
Parks:				
Current Expenditures	\$ <u>100</u>	\$ <u>100</u>	\$ <u>412</u>	\$ <u>(312)</u>
Total Culture and Recreation	<u>100</u>	<u>100</u>	<u>412</u>	<u>(312)</u>
MISCELLANEOUS:				
Insurance	19,000	19,000	19,549	(549)
Other Current Expenditures	18,300	18,300	34,125	(15,825)
Capital Outlay	<u>6,000</u>	<u>6,000</u>	<u>-</u>	<u>6,000</u>
Total Miscellaneous	<u>43,300</u>	<u>43,300</u>	<u>53,674</u>	<u>(10,374)</u>
TOTAL DISBURSEMENTS	<u>299,894</u>	<u>299,894</u>	<u>306,087</u>	<u>(6,193)</u>
Ending Budgetary Fund Balance - December 31	\$ <u>587,752</u>	\$ <u>587,752</u>	\$ <u>599,395</u>	\$ <u>11,643</u>

CITY OF DANUBE, MINNESOTA  
STATEMENT OF NET ASSETS  
PROPRIETARY FUNDS  
DECEMBER 31, 2009

	Enterprise Funds			Total	Component
	Water Fund	Garbage Fund	Sewer Fund		EDA 4- Plex
<b>ASSETS</b>					
<b>Current Assets:</b>					
Cash and Cash Investments	\$ 49,519	\$ 82,929	\$ 56,595	\$ 189,043	\$ 7,412
Accounts Receivable	<u>7,860</u>	<u>7,242</u>	<u>5,053</u>	<u>20,155</u>	<u>-</u>
Total Current Assets	<u>57,379</u>	<u>90,171</u>	<u>61,648</u>	<u>209,198</u>	<u>7,412</u>
<b>NONCURRENT ASSETS:</b>					
<b>Fixed Assets:</b>					
Land	11,184	-	1,433	12,617	5,170
Buildings	-	-	-	-	228,748
Plant	<u>477,744</u>	<u>-</u>	<u>621,907</u>	<u>1,099,651</u>	<u>-</u>
Total Fixed Assets	488,928	-	623,340	1,112,268	233,918
Less: Accumulated Depreciation	358,584	-	414,822	773,406	69,253
Bond Issuance Costs - Net	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,629</u>
Total Noncurrent Assets	<u>130,344</u>	<u>-</u>	<u>208,518</u>	<u>338,862</u>	<u>169,294</u>
Total Assets	<u>\$ 187,723</u>	<u>\$ 90,171</u>	<u>\$ 270,166</u>	<u>\$ 548,060</u>	<u>\$ 176,706</u>
<b>LIABILITIES</b>					
<b>Current Liabilities:</b>					
Accounts Payable	\$ 633	\$ 765	\$ 118	\$ 1,516	\$ -
Deposits	825	-	-	825	1,745
Current Amount of Long-Term Debt	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,191</u>
Total Current Liabilities	<u>1,458</u>	<u>765</u>	<u>118</u>	<u>2,341</u>	<u>6,936</u>
Bonds and Notes Payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>193,795</u>
Total Liabilities	<u>1,458</u>	<u>765</u>	<u>118</u>	<u>2,341</u>	<u>200,731</u>
<b>NET ASSETS:</b>					
Invested in Capital Assets, Net of Related Debt	130,344	-	208,518	338,862	(34,321)
Restricted for Debt Service	-	-	-	-	13,068
Unrestricted	<u>55,921</u>	<u>89,406</u>	<u>61,530</u>	<u>206,857</u>	<u>(2,772)</u>
Total Net Assets	<u>186,265</u>	<u>89,406</u>	<u>270,048</u>	<u>545,719</u>	<u>(24,025)</u>
Total Liabilities and Net Assets	<u>\$ 187,723</u>	<u>\$ 90,171</u>	<u>\$ 270,166</u>	<u>\$ 548,060</u>	<u>\$ 176,706</u>

CITY OF DANUBE, MINNESOTA  
STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET ASSETS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Enterprise Funds</u>			<u>Total</u>	<u>Component</u> <u>Unit</u>
	<u>Water Fund</u>	<u>Garbage Fund</u>	<u>Sewer Fund</u>		<u>EDA 4-Plex</u>
<b>OPERATING REVENUES</b>					
Charges for Services	\$ 31,643	\$ 28,534	\$ 18,594	\$ 78,771	\$ -
Rental Income	-	-	-	-	19,455
Total Operating Revenues	<u>31,643</u>	<u>28,534</u>	<u>18,594</u>	<u>78,771</u>	<u>19,455</u>
<b>OPERATING EXPENSES</b>					
Salaries	2,760	940	2,760	6,460	-
Depreciation and Amortization	10,886	-	12,547	23,433	6,248
Contracted Services	-	20,099	-	20,099	50
Insurance	-	-	-	-	2,500
Permits, Testing and Fees	2,279	-	753	3,032	-
Repairs and Maintenance	16,330	-	3,400	19,730	520
Supplies	7,448	148	151	7,747	43
Utilities	5,485	-	1,034	6,519	-
Miscellaneous	432	2,270	165	2,867	1,303
Total Operating Expenses	<u>45,620</u>	<u>23,457</u>	<u>20,810</u>	<u>89,887</u>	<u>10,664</u>
Net Operating Income (Loss)	<u>(13,977)</u>	<u>5,077</u>	<u>(2,216)</u>	<u>(11,116)</u>	<u>8,791</u>
<b>NON OPERATING REVENUE (EXPENSE):</b>					
Interest Income	1,336	2,145	1,366	4,847	10
Grant Income	-	-	-	-	3,000
Miscellaneous Income	1,352	38	-	1,390	-
Interest Expense	-	-	-	-	(7,365)
Grant Expense	-	-	-	-	(5,750)
Total Non Operating Revenue (Expense)	<u>2,688</u>	<u>2,183</u>	<u>1,366</u>	<u>6,237</u>	<u>(10,105)</u>
<b>CHANGE IN NET ASSETS</b>	(11,289)	7,260	(850)	(4,879)	(1,314)
<b>NET ASSETS - January 1</b>	<u>197,554</u>	<u>82,146</u>	<u>270,898</u>	<u>550,598</u>	<u>(22,711)</u>
<b>NET ASSETS - December 31</b>	<u>\$ 186,265</u>	<u>\$ 89,406</u>	<u>\$ 270,048</u>	<u>\$ 545,719</u>	<u>\$ (24,025)</u>

CITY OF DANUBE, MINNESOTA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Enterprise Funds</u>			<u>Total</u>	<u>Component</u> <u>Unit</u>
	<u>Water Fund</u>	<u>Garbage Fund</u>	<u>Sewer Fund</u>		<u>EDA 4-Plex</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>					
Receipts from Customers	\$ 31,979	\$ 28,857	\$ 18,794	\$ 79,630	\$ 19,455
Payments to Vendors	(31,899)	(23,563)	(5,463)	(60,925)	(4,416)
Payments to Employees	(2,760)	(940)	(2,760)	(6,460)	-
Other Receipts and Payments	<u>1,352</u>	<u>38</u>	<u>-</u>	<u>1,390</u>	<u>-</u>
Net Cash Provided (Used) By Operating Activities	<u>(1,328)</u>	<u>4,392</u>	<u>10,571</u>	<u>13,635</u>	<u>15,039</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>					
Decrease in Deposits	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(500)</u>
Net Cash Used By Noncapital Financing Activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(500)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>					
Grant Income	-	-	-	-	3,000
Grant Expense	-	-	-	-	(5,750)
Principal Paid on Capital Debt	-	-	-	-	(5,531)
Interest Paid on Capital Debt	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(7,365)</u>
Net Cash Used By Capital and Related Financing Activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(15,646)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>					
Interest Received	<u>1,336</u>	<u>2,146</u>	<u>1,365</u>	<u>4,847</u>	<u>11</u>
Net Cash Provided By Investing Activities	<u>1,336</u>	<u>2,146</u>	<u>1,365</u>	<u>4,847</u>	<u>11</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS -</b>	<b>8</b>	<b>6,538</b>	<b>11,936</b>	<b>18,482</b>	<b>(1,096)</b>
January 1	<u>49,511</u>	<u>76,391</u>	<u>44,659</u>	<u>170,561</u>	<u>8,508</u>
<b>CASH AND CASH EQUIVALENTS -</b>					
December 31	<u>\$ 49,519</u>	<u>\$ 82,929</u>	<u>\$ 56,595</u>	<u>\$ 189,043</u>	<u>\$ 7,412</u>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) By Operating Activities</b>					
Net Operating Income (Loss)	\$ (13,977)	\$ 5,077	\$ (2,216)	\$ (11,116)	\$ 8,791
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) By Operating Activities					
Depreciation	10,886	-	12,547	23,433	6,248
Changes in Assets and Liabilities					
Accounts Receivable	336	324	200	860	-
Accounts Payable	75	(1,045)	40	(930)	-
Other Receipts and Payments	<u>1,352</u>	<u>36</u>	<u>-</u>	<u>1,388</u>	<u>-</u>
Net Cash Provided (Used) By Operating Activities	<u>\$ (1,328)</u>	<u>\$ 4,392</u>	<u>\$ 10,571</u>	<u>\$ 13,635</u>	<u>\$ 15,039</u>

CITY OF DANUBE, MINNESOTA  
 SCHEDULE OF CITY INDEBTEDNESS  
 FOR THE YEAR ENDED DECEMBER 31, 2009

<u>Bonded Indebtedness</u>	<u>Interest Rate</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Balance January 1</u>	<u>Issued in 2009</u>	<u>Paid in 2009</u>	<u>Balance December 31</u>	<u>Current Amount Due</u>
GO Bonds								
Community Center Bond	5.0%	12/13/96	01/01/18	\$ 120,000	\$ -	\$ 10,000	\$ 110,000	\$ 10,000
Economic Development Authority								
EDA 4-Plex Bonds	4.0%	10/08/98	07/01/29	<u>204,517</u>	-	<u>5,531</u>	<u>198,986</u>	<u>5,191</u>
<b>Total City Indebtedness</b>				<b>\$ <u>324,517</u></b>	<b>\$ -</b>	<b>\$ <u>15,531</u></b>	<b>\$ <u>308,986</u></b>	<b>\$ <u>15,191</u></b>

CITY OF DANUBE, MINNESOTA  
SUMMARY FINANCIAL REPORT

RECEIPTS AND DISBURSEMENTS FOR GENERAL OPERATIONS  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2009

The purpose of this report is to provide a summary of financial information concerning the City of Danube to interested citizens. The complete financial statements may be examined at the City Hall, PO Box 397 Danube, MN. Questions about this report should be directed to Sara Wilson, City Clerk, at 320-826-2563.

	Total <u>2009</u>	Total <u>2008</u>	Percent Increase <u>(Decrease)</u>
<b>RECEIPTS:</b>			
Taxes and Assessments	\$ 110,110	\$ 112,585	(2.20)%
Licenses and Permits	2,695	2,890	(6.75)%
Intergovernmental	172,827	170,210	1.54 %
Charges for Services	102,632	94,722	8.35 %
Fines	4,064	3,092	31.44 %
Investment Earnings	25,665	41,262	(37.80)%
Miscellaneous	<u>17,315</u>	<u>14,539</u>	<u>19.09 %</u>
Total Receipts	<u>\$ 435,308</u>	<u>\$ 439,300</u>	<u>(0.91)%</u>
Per Capita	<u>823</u>	<u>830</u>	
<b>DISBURSEMENTS:</b>			
Current			
General Government	\$ 49,619	\$ 55,769	(11.03)%
Public Safety	100,643	108,154	(6.94)%
Public Works	79,705	77,711	2.57 %
Culture and Recreation	412	219	88.13 %
Miscellaneous	116,775	101,743	14.77 %
Debt Service:			
Principal Payments	10,000	-	100.00 %
Interest Payments	6,000	-	100.00 %
Capital Outlay	<u>22,034</u>	<u>19,104</u>	<u>15.34 %</u>
Total Disbursements	<u>\$ 385,188</u>	<u>\$ 362,700</u>	<u>6.20 %</u>
Per Capita	<u>728</u>	<u>686</u>	
Total Long-term Indebtedness	<u>\$ 308,986</u>	<u>\$ 324,517</u>	<u>(4.79)%</u>
Per Capita	<u>584</u>	<u>613</u>	
General Fund Cash Balance - December 31	<u>\$ 599,395</u>	<u>\$ 594,984</u>	<u>0.74 %</u>
Per Capita	<u>1,133</u>	<u>1,125</u>	

CITY OF DANUBE, MINNESOTA  
SCHEDULE OF ACCOUNTS RECEIVABLE (UNAUDITED)  
FOR THE YEAR ENDED DECEMBER 31, 2009

<u>Fund</u>	<u>Source of Revenue and Purpose</u>	<u>Amount</u>
General	Renville County - Property Taxes	\$ 5,673
General	Renville County - Special Assessments	9,727
General	Danube Auto Works - Building Permit	20
General	MN DOT - Ditch Fire	474
Water Fund	Customer User Charges	7,860
Sewer Fund	Customer User Charges	5,053
Garbage Fund	Customer User Charges	<u>7,242</u>
		<u>\$ 36,049</u>

CITY OF DANUBE, MINNESOTA  
SCHEDULE OF ACCOUNTS PAYABLE (UNAUDITED)  
FOR THE YEAR ENDED DECEMBER 31, 2009

<u>Fund</u>	<u>Vendor</u>	<u>Item and Purpose</u>	<u>Amount</u>
General	Hoffman Lawn Services	Snow Removal	\$ 75
General	Younger & Walton, PLLP	Legal Expenses	746
Garbage	Renville County Solid Waste	December Landfill Fees	748
General	Terry's Market	Dog Food for Impounded Dog	19
School	Lonny Davis	December - Boilers	500
General	Danube Auto Works	New Tires	461
General, School	Great Plains Natural Gas	Natural Gas	4,993
General	ALCO	Supplies	118
General	Avenet, LLC	Website Maintenance	336
School	Hillyard	Boiler Test Kit	118
General	MCPA	2010 MCPA Membership	45
Water, Sewer, Garbage	Renville Sibley Coop	Postage for Utility Bills	52
General	Mediacom	Internet	50
General	Redwood - Renville CHS	2010 Food License	268
General	Menards	Supplies	156
General	Robert Kopel	December Snow Removal	1,403
General	Art Nyquist	December Snow Removal	1,200
General, School, Water, Sewer	Xcel Energy	Electric	<u>1,675</u>
Total Accounts Payable			\$ <u>12,963</u>

SECTION IV

ADDITIONAL INFORMATION



**OBERLOH & ASSOCIATES, LTD.**

**CERTIFIED PUBLIC ACCOUNTANTS  
P.O. BOX 186 • 530 WEST PARK ROAD  
REDWOOD FALLS, MN 56283**

**Telephone: (507) 644-6400**

**Fax: (507) 644-6401**

**REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Honorable Mayor and Members of the Council  
City of Danube  
Danube, Minnesota

We have audited the financial statements of each major fund , the discretely presented component units, and the aggregate remaining fund information of City of Danube, Minnesota, as of and for the year ended December 31, 2009 and have issued our report thereon dated March 5, 2010. The City prepares its financial statements in accordance with the regulatory basis of accounting, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles. As a result, we issued an adverse opinion on U.S. generally accepted accounting principles but an unqualified opinion on the regulatory basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered City of Danube, Minnesota's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for expressing an opinion on the effectiveness of the City of Danube, Minnesota's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Danube, Minnesota's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements in a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and responses that we consider to be significant deficiencies in internal control over financial reporting. Items 09-01 and 09-02. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Danube, Minnesota's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

City of Danube, Minnesota's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. We did not audit City of Danube, Minnesota's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the governing body and management of City of Danube, Minnesota, and for filing with the Office of the State Auditor, State of Minnesota and is not intended to be and should not be used by anyone other than these specified parties.

*Oberloh & Associates, Ltd.*  
Oberloh & Associates, Ltd.

March 5, 2010

CITY OF DANUBE  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED DECEMBER 31, 2009

**INTERNAL CONTROL FINDINGS**

**Audit Finding 09-01**

*Criteria:* The City does not have the internal resources to identify all journal entries required to maintain a general ledger and to prepare the full-disclosure financial statements in conformity with the regulatory basis of accounting.

*Condition:* The City's personnel prepare periodic financial information for internal use that meets the needs of management and the City Council. However, the City does not have internal resources to identify all journal entries required to maintain a general ledger and prepare full-disclosure financial statements required by the regulatory basis of accounting for external reporting. The City is aware of this significant deficiency, and obtains our assistance in the preparation of the City's annual financial statements.

*Cause:* The City does not have the internal expertise needed to handle all aspects of the external financial reporting.

*Effect:* The City's management is aware of the deficiency and addresses it by reviewing and approving the adjusting journal entries and completed statements prior to distribution to the end users.

*Recommendations:* For entities of the City's size, it generally is not practical to obtain the internal expertise needed to handle all aspects of the external financial reporting.

*Managements Response:* Management agrees with the recommendation that it is not cost effective for the City to prepare the financial statements and maintain a working knowledge of the required disclosures.

**Audit Finding 09-02**

*Criteria:* Internal control that supports the City's ability to initiate, record, process and report financial data consistent with the assertions of management in the financial statements requires adequate segregation of accounting duties.

*Condition:* The City does not have adequate segregation of accounting duties.

*Cause:* There are a limited number of office employees.

*Effect:* The lack of adequate segregation of accounting duties could adversely affect the City's ability to initiate, record, process and report financial data consistent with the assertions of management in the financial statements.

*Recommendations:* For entities of the City's size, it generally is not practical to obtain the internal control that supports the adequate segregation of duties.

*Managements Response:* Management agrees with the recommendation that it is not cost effective for the City to maintain proper segregation of duties.

---

CITY OF DANUBE  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED DECEMBER 31, 2009

MINNESOTA LEGAL COMPLIANCE FINDINGS

Audit Finding 09-03

*Criteria:* Minnesota Statute 471.661 requires that cities adopt an out-of-state travel policy. This policy should specify when travel outside the state is appropriate, applicable expense limits, and procedures for approval. The policy also must be reviewed annually and made available for public inspection.

*Condition:* During our audit, we noted that the City did not have an out-of-state travel policy, which is now required by State Statutes.

*Cause:* The Statute is new and the City was not aware of the Statute.

*Effect:* The City is not in compliance with State Statutes.

*Recommendations:* The City should adopt a policy addressing these issues to avoid future legal compliance findings in this area.

*Managements Response:* The City will adopt an out-of-state travel policy during 2010.

Audit Finding 09-04

*Criteria:* Minnesota Statute 412.271 requires all claims be prepared in writing with a properly worded declaration or endorsement signed upon payment.

*Condition:* During our audit, we noted that the City had two items that were not prepared in writing. Also, the City did not obtain a declaration or endorsement on any required disbursements.

*Cause:* The City was not aware of the Statute.

*Effect:* The City is not in compliance with State Statutes.

*Recommendations:* The City should ensure all claims be paid upon the proper written documentation being obtained. The City should also add the proper endorsement to the City checks or obtain the proper declaration upon payment.

*Managements Response:* The City will obtain the appropriate endorsement during 2010.

---

CITY OF DANUBE  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED DECEMBER 31, 2009

MINNESOTA LEGAL COMPLIANCE FINDINGS

Audit Finding 09-05

*Criteria:* Minnesota Statute 118A.03 requires that all City deposits be secured by collateral of valued at market value or par, whichever is lower, less the amount of FDIC or SPIC insurance coverage. The collateral pledged must be at least ten percent more than the uninsured and unbonded amount on deposit at the close of the banking day.

*Condition:* During our audit, we noted that the City had insufficient collateral to cover the deposits plus the ten percent at December 31, 2009.

*Cause:* The City was not aware pledged collateral was insufficient.

*Effect:* The City is not in compliance with State Statutes.

*Recommendations:* The City should ensure procedures are implemented to timely monitor compliance with pledged security requirements.

*Managements Response:* On January 27, 2010 the City obtained additional collateral in the amount of \$500,000 to bring them into compliance.

**OBERLOH & ASSOCIATES, LTD.**

**CERTIFIED PUBLIC ACCOUNTANTS  
P.O. BOX 186 • 530 WEST PARK ROAD  
REDWOOD FALLS, MN 56283**

**Telephone: (507) 644-6400  
Fax: (507) 644-6401**

**AUDITOR'S REPORT ON LEGAL COMPLIANCE**

Honorable Mayor and Members of the Council  
City of Danube  
Danube, Minnesota

We have audited the basic financial statements of City of Danube, Minnesota, as of and for the year ended December 31, 2009 and have issued our report thereon dated March 5, 2010.

We conducted our audit in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the provisions of the *Minnesota Legal Compliance Audit Guide for Local Government* promulgated by the State Auditor pursuant to Minn. Stat. § 6.65. Accordingly, the audit included such tests of the accounting records and such other auditing procedures, as we considered necessary in the circumstances.

The *Minnesota Legal Compliance Audit Guide for Local Government* covers seven main categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, City miscellaneous provisions, and tax increment financing. Our study included all of the listed categories except tax increment financing because the City does not maintain any tax increment financing districts.

The results of our tests indicate that for the items tested, City of Danube, Minnesota complied with the material terms and conditions of applicable legal provisions except as described in Findings 09-03, 09-04, and 09-05 on pages 33 - 34, Schedule of Findings and Responses.

This report is intended solely for the information and use of the governing body and management of City of Danube, Minnesota, and for filing with the Office of the State Auditor, State of Minnesota and is not intended to be and should not be used by anyone other than these specified parties.

*Oberloh & Associates, Ltd.*  
Oberloh & Associates, Ltd.

March 5, 2010